

**Jefferson Borough**

P.O. Box 87  
Jefferson, PA 15344

**Meeting Minutes**

**April 1, 2025**

**CALL TO ORDER:** At 4:45 PM, President Jeff Coneybeer called the meeting of the Jefferson Borough Council to order at 168 Washington Street, Jefferson, Greene County, Pennsylvania. The meeting opened with the Pledge of Allegiance.

**ROLL CALL:** President Jeff Coneybeer, Vice-President Pam Phillips and Mayor Dale Harshman were present. Council members Lance Sahady, Jeffrey Coneybeer, Jr. and Joshua Forman were also present. Also attending the meeting was Tax Collector Signa Coneybeer, Code Enforcement Officer Mark Gordon; Solicitor Dennis Makel and Secretary-Treasurer Relda Litten.

**APPROVAL OF MINUTES:** A motion was made by Mr. Forman and seconded by Mr. Coneybeer, Jr. to approve the minutes of the March 4, 2025 meeting and the motion carried with all in favor.

**PUBLIC COMMENT:** None

**BILLS AND PAYROLL:** A motion to approve all salaries and bills for the month of April was made by Mr. Sahady and seconded by Ms. Phillips and the motion carried.

**REPORTS:** President: Mr. Coneybeer asked Mr. Makel to look at the 10-year agreement with West Penn Power for the LED street lights to find out how long the lights are supposed to last. He also stated that it takes forever to get them fixed.

Mayor: None

Legal: Mr. Makel has the Solar/Pet Crematory Ordinance done and ready to adopt. A public hearing regarding the ordinance was held on March 25, 2025.

Code Enforcement Officer: Mr. Gordon gave his report for the month. He has done inspections at the Jefferson Hotel and the American Legion in regards to the Amusement Tax. The Hotel has six machines and the Legion has seven machines. A new invoice will be sent to them along with a copy of the Amusement Tax Ordinance. A discussion will be held at the November meeting to possibly increase the fees for next year.

SPECIAL EVENTS: Ms. Coneybeer spoke about various events the borough will be having. A speaker and microphone will be purchased for the Memorial Day Parade. Five more flags will be donated for the parade as well. A discussion was held regarding Community Day in August. Volunteers are needed for the Autism Walk on the 12<sup>th</sup> of April. It was also decided to have E.J. cut the grass again this year. She is also looking for someone to teach a workout class here at the borough building as well.

COG: Mr. Coneybeer stated bids were opened, read and awarded at the COG meeting today for Stone and Oil and that prices have come down versus last year.

SPWA Rep: Mr. Coneybeer reported that the Brave water project has been started.

LTMJSA: None

ORDINANCES, RESOLUTIONS AND LOT SPLITS: A motion was made to adopt the Solar/Pet Crematory Ordinance No. 01-25 by Mr. Forman, seconded by Mr. Coneybeer, Jr. The Ordinance also includes changing the Village Zone to be all Village Center in the borough. Mr. Sahady objected as the

Village Center Zone has no setback requirements. The following was a roll call on the motion: Mr. Coneybeer – yes; Ms. Phillips – yes; Mr. Sahady – no; Mr. Forman – yes; Mr. Coneybeer, Jr. – yes and the motion carried.

UNFINISHED BUSINESS: Street sign replacements have begun. More 8' posts are needed and a grinder as well. Mr. Coneybeer made a motion with a second from Ms. Phillips to approve the purchase of necessary things for the installation and the motion carried with all in favor.

Howard Contracting has had a representative from Mitsubishi look at the heater/air conditioner unit and found it was faulty. A new one has been ordered and the warranty will start at the time of the installation.

A discussion was held again on the security camera for the buildings. Ms. Coneybeer got an estimate from ADT for a price of \$3,291.30 for installation of five cameras and a monthly fee of \$88.74. Mr. Coneybeer, Jr. made a motion to purchase the cameras at a price not to exceed \$3,330 seconded by Mr. Forman, and the motion carried with all in favor.

Two estimates have been obtained from William Schamp for \$10,200 and L. J. Construction for \$8,900 to replace the two doors on the meeting room. A motion was made by Mr. Coneybeer, Jr, seconded by Mr. Forman to award the installation to L.J. Construction and the motion carried with all in favor.

The new pavilion has been placed on hold for now.

Council thanked Mr. Phillips for the work he has done on the sign outside the church.

A discussion was held on repairing 300' of road on Grand Street

NEW BUSINESS: Joint Clean Up Days with Morgan Township will be held on April 25<sup>th</sup> and April 26<sup>th</sup> from 7 a.m. to 4 p.m. Volunteers are needed.

SPWA has given five acres to Jefferson Township in Dry Tavern. Council requested Mr. Makel send a letter to the SPWA Board Members by a motion from Mr. Coneybeer, Jr. and a second from Mr. Forman stating the borough is not in agreement with that and the motion carried with all in favor.

Mark Teagarden has had the road settle by his home on Monongahela Street where the sewer line was installed. He also has an issue with a neighbor's fence on his property. It was decided that it is a private matter and the borough will not get involved.

A motion was made by Mr. Coneybeer, seconded by Mr. Forman to hire Brandon Lindsay of BBL Services, LLC to do minor repairs and be a handyman for the borough and the motion carried with all in favor.

After a discussion on the matter, it was decided to increase the rental fee from \$100 for borough residents and \$125 for non-borough residents to \$125 for residents and \$150 for non-residents when any new rentals are scheduled by a motion from Mr. Forman, seconded by Ms. Phillips. Ms. Coneybeer will be in charge and bill the borough every month \$25 for each rental not doing the proper cleanup which she would do. Roll call on the motion was: Mr. Coneybeer – abstained; Ms. Phillips -yes; Mr. Sahady – yes; Mr. Forman – yes; Mr. Coneybeer, Jr. – abstained and the motion carried.

EXECUTIVE SESSION: None

ADJOURNMENT: The meeting was continued at the call of the chair at 6:25 p.m. by motion from Mr. Coneybeer and a second from Mr. Sahady and the motion carried with all in favor.

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By: Relda K. Litten, Sec/Treas