

September 14, 2022
MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL FOR REINBECK, IOWA
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

Due to conflicts, Mayor moved the meeting previously scheduled for September 12, 2022 at 5:30 to September 14, 2022 at 5:30 p.m.

Mayor Larsen called the meeting to order at 5:30 p.m. Council present at roll call were Dripps, Ragsdale, Murphy and Rasmussen. Knaack arrived at 5:31 p.m. Also present were Wilkerson, Dan Smoldt, Jamie Eiffler, Sue Buskohl, Marion Boyer, and Dan Johnson.

Ragsdale moved to approve the Consent Agenda, seconded by Rasmussen. 4 ayes. Motion carried. The approved Consent Agenda consisted of Minutes from August 1, 2022, Treasurer's Report, Bills to be paid in the amount of \$58,350.83, Bills paid from August 2, 2022 through September 12, 2022, July Bank Reconciliation & Financial Reports, July bills paid, August Budget Report, August Utility Billing Audit Report, and a Class E Liquor License for Casey's General Store #1130.

Ragsdale moved to approve the Agenda, seconded by Rasmussen. 4 ayes. Motion carried.

There were no visitors present at the meeting that weren't already on the agenda.

Knaack arrived at 5:31 p.m.

Marion Boyer gave an update on the upcoming Reinbeck Art Festival and asked for certain streets to be closed for the event. Broad Street would be closed from Hwy 175 to just north of the fire station and Main Street would be closed from Blackhawk Street to Cooley's alley. Murphy moved to approve the requested street closings for the Art Festival, seconded by Ragsdale. 5 ayes. Motion carried.

The Dig Inn requested Broad Street be closed from Hwy 175 to just south of Main Street on October 8, 2022 for Becktoberfest. Ragsdale moved to approve the requested street closing, seconded by Dripps. 5 ayes. Motion carried.

Dan Johnson and Sue Buskhol from the Reinbeck Park Board presented council with architect drawings of the new aquatic center bathhouse. A grant from Black Hawk County Gaming Commission was approved for \$75,000 and a grant from R. J. McElroy Trust was approved for \$20,000. The project must be completed within a year or the city will lose these grants. The Board requested that \$100,000 of the Richard Grimm funds be earmarked for the new Aquatic Center Bathhouse Project and also requested that the city budget funds for this project from the General Fund. Ragsdale moved to allocate \$100,000 from the Richard Grimm funds to the Aquatic Center Bathhouse Project and see what funds are available to be allocated from the General Fund, seconded by Knaack. 5 ayes. Motion carried.

Knaack moved to have the city administrator apply for grants from the Grundy County Community Foundation, Eastern Iowa grant, and LSB Foundation, to be used for the aquatic center bathhouse project, seconded by Dripps. 5 ayes. Motion carried.

One bid was received from Precision Lawn Care for downtown snow removal. The bid was \$675.00 for snow plowing 3"-6" and \$880.00 for snow plowing 6" plus. Ragsdale moved to approve the bid from Precision Lawn Care for the 22/23 winter, seconded by Dripps. 5 ayes. Motion carried.

A meeting will be set up with Legion Commander Marshall Mennenga, Murphy, and Larsen to discuss their booking procedures. Wilkerson will get in touch with Marshall and get a date and time set.

Due to the extra raises that were approved for RTU employees, the city employees requested an adjustment to their salaries as well. After much discussion, it was decided to set up a sub-committee of Knaack, Rasmussen, and Larsen to study their salaries with comparison to similar cities and come up with a comprehensive plan for salary adjustments based on certain criteria. Rasmussen moved to postpone the item until the committee has their study completed, seconded by Knaack. 5 ayes. Motion carried.

Rasmussen moved to not increase council pay, seconded by Murphy. 5 ayes. Motion carried.

Ragsdale moved to approve Resolution #2022-22R, A Resolution to Transfer Funds to pay for library projects, seconded by Rasmussen. Roll call vote: Dripps – aye, Ragsdale – aye, Murphy – aye, Knaack – aye, Rasmussen – aye. Motion carried.

Ragsdale moved to approve the FY22 Urban Renewal Report and have the administrator file it with the State, seconded by Dripps. 5 ayes. Motion carried.

A discussion was held with RTU Chair Dan Smoldt regarding the city amending the Telecommunications Utility Board of Trustees Ordinance for better clarification of powers and duties of the Board. After much discussion it was decided that RTU's attorney and the city attorney be asked to attend the October 3, 2022 council meeting for clarification. Ragsdale moved to not amend the Telecommunications Utility Board of Trustees Ordinance at this time, seconded by Dripps. 5 ayes. Motion carried.

Cemetery Board Chair, Ray Rannfeldt submitted Standard Operating Procedures for the Reinbeck Cemetery that the Board had approved. Rasmussen moved to approve the Standard Operating Procedures for the cemetery, seconded by Ragsdale. 5 ayes. Motion carried.

The FY22 Examination was discussed. City findings include Segregation of Duties for the city and two library CD transfers that were not approved by fund transfer resolutions. RTU findings include minutes of RTU Board were not signed as required and two funds had deficit balances at June 30, 2022. Murphy moved to approve the FY22 Examination, seconded by Ragsdale. 5 ayes. Motion carried.

Knaack moved to renew RTU CD#3000710984 for another 12 months, seconded by Dripps. 5 ayes. Motion carried.

Murphy moved to set a FY23 Budget Amendment Hearing for November 7, 2022 at 5:30 p.m., seconded by Knaack. 5 ayes. Motion carried.

Ragsdale moved to set Trick-or-Treat night for October 31, 2022 from 5 – 7 p.m., seconded by Murphy. 5 ayes. Motion carried.

Rasmussen moved to have the clerk attend the IMFOA Fall Meeting on October 19-21, 2022, seconded by Rasmussen. 5 ayes. Motion carried.

The garage at 114 Broad Street will be turned over to the city attorney for action.

The city received a Community Forestry Grant in the amount of \$3,635.00 to replace Derecho trees at the park and the cemetery. October 22, 2022 will be the planting date.

Having no further business to discuss, Knaack moved to adjourn, seconded by Murphy. 5 ayes. Motion carried. The meeting was adjourned at 6:47 p.m.

Ash Larsen, Mayor

Julie Wilkerson, City Administrator