



#### Artists:

The application for the annual Reinbeck Art Festival is now open. We want you to apply and to encourage others to apply to our juried event to be held on Main Street on September 20, 2025 from 9 – 3pm. This outside festival will include art vendors; a car show that includes cars, tractors, motorcycles, and pickups; a beautiful display of quilts, live music, a magician, K-12 cheerleaders, children's art activities, and much more! We are adding several new attractions and activities this year!

Our juried show features many of the areas finest artists. We are interested in a variety of mediums including, but not limited to, paintings, ceramics, charcoals, metal, repurposed items, drawing, wood, repurposed art, fiber, and more art to intrigue the buyers!

Special incentive: After you get juried into our show for 2025, if you get a new artist to apply (Who has never applied to our show before) and that person gets juried in and lists your name as the person who got them to apply, you will receive a **finder's coupon** the day of the festival. That 20 dollar coupon can be used to buy goods/art at the festival or turned into cash at the end of the day from the staff.

#### Application form:

1. Complete the required information
2. Include 3 or more digital images (ipg or pdf format) on a disc or email them or send photos.  
**Images need to represent 95% of what you plan to sell**
3. Include a short artist statement.

#### Application fees:

**Early Bird Special: (on or before April 1<sup>st</sup>)**

**Jury fee \$10; Booth fee \$25 for one space**

**Regular Application fee: (April 2 – July 31)**

**Jury fee \$10; Booth fee \$30 for one space**

**Late Application: (August 1 – September 9)**

**Jury fee \$15; Booth fee \$40 for one space**

**After September 10 jury fee \$30 booth space \$60 for one space.**

Notification: We will try to notify each applicant within 3 weeks after receiving the application/check if they are juried in or not.

Sharing a booth? If you apply to share a booth, each applicant must be juried and accepted. Each person must pay a jury fee; the booth fee does not increase.

Enclose 2 checks: a non-refundable jury fee, a second check for the booth fee.

Mail to: City of Reinbeck 414 Main St. Reinbeck, Iowa 50669 or Email to:

[ReinbeckArtsFestival@gmail.com](mailto:ReinbeckArtsFestival@gmail.com) Phone: 319 788 6404 Checks to: City of Reinbeck. In the memo, please write: Art Festival/Booth and Art Festival/Jury Fee.

Exhibitor Rules and Regulations: All work must be original & created by the artist. Kits, imports, & mass produced items are not acceptable. Your submitted images should represent 95% of your items. Any items not represented in the juried process many need to be removed. If your work is not juried in, your booth fee will be returned, the jury fee will not be returned. Bank fees: A \$25 bank fee will be charged on all returned checks. The check amount plus the bank fee is payable with a money order, cashier's check or cash. Taxes: Each exhibitor is responsible for collecting the State Sales Tax and filing a report with the Department of Revenue. Reinbeck's rate is 7%. We are required to submit names and addresses of all vendors.

Cancellations: Vendor cancellations must be in writing by mail, fax, or email at least 30 days prior to the event to get a booth fee refund.

FYI: Vendor will leave their exhibit space clean after the show. Ask festival staff to cover your booth if you need a break. The vendor's space needs to be occupied by 8:30 or it will be considered a "no show", the space will be forfeited, and there will be no refund. Please do not take up any additional space without the consent of the show staff. All vehicles must be removed from the show area by 8:30. You may park in the 3<sup>rd</sup> block and beyond of Broad and/or Blackhawk, or in the 5<sup>th</sup> block of Main Street. We want to leave ample space for shoppers!! Please do not tear down your exhibit until three, as that is your commitment to the festival. There are volleyball and soccer tournaments in town, with flyers at both stating we will be open until 3. Please aim to be completely torn down before 5pm.

You are responsible for making your booth sturdy and weighted (you will be on pavement, so you will need weights not stakes) against the wind, mild rain, etc. The City of Reinbeck/The Reinbeck Art Festival is not responsible for lost, damaged, or stolen property. Vendors will be responsible for any damage caused by unsecured tents. Volunteers will be available at 6am and return at 3pm if you request assistance the day of the show. Event staff reserves the right to make final interpretations of all rules and regulations.

Festival Chair: Marion Boyer

Call City Hall at 319 788 6404 with questions.

# Reinbeck Art Festival Application for Sept. 20, 2025

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/state/zip: \_\_\_\_\_ Tax ID \_\_\_\_\_

List or describe your art: \_\_\_\_\_

\_\_\_\_\_

How are you sending your photos? \_\_\_\_\_

If this is your first-ever application to our festival, please list the name of the person who encouraged you to apply. Name \_\_\_\_\_ and contact number \_\_\_\_\_ They will get a coupon to spend the day of the festival, worth \$20.

This is a family event. If your artwork includes any graphic content such as nudity or violence, please describe and we will evaluate to determine if it is suitable for our family-friendly event.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Our festival is an outside event – except for a very few inside spaces.

## Application Fees:

- \_\_\_\_\_ Outside Space: 12 X 12ish
- \_\_\_\_\_ Early bird: on or before April 1<sup>st</sup>
- \_\_\_\_\_ Jury fee \$10, Booth fee \$25 for one space
- \_\_\_\_\_ Reg. dates: April 2 -- July 31<sup>st</sup>
- \_\_\_\_\_ Jury fee \$10, Booth fee \$30 for one space
- \_\_\_\_\_ Late Application: August 1 – September 9
- \_\_\_\_\_ Jury fee \$15, Booth space \$40 for one space
- \_\_\_\_\_ After September 10<sup>th</sup>
- \_\_\_\_\_ Jury Fee \$30, Booth \$60 for one space
- \_\_\_\_\_ Inside Space: 10 X 10ish: same dates and prices as above but there are only a few available. First come basis!
- \_\_\_\_\_ **Double space inside or outside: Add \$15 to the above prices**

Note: you may share a booth space with one other artist, but both artists need to be juried in.

If your booth is outside, which side of Main St. do you prefer? (Remember weights are needed for your booth as they are on the street)

\_\_\_ North Side    \_\_\_ South Side    \_\_\_ Either

We will try to place you where you desire.

Bottled water will be available at Tranquility on Main (403 Main St). There are many opportunities to buy food and drink at: Beans & Blooms, Dig Inn, El Camino, Nana Rosa's, R & R Pub & Grill, Reinbeck Country Foods, Surly Steve's, The Milk House.

**Tables:** We are not able to rent tables this year. You may contact the Reinbeck Hardware store at 319 788 2411 and make your own arrangements to rent from them.

If you are accepted as an artist, you will be given a packet when you arrive. It will include:

1. \$10.00 for you to spend on art or food—or take home.
2. A stamp/punch – the visitors at your booth will want to punch it (you will return it at the end of the festival).
3. A name sign to hang on your tent (this will need to be returned as well).
4. A list of “need to knows”; public restrooms, water, parking, etc.

Questions? Call City Hall at 319 788 6404.

Thank you! Marion Boyer – Chair

#### General Release

The undersigned does hereby discharge, release and hold harmless, the City of Reinbeck/Reinbeck Art Festival, (all cities, property owners, and associations) and all co-sponsors from any and all manner of action, suits, damages, or claims whatsoever arising from any loss or damages or claims to the person or property of the undersigned while in possession or under the supervision of the sponsors during the Festival, and hereby consents to the enforcement of any rules of this event. Furthermore, the undersigned artist hereby certifies that all display work is handcrafted and created by the show participant. Participant understands that any mass-produced item on display can cause expulsion from the show or future shows. There are no rain dates. There will be no refunds or credits if a show is canceled due to rain, floods, hurricanes, or any other forces of nature. There will be no refunds on artist cancellations. Credit will be issued if the City of Reinbeck/Reinbeck Art Festival is notified in writing at least (60) sixty days prior to the event. Exhibitors are responsible for full payment of the show fee if canceled less than 60 days prior to the event. Event staff reserves the right to disqualify any exhibitor causing any problems to fellow exhibitors or event staff. Failure to comply with the rules and regulations included in this application may result in expulsion from the event and future events. The event coordinator reserves the right to make the final interpretation of all rules. The undersigned understands that if this application is not accepted, booth fees will be returned by mail. If accepted, the City of Reinbeck/Reinbeck Art Festival has my permission to reproduce my artwork, through the images or prints I have submitted, for the purpose of advertising and marketing the Festival. The City of Reinbeck/Reinbeck Art Festival also has my permission to publish photographs or videos taken of my booth, my work and me during the Festival for purposes related to the promotion of the Festival, past or future. BY SIGNING BELOW YOU ARE AGREEING TO ALL POLICIES, RULES and REGULATIONS (includes rules and regulations on the following page.) Your signature below indicates you have read the rules of the event as outlined in this application and agree to abide by them.

Artist Signature \_\_\_\_\_

Artist Statement: A short statement about your process, materials & inspiration.