

January 9, 2023
MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL FOR REINBECK, IOWA
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

Mayor Pro-Tem Ragsdale called the meeting to order at 5:30 p.m. Council present at roll call were Ragsdale, Murphy, and Rasmussen. Larsen, Knaack, and Dripps were absent. Also present were Wilkerson, Dan Johnson, Sue Buskohl, Joe Davis, and Lenah Oltman.

Rasmussen moved to approve the Consent Agenda, seconded by Murphy. 3 ayes. Motion carried. The approved Consent Agenda consisted of Minutes from December 5, 2022, Treasurer's Report, Bills to be paid in the amount of \$60,465.03, Bills paid from December 6, 2022 through January 6, 2023, November Bank Reconciliation & Financial Reports, November bills paid, December Budget Report, December Utility Billing Audit Report, and a Special Class C Liquor License for Paris Pizza Place, LLC.

Rasmussen moved to approve the Agenda, seconded by Murphy. 3 ayes. Motion carried.

There were no visitors present at the meeting that weren't already on the agenda.

Dan Johnson approached council again to discuss the downtown all night parking ordinance. He would like to see downtown parking available all night. After discussion, the council agreed to take the steps necessary to change the ordinance to allow all night parking on both sides of the 200 blocks of Blackhawk Street and Broad Street. A Resolution setting the hearing will be on the February 2023 agenda. Wilkerson will contact Paul Cooley regarding his tenants parking on Main Street.

Through an email, Mayor Larsen appointed Ragsdale as Mayor Pro-Tem, appointed Larsen, Ragsdale, Rasmussen and Wilkerson on the bank signature card, and chose to keep the council committee assignments the same.

Murphy moved to approve Mayor's appointment of Ragsdale as Mayor Pro-Tem, seconded by Rasmussen. 3 ayes. Motion carried.

Rasmussen moved to approve Wilkerson, Larsen, Ragsdale, and Rasmussen on the bank signature card, seconded by Murphy. 3 ayes. Motion carried.

Rasmussen moved to keep the council committee assignments the same, seconded by Murphy. 3 ayes. Motion Carried.

The Council Committee Assignments are as follows:

Wastewater, Lights, & Telecommunications – Rasmussen & Knaack

Water, Street, & Landfill – Murphy & Dripps

Park, Library, & Memorial Building – Knaack & Ragsdale

Fire, EMTS, Stormwater & Cemetery – Dripps & Ragsdale

Administrative & Police – Larsen & Murphy

Finance – Ragsdale & Rasmussen

Ragsdale presented the 2023 fire department roster. There are currently 4 advanced EMTs. Rasmussen moved to approve the 2023 fire department roster, seconded by Ragsdale. 3 ayes. Motion carried.

A Form of Agreement between the City of Reinbeck and Solum Lang Architects for the new Aquatic Center Bathhouse in the amount of \$49,500.00 was presented to council for approval. Construction would commence on September 5, 2023 with a completion date of May 24, 2024. Murphy moved to

approve the Form of Agreement between the City of Reinbeck and Solum Lang Architects in the amount of \$49,500.00, seconded by Ragsdale. 3 ayes. Motion carried.

A bid from Solum Lang Architects was submitted for providing Master Planning/Schematic Design to update the interior finishes and provide a community room with public access at the Reinbeck Library in the amount of \$15,000.00. Funds for this project will come from the Gleo McCommons Trust. Murphy moved to approve Solum Lange Architects providing architectural schematic design services for the lump sum fee of \$15,000.00, seconded by Rasmussen. 3 ayes. Motion carried.

A bid from Solum Lang Architects was submitted for providing design services for the interior remodel of the existing restrooms at the Memorial Building in the amount of \$16,000.00. The engineer's construction bid was assumed to budget around \$135,000.00 for the remodel. Murphy moved to table this item until funds were available, seconded by Rasmussen. 3 ayes. Motion carried.

Joe Davis has received a repair bid for the floor in the kitchen of the Memorial Building in the amount of \$9,500.00 and a bid for a new floor came in at \$15,000.00. This item will be put on the February 2023 agenda.

A Reaffirmation of an Emergency Connection Agreement between Iowa Regional Utilities Association and the City of Reinbeck was discussed. Rasmussen moved to approve Resolution #2023-01R, A Resolution Authorizing Reaffirmation of Municipal Daily Excess Water Purchase Contract (I.E., "Emergency Connection") Agreement between Iowa Regional Utilities Association and Reinbeck, Iowa, seconded by Murphy. Roll call vote: Rasmussen – aye, Murphy – aye, Ragsdale – aye. Motion carried.

Tyson Brown approached council asking permission for him to do Federal Firearm Licensee (FFL) transfers from his home. Ragsdale moved to allow Tyson to do FFL transfers from his home, seconded by Murphy. 3 ayes. Motion carried.

Rasmussen moved to approve the paid 2022 wages and have the clerk publish it in the Sun Courier, seconded by Ragsdale. 3 ayes. Motion carried.

The budget was discussed. There is a shortage of approximately \$70,000 from what was requested from boards and the revenue that is projected to be received. It was decided to use \$50,000 from Richard Grimm funds for the cemetery capital improvements instead of using general funds as the council has already approved this spending. Also, \$5,000 will be taken from the Memorial Building Capital Project Fund.

The library is requesting an additional 15% in total wages in their budget request to give staff raises and more hours and also hire an additional high schooler to help out. Rasmussen moved to approve the 15% increase in total salaries for the library, seconded by Ragsdale. 3 ayes. Motion carried.

Disbursement of city employee approved HSA funds was discussed. Murphy moved to have the employee's HSA funds disbursed monthly instead of a lump sum, seconded by Rasmussen. 3 ayes. Motion carried.

City employee raises were discussed. Rasmussen moved to give city employees a 5% raise, seconded by Murphy. 3 ayes. Motion carried.

The DNR is questioning Snyder & Associates about the stormwater project moving forward. The council was in agreement on having Snyder & Associates put the stormwater project out for bid again.

Having no further business to discuss, Ragsdale moved to adjourn, seconded by Murphy. 3 ayes. Motion carried. The meeting was adjourned at 6:52 p.m.

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Mayor Pro-Tem, Nathan Ragsdale

Julie Wilkerson, City Administrator