



Boardman Fire Protection District Board of Directors
Board Meeting Minutes
September 10, 2020
Boardman Fire Station 81
300 SW Wilson Lane, Boardman, OR 97818
Join Zoom Meeting: <https://us02web.zoom.us/j/8249254681>

CALL TO ORDER at 7:00 pm by Vice-Chairman David Boor

PLEDGE OF ALLEGIANCE was recited.

PRESENT

Director: David Boor, Ken Browne, and Steve Myren

Staff: Chief Mike Hughes, Richard Hernandez, Andrew Corral and Suzanne Gray

Absent: Loren Dieter and Don Russell

OPEN TIME FOR PUBLIC EXPRESSION - NONE

AGENDA ADJUSTMENTS - NONE

PRESENTATIONS - Swearing in for new hires hopefully at October 2020 meeting.

DIRECTOR REPORTS

1. Ken Browne drove by Buttercreek Station and noticed the weeds had been sprayed. Many weeds still standing. Ken Browne contacted Riverside High School as many students look for community service hours. Four to five high school students will meet him at Station 81 Friday, September 18th at 8:00 am. Ken Browne promised them two to four hours of work. He will take them to the Coal Fire Station if additional hours are needed.
A volunteer firefighter sprayed the weeds. David Boor informed the group of regulations for a licensed spraying for a school district or local governmental agency. Chief to follow up on the rules for spraying around fire stations.
2. Ken Browne also mentioned the roof damage of Station 82. Chief let the Board know that Marty Broadbent is taking care of the claim. Special Districts Insurance Services advised to obtain a contractor and send the bill in to them.
3. David Boor watched the Facebook Live presentation. "Kudos to all involved." David Boor encouraged people to be prepared with information. Please direct to Chief or staff if you don't know the answer.

FIRE CHIEF'S REPORT

1. Bond Update –
 - a. Along with the Facebook Live presentations, printed materials will be given out. The Safe Harbor Certification is provided once Oregon State Elections Division approves language. The tri-fold is nearing the final draft. Similar approved language will be use on a 3x5 mailer card. The goal is to mail the cards so they arrive October 14th, the same day as the ballots.
 - b. Boardman Firefighter Association (BFFA) will pay for and put up signs regarding the ballot. Discussion on half page ad in the North Morrow Times in support of the bond



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FIRE CHIEF'S REPORT CONTINUED

- c. by BFFA alongside a half page of informational ad from the District. All people are invited into the station.
- d. Mike Wilson from Westby Associates sent a worksheet with a progress report.
2. Ken Browne rehomed the surplus 1,000 feet of 4" hose to the Port of Morrow.
3. Solid plans to complete clean up at Station 84.
4. Strike Team Update-
 - a. Task Force of Shift C, Jeremy Gierke, Ethan Salata, and Tim Atkeson went and the first 40 hours were by themselves with a Task Force Leader patrolling and structure protection. Most recently, they are covering 911 center so the regular workers could sleep. They are safe with no needs. They are sleeping in a dorm and working the night shift. They have been bouncing around the state of Oregon filling in.
 - b. Adam Cole is the Task Force Leader for a group from Umatilla and Baker City. They arrived about 15 minutes ago. More than likely, they will work at night and rest in the day. Chaos and amount of fires will keep them the full 14-day commitment.
 - c. The remaining two shifts are working 72 hours on with 72 hours off, supplement with certified, volunteer firefighters. Keeping in mind the health and well being of those out there and the ones here. Timed out at 48 hours for mandatory rest. Mobilize a fresh crew to state fires.

CONSENT CALENDAR ITEMS

Steve Myren moved to approve the minutes of the 8/13/2020 Regular Board of Directors Meeting; and Register of Expenses: bills and payables. Ken Browne seconded the motion. The motion passed 3-0 by those named Ken Browne, Steve Myren, and David Boor.

ACTION ITEMS

1. Chief Hughes would like to surplus the 2000 Freightliner which moved the shower unit slated to go at last month's meeting. The Freightliner is not utilized much outside of moving the shower unit. Richard Hernandez estimates the value between \$10-20,000. Steve Myren believes it could be higher. A discussion of who can surplus this unit occurred. Steve Myren stated handing over to another governmental agency is easier than putting a For Sale Sign on it. Ken Browne said to marry it to the shower unit. If the Port wanted the Freightliner, State Surplus would pick up the shower unit. Steve Myren moved that Chief dispose of the 2000 Freightliner as he determines best and most efficient with the funds back into the budget for replacement vehicle. Ken Browne seconded. The motion passed 3-0 by those named Steve Myren, Ken Browne, and David Boor.

COMMITTEE REPORT

1. Recruitment/Retention is status quo. A photographer was interested in a wildland course. He may take photos for the District.



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FINANCIAL REPORTS

1. September is ahead of income in "Previously Levied Taxes". Still waiting for the \$12,000.00 Don Russell talked with the former Reclaim property selling.
2. Ontrack with expenditures and Chief feels we won't need to dip into contingency or use the short-term loan. The loan is in place in the off chance it is needed.
3. David Boor asked how the state of Oregon reimburses for the resources on a state incident. Chief said it was the state's goal to give the agency 100%, not only at the rate but also overtime on the field AND in the station. Two volunteers and staff mobilized to White River Fire. Funds will be sent by the state within 60 days. BRFPD is paying volunteers on 9/15/20. The monetary experience is a wash for the agency. However, mobilizations are invaluable for staff and volunteers' novel experiences, networking, learning other agencies' processes, and more.
4. David Boor asked if the budget would need contingency fund. Chief referred to the cash balance at the beginning of the fiscal year. The agency can ride through until taxes arrive in November and not get into the loan.

COMMUNICATIONS

1. Patch
 - a. Suzanne Gray related a phone conversation with Bob Brooks, retired Albany Fire Marshal and Guinness World Record holder of greatest number of Fireman's Patches. Mr. Brooks said the logo of a flag with an axe is unique.
 - b. Chief Hughes takes the opportunity to begin the discussion of retiring the current patch for the new logo that is on shirts. The current patch and logo have a volunteer base. The new logo reflects the District becoming a more professional agency. Chief is interested in rebranding the Fire District.
 - c. David Boor said each new coach is in favor of change and rebranding. He also asked if there was money in the budget.
 - d. Steve Myren personally hates change. He is good with the change as long as the staff is okay with it. Chief Hughes said that the staff designed the logo with him. The current patch has been in use a long time.
 - e. In respects to trading patches, Steve Myren suggests two sizes; uniform size and trading patches would be 50-75% of the uniform size. The smaller size discourages impersonating firefighters.
 - f. Ken Browne is not swayed either way on this issue. He asked that Don Russell and Loren Dieter have an opportunity to comment. Chief Hughes will add it as an Action Item for the next meeting.

CLOSED DOOR SESSION: NONE Pursuant to Oregon State Executive Session ORS192.610 to 192.690



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NEXT SCHEDULED MEETING

Next Regular Board Meeting is scheduled for Thursday, October 8, 2020 at **6:00 pm***.

*The earlier time is to allow for the two new hire swearing in ceremony and is tentatively scheduled due to Strike Team activity.

Chief Hughes asked to move the next Board Meeting to Thursday, October 15, 2020 at **6:00 pm*** to allow Darrin Sweeney's Facebook Live comments on Tuesday, October 13th to be reported.

Steve Myren has a conflict on October 15th. Don Russell is able to meet on the 15th.

Chief will check with Loren Dieter.

Special Board meetings are scheduled as needed with a minimum of 48 hours public notice.

ADJOURNMENT at 7:37 PM by Vice-Chairman David Boor

Respectfully submitted by Suzanne Gray, Executive Assistant