

**Jefferson Borough**

P.O. Box 87  
Jefferson, PA 15344

**Meeting Minutes  
November 4, 2025**

**CALL TO ORDER:** At 4:45 PM, President Jeff Coneybeer called the meeting of the Jefferson Borough Council to order at 168 Washington Street, Jefferson, Greene County, Pennsylvania. The meeting opened with the Pledge of Allegiance.

**ROLL CALL:** President Jeff Coneybeer, Vice-President Pam Phillips and Mayor Dale Harshman were present. Council members Lance Sahady, Jeffrey Coneybeer, Jr. and Joshua Forman were also present. Also attending the meeting was SWPA board member Mickey Dikun; LMJSA Board member Tim Phillips, Tax Collector Signa Coneybeer; Heath Muscavich; Solicitor Dennis Makel and Secretary-Treasurer Relda Litten.

**APPROVAL OF MINUTES:** A motion was made by Mr. Forman and seconded by Mr. Sahady to approve the minutes of the October 7, 2025 meeting and the motion carried with all in favor.

**PUBLIC COMMENT:** Ms. Coneybeer mentioned that a street light is out at 1482 Jefferson Road.

Also, Jamie Lynn donated a Borough sign that needs hung up.

She also stated Nicole Van Divner rented the hall and did not do any cleanup after and when she deposited her checks, they were returned for insufficient funds. But the total plus the bank's fee of \$24 was repaid by Cash App.

**BILLS AND PAYROLL:** A motion to approve all salaries and bills for the month of November was made by Mr. Sahady and seconded by Ms. Phillips and the motion carried.

**REPORTS:** President: Mr. Coneybeer stated that Tim Faddis called him to let him know he would not be attending the meeting.

Mayor: None

Legal: None

Code Enforcement Officer: Mark could not attend the meeting as he works the polls for election, but his report was passed around for council to see. Next month the Amusement Tax will be discussed.

Special Events: Ms. Coneybeer mentioned it is scheduled to have Cookies with Santa again this year, and a hot cocoa trailer will be outside and possibly What's Smoking BBQ as well.

COG: None

SPWA Rep: A discussion was held on the water company putting trackers in some vehicles.

LTMJSA: A discussion was held on possibly raising the sewage rate from \$65 a month to \$70 a month.

ORDINANCES, RESOLUTIONS AND LOT SPLITS: A motion was made by Mr. Forman, seconded by Mr. Coneybeer, Jr. to adopt the Resolution for the LSA Grant for sidewalks and the motion carried with all in favor.

UNFINISHED BUSINESS: Street Signs are not installed yet.

Two meeting room doors have been ordered since May. One was delivered, but the other that was backordered came damaged and was sent back.

The wall heaters are not working. Council directed Mr. Makel to contact Howard again.

NEW BUSINESS: A motion was made by Ms. Phillips, seconded by Mr. Coneybeer, Jr., to adopt the tentative budget for the year 2026 with final adoption scheduled for the December meeting and the motion carried with all in favor.

A motion was made by Ms. Phillips, seconded by Mr. Sahady to ask Morgan Township if they would put up the Christmas lights again and the motion carried with all in favor.

A motion was made by Ms. Phillips, seconded by Mr. Sahady to authorize Mr. Coneybeer, the Council President, to submit a letter to SPWA concerning the purchasing and implementation of GPS tracking devices on vehicles owned by the authority and the motion carried. Mr. Forman and Mr. Coneybeer Jr., abstained.

EXECUTIVE SESSION: None

ADJOURNMENT: With nothing further to discuss, the meeting continued at the call of the chair at 5:55 p.m. with a motion by Ms. Phillips and a second from Mr. Sahady and the motion carried with all in favor.

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By: Relda K. Litten, Sec/Treas