Jefferson Borough
P.O. Box 87
Jefferson, PA 15344

Meeting Minutes
August 4, 2026

CALL TO ORDER: At 5:15 pm, President Jeff Coneybeer called the meeting of Jefferson Borough Council to order at 168 Washington St, Jefferson, Greene County, Pennsylvania. The meeting opened with the Pledge of Allegiance.

ROLL CALL: President Jeff Coneybeer, Vice President Josh Forman, Mayor Dale Harshman, Council members Lance Sahady, Pam Phillips and Jeff Coneybeer Jr., Kim Patterson Assistant Secretary-Treasurer, LTMJSA representative Tim Phillips.

APPROVAL OF MINUTES: A motion was made by Jeff Coneybeer and seconded by Pam Phillips to approve the minutes of the July 21, 2026 meeting and the motion carried with all in favor.

PUBLIC COMMENT: None

BILLS AND PAYROLL: A motion to approve all bills for the month of July was made by Pam Phillips and seconded by Jeffrey Coneybeer,

REPORTS: EIN Number tabled at this time.

MAYOR: None

LEGAL: None

CODE Enforcement: Complaint regarding continuation of previous complaint of items continuing to pile up at the property located at 157 Washington St. Photos were attached to the complaint. Property owner has been notified and is to check the property and speak to the tenant regarding complaint.

SPECIAL EVENTS: Firehall will be hosting events in August and September. All events are posted on their website. Friday, August 7th, firehall is hosting a fish fry.

COG: None.

SPWA: None.

LTMJSA: Tim Phillips checked with Sewer Authority regarding the possibility of Catnip Acres leasing borough building and stated we would need 2 separate EDU's.

ORDINANCES, RESOLUTION AND LOT SPLITS: None

UNFINISHED BUSINESS: LJ still has not installed keypad on Borough Building, doors and trim still need to be painted. Dennis Makel will send a letter.

NEW BUSINESS:
There is no phone in the borough building to conduct business. Motion made to purchase a cell phone from Verizon for Kim Patterson – Secretary-Treasurer. Motion made by Pam Phillips and seconded by Jeffrey Coneybeer Jr., Josh Forman abstained from voting. Motion carried with all in favor.
A motion was made to appoint Kim Patterson salaried at the current wage of Relda Litton effective September 1, 2026 by Jeffrey Coneybeer Jr, seconded by Pam Phillips, Josh Forman abstained from voting, all in favor, motion carried.
A motion was made to appoint Relda Litton trainer/mentor at $30.00/hr by Jeff Coneybeer, seconded by Pam Phillips, all in favor, motion carried.

Motion made by Pam Phillips and seconded by Jeffery Coneybeer Jr to add-on to the Borough Building for office space/storage. Lance Sahady to get a quote. All in favor, motion carried.

EXECUTIVE SESSION: A motion was made by Jeff Coneybeer and seconded by Pam Phillips to enter into executive session to discuss conflicting EIN number. A motion to come out of executive session was made by Jeffrey Coneybeer and seconded by Lance Sahady.

ADJOURNMENT: The meeting was continued at the call of the chair at 7:15 p.m. by motion from Lance Sahady and seconded by Jeffrey Coneybeer Jr., motion carried with all in favor.

Kim Patterson

By: Kim Patterson Secretary/Treasurer