

March 1, 2021  
MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL FOR REINBECK, IOWA  
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

Mayor Larsen called the meeting to order at 5:30 p.m. Council present at roll call were Muller, Ragsdale, Murphy, Knaack, and Rasmussen. Also present were Wilkerson, Jamie Eiffler, John Atkinson (TruGreen) Chad Van Wechel (Precision Lawn Care) Greg Snider, Jack Brandt, Rick & Kim Dripps, John Olson, Jenessa Bengen, and Victoria Derr.

Knaack moved to approve the Consent Agenda, seconded by Rasmussen. 5 ayes. Motion carried. The approved Consent Agenda consisted of Minutes from February 1, 2021, Treasurer's Report, Bills to be paid in the amount of \$20,427.17, Bills paid from February 2, 2021 through February 28, 2021, January Bank Reconciliation & Financial Reports, January bills paid, February Budget Report, and February Utility Billing Audit Report.

Muller moved to approve the Agenda, seconded by Ragsdale. 5 ayes. Motion carried.

There were no visitors present that were not already listed on the agenda.

John Olson approached council regarding fixing up the restroom at the high school baseball complex. Two bids were received. One was in the amount of \$14,561.65 which included dispensers and one was in the amount of \$7,791.00 which did not include dispensers. The city will be replacing all the plumbing. John is asking that the city split the cost of this project. The Park Board does not have the funds in their budget for this project so their budget would have to be amended. Murphy moved to table this item until the Park Board meets and has time to discuss the project with John, seconded by Knaack. 5 ayes. Motion carried.

Rick & Kim Dripps approached council regarding their invoice for a water service line that was repaired by the city when it was discovered that it was their service line break and not a water main break. As no one was home at the time, they were not notified and questioned why there were not informed by phone. They are disputing the invoice from Cooley Sanitation and also being billed for city employee's time. They also questioned the service line Ordinance change in 2017 and what the city's intentions are for future incidents like this. The city will look into guidelines to follow in the future. Otherwise, no action was taken.

Jack Brandt approached council regarding a high water bill that he received on his mother's property. The city tested the meter with Jack and the meter is working correctly. Jack would like the city to come back and check a line that runs from the water heater. This line will be checked but no further action was taken.

Two bids were received for weed control at the Reinbeck Cemetery. TruGreen submitted an RFP for \$899 per spraying and Precision Lawn Care submitted an RFP for \$976 per spraying. Ragsdale moved to approve TruGreen's RFP for \$899 for cemetery weed control, seconded by Muller. 5 ayes. Motion carried. One bid was received from Precision Lawn Care for mowing city property in the amount of \$2,185 per mowing. Murphy moved to approve Precision Lawn Care for mowing city property in the amount of \$2,185 per mowing, seconded by Rasmussen. 5 ayes. Motion carried.

Greg Snyder and Jenessa Bengen approached council regarding plans for the 4<sup>th</sup> of July event. There intentions are to move forward with the event even though they may have to alter a few things.

Murphy moved to allow them to move forward with the event, seconded by Muller. 5 ayes. Motion carried.

Librarian, Victoria Derr asked council to approve the library's Pandemic Policy. Ragsdale moved to approve the library's Pandemic Policy, seconded by Rasmussen. 5 ayes. Motion carried.

Victoria also asked council to approve the library's Disaster Preparedness & Recovery Policy. Ragsdale move to approve the library's Disaster Preparedness & Recovery Policy, seconded by Rasmussen. 5 ayes. Motion carried.

The property owner of 806 Randall informed Ragsdale that her plans for the property are to either fix it up or have it torn down and would like a couple months to figure it out. Ragsdale moved to give the owner two months and have an update given to City Hall prior to May 31, 2021 to be discussed at the June 2021 meeting, seconded by Rasmussen. 5 ayes. Motion carried.

No response was received from the property owner of 114 Broad Street as to their intentions of the property. Knaack moved to turn this over to the city attorney and request a response by March 31, 2021 and place it back on the April 2021 agenda, seconded by Murphy. 5 ayes. Motion carried.

Knaack moved to approve Amended Resolution #2021-01R, A Resolution Approving the FY2022 Maximum Property Tax Dollars, seconded by Ragsdale. Roll call vote: Muller – aye, Ragsdale – aye, Murphy – aye, Knaack – aye, Rasmussen – aye. Motion carried.

Mayor opened the Budget Hearing at 6:49 p.m. There were no residents present at the hearing. Muller moved to close the hearing, seconded by Ragsdale. 5 ayes. Motion carried. The hearing was closed at 6:50 p.m. Hearing no comments, for or against, written or oral, Ragsdale moved to approve Resolution #2021-04R, A Resolution Adopting the Budget for FY2022 and have the city administrator file it with the county and state, seconded by Rasmussen. Roll call vote: Rasmussen – aye, Knaack – aye, Murphy – aye, Ragsdale – aye, Muller – aye. Motion carried.

Two RFP's for the city's 2021 annual examination were sent out but only one in the amount not to exceed \$3,990 was received from Gronewold, Bell, Kyhnn & Co. P.C. Murphy moved to have Gronewold, Bell, Kyhnn & Co. P.C. perform the city's FY21 Annual Examination in the amount not to exceed \$3,990, seconded by Muller. 5 ayes. Motion carried.

No bids were received for the Memorial Building generator. Ragsdale moved to table this item until bids are received, seconded by Muller. 5 ayes. Motion carried.

A CDBG Housing Rehabilitation Program grant from INRCOG for exterior home improvements was discussed. This would be a maximum per project cap of \$24,999 in hard rehabilitation costs per property for eligible activities. This would be a 5-year forgivable loan for LMI qualified applicants. Rasmussen moved to approve INRCOG to move forward with the CDBG Housing Rehabilitation Program and focus on exterior rehabilitation projects, seconded by Ragsdale. 5 ayes. Motion carried.

The council discussed FrontDesk, a cloud application that would work with the current billing software to give citizens access to their utility history, billing, and on-line payments as well as interaction with the city on other items. There is an initial fee of \$2,500 for onboarding and an annual subscription fee of \$960 per year for 100 public users. Credit card payments would be financed through Forte. Murphy moved to approve the FrontDesk application, seconded by Ragsdale. Vote was Muller – aye, Ragsdale – aye, Murphy – aye, Rasmussen – aye. Knaack abstained due to conflict of interest with her position at Lincoln Savings Bank. Motion carried.

A quote from Display Sales was received in the amount of \$1,942.50 for new street pole banners to replace the banners damaged during Derecho. Hanging baskets usually cost approximately \$600. Ragsdale moved to approve the quote for new banners from Display Sales in the amount of \$1,942.50 and purchase hanging baskets as well, seconded by Murpy. 5 ayes. Motion carried.

A bid was received from Community Builders Supply Co. in the amount of \$7,880 for a new roof over the fitness center. The gutters also need to be replaced behind City Hall. Ragsdale moved to approve the \$7,880 bid from Community Builders to replace the fitness center room and to also have him install gutters behind City Hall, seconded by Muller. 5 ayes. Motion carried.

Ragsdale moved to renew RTU CD#3000711015 for another 12 months, seconded by Muller. 5 ayes. Motion Carried.

Murphy moved to set a City Wide Spring Clean Up for April 17, 2021 with April 24, 2021 as the rain date, seconded by Rasmussen. 5 ayes. Motion carried.

Ragsdale moved to approve a Certification of Lien on an unpaid utility bill and have the city administrator file it with the Grundy County Treasurer, seconded by Rasmussen. 5 ayes. Motion carried.

Rasmussen moved to send the city administrator to the annual IMFOA Spring Conference in Des Moines on April 22-23, seconded by Murphy. 5 ayes. Motion carried.

Murphy moved to adjourn, seconded by Ragsdale. 5 ayes. Motion carried. The meeting was adjourned at 7:32 p.m.

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Ash Larsen, Mayor

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Julie Wilkerson, City Administrator