

January 7, 2019  
MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL FOR REINBECK, IOWA  
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

Mayor Pro-Tem, Ragsdale, called the meeting to order at 5:30 p.m. Other council present were Muller, Bunz, Linder and Larsen. Also present was Wilkerson, Jamie Eiffler, Josh Ritchey, Lindsay Beaman & Hunter Miller (Snyder & Associates), Gary Winterhof (LSB Financial), Chris Frischmeyer, Michelle Kendall, Paul Cooley, Mark Oleson, Adam Heise, Chris Heasley, Gary Richter, and Susie Petersen.

Linder moved to appoint Ash Larsen to the Mayor position, seconded by Muller. 4 ayes. Larsen abstained from voting. Motion carried.

Wilkerson swore in Larsen who then took over the meeting from Mayor Pro-Tem.

Bunz moved to approve the Consent Agenda, seconded by Linder. 4 ayes. Motion carried. The approved Consent Agenda consisted of Minutes from December 3, 2018 and December 11, 2018, Treasurer's Report, bills to be paid in the amount of \$89,472.86, bills paid from December 11, 2018 – January 4, 2019, November Bank Reconciliation & Financial Reports, November bills paid, December Budget Report, December Utility Billing Audit Report, a Class C Beer Permit/Class B Native Wine Permit/Sunday Sales for Casey's Marketing Company and a Class B Wine Permit/Class C Liquor License with Outdoor Sales for Wildflower.

Ragsdale moved to approve the Agenda, seconded by Linder. 4 ayes. Motion carried.

Josh Ritchey's request for a credit on his water bill was discussed. There was no action on the credit request but his meter will be replaced and the old tested, if possible. Muller moved to waive the penalties, seconded by Ragsdale. 4 ayes. Motion carried.

Adam Heise approached council with a request for relief of his street repair bill in the amount of \$1,100. His claim is that the property was not located in the required time frame and Lon had to spend 1 day finding the service line. He also had concerns that the street has since settled. The city has not received any notification from Iowa One Call that the locate was not done timely or that there was a missed mark. Mack's Asphalt has stated that they will be doing additional work on this repair in the spring to fix the settling issue. Linder moved to table this item until they could talk with Lon about Adam's concerns, seconded by Bunz. Linder and Bunz voted aye, Muller and Ragsdale voted nay. Since it was a split vote, Mayor voted as the tie breaker and his vote was nay. Motion failed.

Chris Frischmeyer approached council asking the city to pay for a third of the walk in freezer for the Little Rebels Learning Center. The total cost was 9,623.83. He explained that this purchase was in the cost estimate of the project but was missed in the Agreement. Ragsdale moved to approve the city paying 1/3 of the cost of the walk in freezer for the Little Rebels Learning Center, seconded by Muller. 4 ayes. Motion carried.

Ragsdale moved to approve Payment Request #2 for the Little Rebels Learning Center in the amount of \$30,481.70 and Payment Request #3 in the amount of \$32,657.89, seconded by Muller. 4 ayes. Motion carried.

Gary Winterhof presented options for the 2019 employee health insurance. The premiums on the current plan will be lower but the deductibles are going up to \$4,500 single and \$9,000 family. The alternate plan would be \$726 higher with deductibles as single \$3,000 and family \$6,000. Muller moved

to offer employees the choice of either the Blue Cross (renewal) or the Blue Cross (alternate) and have them continue paying 10% of the premium, seconded by Ragsdale. 4 ayes. Motion carried.

Mayor made the following appointments for a 1 year term:

Mayor Pro-Tem, Nathan Ragsdale  
City Administrator, Julie Wilkerson  
City Newspaper, Reinbeck Courier  
City Bank, Lincoln Savings Bank  
City Attorney, Rickert & Wessel

Muller moved to approve the mayor appointments for one year, seconded by Linder. 4 ayes. Motion carried.

Chris Heasley presented the 2019 Fire Department Roster. They have five new members with one retiree. There are 4-5 members taking their EMT classes. Muller moved to approve the 2019 Fire Department Roster, seconded by Bunz. 4 ayes. Motion carried.

A building permit for Dollar General was presented for approval. Snyder & Associates discussed issues and concerns regarding water and sewer hookup and stormwater runoff. After discussion, Linder moved to table the permit until we can get more information and also a site plan for approval, seconded by Muller. 4 ayes. Motion carried.

Muller moved to put Wilkerson, Larsen, and Ragsdale on the new bank signature card effective January 14, 2019, seconded by Linder. 4 ayes. Motion carried.

Ragsdale moved to fill the vacant council position left by Larsen via appointment rather than special election, second by Bunz. 4 ayes. Motion carried. Wilkerson will publish the notice.

Linder moved to approve Resolution #2019-01R, A Resolution Approving Completion of Project and Recommendation of Acceptance of Work Performed by Black Hawk Roofing of Cedar Falls, IA at a Total Cost of \$9,500.00 and by Larry's Plumbing & Heating of Traer, IA at a Total Cost of \$500.00 for LMI Project #2018-02, New Roof & Plumbing Repairs, and Approving a Deed Restriction for LMI Project #2018-02, seconded by Muller. 4 ayes. Motion carried.

Bunz moved to approve Resolution #2019-02R, A Resolution Approving Completion of Phase #1 of Project and Recommendation of Acceptance of Work Performed by SmartSpaceBuilders of Reinbeck, IA, at a Total Cost of \$4,500.00 for LMI Project #2018-05(Phase #1), Roof Repairs & Insulation, seconded by Ragsdale. 4 ayes. Motion carried.

Muller moved to approve Resolution #2019-03R, A Resolution to Transfer Funds to Pay Upcoming Obligations, seconded by Ragsdale. 4 ayes. Motion carried.

Linder moved to renew the library CD #3000397972 for another 90 days, seconded by Bunz. 4 ayes. Motion carried.

Ragsdale moved to approve the 2018 Employee Wage Report and have the city administrator publish it in the Reinbeck Courier, seconded by Muller. 4 ayes. Motion carried.

Bunz moved to set the Budget Hearing for March 4, 2019, seconded by Ragsdale. 4 ayes. Motion carried.

Paul Cooley approached council regarding the recycling program in Reinbeck. This will be placed on the February 4, 2019 Agenda.

The council discussed the FY19/20 budget after the meeting.

Wilkerson informed council that a company working for Alliant Energy will be in town replacing gas and electric meters starting in the next week or so and possibly going through April.

Bunz moved to adjourn, seconded by Ragsdale. 4 ayes. Motion carried. The meeting adjourned at 7:51 p.m.

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Ash Larsen, Mayor

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Julie Wilkerson, City Administrator

February 5, 2019  
MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL FOR REINBECK, IOWA  
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

Mayor called the meeting to order at 5:33 p.m. Council present were Muller, Ragsdale and Bunz. Linder was absent. Also present was Wilkerson, Jamie Eiffler, Dan Smoldt, Eric Lage, Doug Davis, Paul Cooley, Chris Heasley, Kyle & Tiffany Rasmussen, Keith Sindt, Susie & Bart Petersen, Josh Ritchey and Natalie Renfrom and associate from Liberty National.

Kyle Rasmussen and Chris Heasley both have interest in filling the vacant council position. Council has sixty days from the time of the vacancy to fill the position. The position became vacant on January 7, 2019 when Larsen took over the mayor position. Muller moved to table the council appointment & approval and swearing in of new councilman until the March 4, 2019 meeting when Linder will be in attendance, seconded by Bunz. 3 ayes. Motion carried.

Muller moved to approve the Consent Agenda with the correction of the January 7, 2019 Minutes stating that Bunz was in attendance, seconded by Ragsdale. 3 ayes. Motion carried.

Bunz moved to approve the Agenda, seconded by Ragsdale. 3 ayes. Motion carried.

Keith Sindt approached council regarding relief from his high water bill. There was no action on the relief, however, Muller moved to waive the late fees, seconded by Ragsdale. 3 ayes. Motion carried.

Dollar General was discussed. There was a phone conference held with the mayor, city administrator, representatives from Snyder & Associates, and the Dollar General associates. Their site plan does not address the run off issues of the surrounding areas. They will need to have a study done to address that. College Street driveway access was also an issue. They were also instructed that they would need to follow the SUDAS codes that the city has adopted. Dollar General will discuss their options and get back with the city. Muller moved to table this item until the March 4, 2019 meeting, seconded by Bunz. 3 ayes. Motion carried.

Paul Cooley approached council regarding the garbage and recycling contract. They have purchased the property along HWY 175 and Commercial Street and would like to move the recycling there. They will fence in the property and bring in new containers. Before spending the money they would like to know if they could renew their contract, which expires December 31, 2019, for another 4 years. Garbage pickup prices would be the same in the new contract. After December 31, 2019 the recycling tonnage rate will increase to \$50 from the \$25 in the current contract. He also informed council that the landfill is raising their prices \$2 per ton effective July 1, 2019. Ragsdale moved to approve renewing Cooley Sanitation's contract through December 31, 2023 with an increase in the recycling tonnage rate to \$50, seconded by Bunz. 3 ayes. Motion carried.

Dan Smoldt approached council regarding hiring the utility billing clerk part-time to help free up Eric to help with installations and tech issues. This will change her status from part-time to full-time. RTU will pay for all the full-time benefits and she will work 20 hours per week when she is not working for the city. A date for this to begin will be determined at their next board meeting. Muller moved to allow RTU to hire the city utility billing clerk for 20 hours per week and RTU will pay all benefits and the date to be determined by the RTU Board, seconded by Ragsdale. 3 ayes. Motion carried.

Muller moved to have the city administrator send out mowing and spraying RFP's to the same contractors as last year and for the same parcels as last year, seconded by Bunz. 3 ayes. Motion carried.

Natalie Renfrom from Liberty National approached council regarding offering the city employees life insurance. This would be at no cost to the city. Premiums would all be paid by the employee. Bunz moved to allow Liberty National to meet with city employees and present their plans, seconded by Ragsdale. 3 ayes. Motion carried.

The sheriff's office submitted the FY19/20 proposed contract. There will be an increase of \$3,484.00 from last year.

Muller moved to allow the Dollars for Scholars to host their annual 5K Run/Walk & Triathlon/Duathlon in Reinbeck on Saturday, June 29, 2019, seconded by Ragsdale. 3 ayes. Motion carried.

Muller moved to send Bengen to the Water Treatment 30-Hour Workshop at DMACC on February 19-20, 2019 and February 26-27, 2019, seconded by Ragsdale. 3 ayes. Motion carried.

Grundy County Veterans are working toward becoming a Home base Iowa county. They are looking for incentives (such as pool passes, internet, etc.) in each community to a veteran that moves into their town. Ragsdale moved to have the city administrator check with RTU and the Park Board so see if this is something they would be willing to help support, seconded by Bunz. 3 ayes. Motion carried.

Muller moved to renew a park CD#3000335162 for another 90 days, seconded by Bunz. 3 ayes. Motion carried.

Ragsdale moved to renew a city CD#3000425210 for another 90 days, seconded by Muller. 3 ayes. Motion carried.

Muller moved to renew a library CD#300335170 for another 24 months, seconded by Ragsdale. 3 ayes. Motion carried.

Muller moved to renew a library CD#300425244 for another 6 months, seconded by Ragsdale. 3 ayes. Motion carried.

Delinquent water bills were presented to council for collection through the Iowa Income Offset Program. Ragsdale moved to proceed with collection through the Iowa Income Offset Program if payment is not received by February 24, 2019, seconded by Bunz. 3 ayes. Motion carried.

Mayor appointed Dan Smoldt to the RTU Board for another 5 year term and Michelle Knaack to the Board of Adjustments for another 5 year term. Bunz moved to approve the mayor's appointments, seconded by Ragsdale. 3 ayes. Motion carried.

A quote was received by Vermeer for a ring-o-matic excavator vac mounted on an old fire truck. The asking price was \$15,000 but they would take an offer. This could be used for water main breaks, cleaning out storm sewers, cleaning and power washing the pool, installing the new stop signs, and numerous other jobs. Muller will call Grundy Center and see if they have one. No action was taken.

Ragsdale moved to approve Resolution #2019-04R, A Resolution Approving Completion of Project and Recommendation of Acceptance of Work Performed by SmartSpaceBuilders of Reinbeck, Iowa at a Total Cost of \$5,500.00 for LMI Project #2018-05 (Phase #2), Drywall, Weatherization, and Trim, and Approving a Deed Restriction for LMI Project #2018-05, seconded by Bunz. Roll call vote: Muller – aye, Ragsdale – aye, Bunz – aye. Motion carried.

Muller moved to approve Resolution #2019-05R, A Resolution Approving Completion of Phase #1 of LMI Project #2018-06 (Purchasing of Windows) at a Total Cost of \$4,510.54, seconded by Ragsdale. Roll call vote: Bunz – aye, Ragsdale – aye, Muller – aye. Motion carried.

Ragsdale moved to approve Resolution #2019-06R, A Resolution to Transfer Funds to Pay Upcoming Obligations, seconded by Bunz. Roll call vote: Muller – aye, Ragsdale – aye, Bunz – aye. Motion carried.

Jamie Eiffler expressed concern regarding fire hydrants not working on Main & Broad and Randall & Blackhawk. He also suggested that the city invest in a trench box for fixing water main breaks and get some excavator training. These concerns will be looked into.

Muller suggested, in the future, placing Welcome to Visitors on the Agenda after the Approval of the Agenda. This will be tried starting at the March 4, 2019 meeting.

Bunz moved to adjourn, seconded by Ragsdale. 3 ayes. Motion carried. The meeting was adjourned at 7:30 p.m.

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Ash Larsen, Mayor

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Julie Wilkerson, City Administrator

March 4, 2019  
MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL FOR REINBECK, IOWA  
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

Mayor called the meeting to order at 5:30 p.m. Council present were Muller, Bunz, and Linder. Ragsdale was absent. Also present was Wilkerson, Jamie Eiffler, Chris Heasley, John Atkinson, Kent Theesfeld, Kyle Rasmussen, and Susie Petersen.

Kyle Rasmussen and Chris Heasley both have interest in filling the vacant council position. After discussion the council agreed to have Rasmussen fill the empty council position and encouraged both to run on the ballot in November. Muller moved to approve Resolution #2019-07R, A Resolution Filling Vacancy in an Elective City Office and naming Kyle Rasmussen to the position, seconded by Bunz. 3 ayes. Motion carried.

Mayor swore in Rasmussen and he took his place on the council at 5:35 p.m.

Bunz moved to approve the Consent Agenda, seconded by Rasmussen. 4 ayes. Motion carried. The Consent Agenda consisted of Minutes from February 5, 2019, Treasurer's Report, Bills to be paid in the amount of \$59,604.30, Bills paid from February 6, 2019 through March 1, 2019, January Bank Reconciliation & Financial Reports, January bills paid, February Budget Report, and February Utility Billing Audit Report.

Muller moved to approve the Agenda, seconded by Rasmussen. 4 ayes. Motion carried.

There were no visitors to share comments to the council.

Susie Petersen gave council a time frame run down on the steps that Dollar General has taken to begin their project. She wanted council to give her some options on what she can do with the property or options that she can relay to Dollar General. The city will check with Snyder's on when the stormwater project will begin again.

Precision Lawn Care was the only contractor to return the mowing RFP. Their bid was as follows: Elmwood Park \$630, Strohbean Park \$175, Elmwood Cemetery \$870, Water Plant \$35, Sewer Plant \$25, and Hwy 175 Triangle \$30 per mowing. Muller moved approve Precision Lawn care for the 2019 mowing season for a total of \$1,765 per mowing, seconded by Linder. 4 ayes. Motion carried.

Bids were received for weed control & fertilizer at the Elmwood Cemetery from Precision Lawn Care in the amount of \$976 per application and TruGreen in the amount of \$1,199 per application. Muller moved to contract Precision Lawn Care for a spring and a fall weed control & fertilizer application at Elmwood Cemetery at a cost of \$976 per application, seconded by Rasmussen. 4 ayes. Motion carried.

A bid from ACES was received for a new server and two PCs as well as IT support. Access Systems requires \$500 to do a review of the current system before they will submit a bid. The council suggested contacting Craig Johns at Midrange Consulting & Services in Cedar Falls and Bergan Paulsen & Co. in Waterloo for bids also. Muller moved to table this item until the April 1, 2019 meeting when more bids are received, seconded by Rasmussen. 4 ayes. Motion carried.

Mayor opened the FY19/20 Budget Hearing at 6:27 p.m. Property valuations have increased slightly so the city is receiving a little more money than last year. The levy rate will be \$12.12319 down slightly

from last year's levy rate. Hearing no comments, for or against, written or oral, Bunz moved to close the hearing, seconded by Linder. 4 ayes. Motion carried. The hearing was closed at 6:29 p.m. Muller moved to approve Resolution 2019-08R, A Resolution Adopting of Budget and Certification of City Taxes and have the city administrator file the budget with the county auditor and the state, seconded by Bunz. Roll call vote: Muller – aye, Bunz – aye, Linder – aye, Rasmussen - aye.

Two RFP's were received for the FY18/19 Annual Examination. Gronewold, Bell, Kyhnn & Co. P.C. in the amount of \$3,990 and Rachelle K. Thompson, CPA in the amount of \$3,375. Gronewold, Bell, Kyhnn & Co. performed the FY17/18 Examination for the city and set things up to their specifications. Linder moved to stay with Gronewold, Bell, Kyhnn & Co. for the FY18/19 Annual Examination, seconded by Rasmussen, 4 ayes. Motion carried.

Mayor read Austin Begley's resignation from the Park Board effective February 4, 2019. Bunz moved to approve Austin Begley's resignation from the Park Board effective February 4, 2019, seconded by Rasmussen. 4 ayes. Motion carried.

The Local Option Sales Tax in Reinbeck will sunset on December 31, 2019. There was discussion about putting this on the ballot in November to continue collecting the 1% Local Option Sales Tax. Rasmussen moved to table this item until the April 1, 2019 meeting so that the council can do some research on it, seconded by Muller. 4 ayes. Motion carried.

Muller moved to approve Payment Request #2 to Boomerang Corp. in the amount of \$120,901.81 for the Wastewater UV Disinfection System Project, seconded by Bunz. 4 ayes. Motion carried.

Muller moved to approve Payment Request #4 to the Little Rebels Learning Center in the amount of \$4,201.21 for the Daycare Addition Project, seconded by Rasmussen. 4 ayes. Motion carried.

Bunz moved to approve Resolution #2109-10R, A Resolution to Transfer Funds to Pay Upcoming Obligations, seconded by Rasmussen. Roll call Vote: Rasmussen – aye, Linder – aye, Bunz – aye, Muller – aye. Motion carried.

Linder moved to set April 13, 2019 as the City Wide Spring Clean Up date and April 20, 2019 as a rain date, seconded by Muller. 4 ayes. Motion carried.

Bunz moved to send the city administrator to the IMFOA Spring Meeting April 10 – April 12, 2019, seconded by Rasmussen. 4 ayes. Motion carried.

Council Committee Assignments were assigned as follows:  
Wastewater, Lights, & Telecommunications – Linder & Rasmussen  
Water, Street, & Landfill – Bunz & Muller  
Park, Library, & Memorial Building – Linder & Ragsdale  
Fire, EMS, Stormwater, & Cemetery – Muller & Ragsdale  
Administrative & Police – Larsen & Bunz  
Finance – Ragsdale & Rasmussen

Bunz moved to set a Budget Amendment Hearing for April 1, 2019, seconded by Linder. 4 ayes. Motion carried.

Bunz moved to adjourn, seconded by Linder. 4 ayes. Motion carried. The meeting was adjourned at 7:10 p.m.

*Signatures on the following page.*



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Ash Larsen, Mayor

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Julie Wilkerson, City Administrator

April 1, 2019

**AMENDED**

**These Minutes are Amended to Change the Voting Date of the  
Local Option Sales & Services Tax From November 4, 2019 to November 5, 2019**

MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL FOR REINBECK, IOWA  
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

Mayor called the meeting to order at 5:30 p.m. Council present were Muller, Bunz, Linder and Rasmussen. Ragsdale was absent. Also present was Wilkerson and Marion Boyer.

Muller moved to approve the Consent Agenda, seconded by Rasmussen. 4 ayes. Motion carried. The Consent Agenda consisted of Minutes from March 5, 2019, Treasurer's Report, Bills to be paid in the amount of \$102,170.75, Bills paid from March 6, 2019 through April 1, 2019, February Bank Reconciliation & Financial Reports, February bills paid, March Budget Report, March Utility Billing Audit Report, and a Class C Liquor License with Outdoor Service, Sunday Sales, and Catering Privileges for American Legion Action Post #242.

Muller moved to approve the Agenda with the change of moving 6i to the first item under New Business, seconded by Rasmussen. 4 ayes. Motion carried.

There were no visitors to share comments to the council.

Bunz informed the council that Susie Petersen stated to him that Dollar General has voided the contract on her property. The council is still moving forward on the stormwater project and is waiting on Snyder's to finish their assessment.

Linder moved to approve Resolution #2019-09R, A Resolution to Establish the Terms and Effective Date for Ballot Issue of Proposed One Percent (1%) Local Option Sales and Services Tax with the change of having a sunset date of June 30, 2024, and have the administrator start the proceedings to have it on the November 5, 2019 ballot, seconded by Rasmussen. Roll call vote: Muller – aye, Bunz – aye, Linder – aye, Rasmussen – aye. Motion carried.

Muller moved to table the purchase of a new server until the May 6, 2019 meeting to get additional quotes, seconded by Linder. 4 ayes. Motion carried.

Marion Boyer approached the council regarding a metal art project that the high school students would like to complete to fill the circle of the roundabout that is in the new sidewalk at Elmwood Park. The metal is donated. Bunz moved to approve the design that was presented and allow the students to construct the design at a project cost of no more than \$1,000.00 with a completion deadline date of June 16, 2019, seconded by Linder. 4 ayes. Motion carried.

Mayor opened the Budget Amendment Hearing at 6:17 p.m. Revenues are being amended to correct a double entry on the sewer UV disinfection system bond. Expenses are being amended due to an increase in insurance, excess amount spent in snow removal, an addition in streets for repairs, and equipment and extra help for RTU. Bunz moved to close the hearing, seconded by Linder. 4 ayes. Motion carried. The hearing was closed at 6:19 p.m. Hearing no comments, for or against, written or oral, Muller moved to approve Resolution #2019-11R, A Resolution Amending the Current Budget for Fiscal Year Ending June 30 2019 and have the city administrator file it with the state and county auditor, seconded by Bunz. Roll call vote: Rasmussen – aye, Linder – aye, Bunz – aye, Muller – aye. Motion carried.

Muller moved to approve Resolution #2019-12R, A Resolution Approving Completion of Phase #2 of LMI Project #2018-06 Installation of Windows at a Total Cost of \$3,600.00 and Approving a Deed Restriction for LMI Project #2018-06, seconded by Linder. Roll call vote: Muller – aye, Bunz – aye, Linder – aye, Rasmussen – aye. Motion carried.

Bunz moved to approve Payment Request #6 for the Little Rebels Learning Center Project in the amount of \$26,955.93, seconded by Muller. 4 ayes. Motion carried.

Linder moved to approve renewal of a Library CD#3000397972 for another 3 months, seconded by Rasmussen. 4 ayes. Motion carried.

Muller moved to approve closing ½ block of Broad Street from the Memorial Building to the end of the Memorial Building parking lot on June 7, 2019 for the Relay-for-Life event, seconded by Rasmussen. 4 ayes. Motion carried.

Bunz moved to approve the new city logo that was presented by the Community Development Board, seconded by Linder. 4 ayes. Motion carried.

Bunz moved to table advertising for the next LMI Project until the May 6, 2019 meeting, seconded by Linder. 4 ayes. Motion carried.

Linder left at 6:40 p.m.

Alleys were discussed. It was decided that a study needs to be done to determine what are alleys and what are easements. Bunz moved to table this item until the June 3, 2019 meeting so that an alley assessment can be done, seconded by Muller. 3 ayes. Motion carried.

An offer was submitted by Bill Coldwell Ford for a 2004 Chevy K3500 dump truck with 58,034 miles, an 8' box, and comes with an 8' western plow at a cost of \$15,995. No action was taken.

Muller moved to approve the purchase of a 2018 Troy-built 7000 Watt XP Series Portable Generator at a cost of \$550.00, seconded by Bunz. 3 ayes. Motion carried.

There was discussion regarding cleanup of Hillcrest and Cedar where the new fire hydrant was installed.

Bunz moved to adjourn, seconded by Muller. 3 ayes. Motion carried. The meeting was adjourned at 6:56 p.m.

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Ash Larsen, Mayor

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Julie Wilkerson, City Administrator

May 6, 2019  
MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL FOR REINBECK, IOWA  
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

Mayor called the meeting to order at 5:30 p.m. Council present were Muller, Bunz, Linder and Rasmussen. Ragsdale was absent. Also present was Wilkerson, Marion Boyer, Craig Johns (MCS), Jamie Eiffler, Mike Rickert, Brett Kramer, Ben Robertson, and Brent Bovy.

Muller moved to approve the Consent Agenda, seconded by Rasmussen. 4 ayes. Motion carried. The Consent Agenda consisted of Minutes from April 1, 2019, Treasurer's Report, Bills to be paid in the amount of \$503,131.02, Bills paid from April 2, 2019 through May 5, 2019, March Bank Reconciliation & Financial Reports, March bills paid, April Budget Report, April Utility Billing Audit Report, and a Class B Native Wine Permit for Reinbeck Pharmacy.

Muller moved to approve the Agenda with the change of Dan Anderson's name to Ben Robertson, seconded by Bunz. 4 ayes. Motion carried.

There were no visitors to share comments to the council.

Craig Johns from Midrange Consulting & Services approached council with a bid for a new server and two workstations for city hall. The cost for the equipment, installation and upgrades will be approximately \$11,000 - \$12,000. He does not charge a monthly support fee. Another quote was received from ACES Services for \$23,092 plus \$1,068 per month support fee. Muller moved to approve the purchase of the equipment and services as presented from Midrange Consulting & Services, seconded by Bunz. 4 ayes. Motion carried.

Muller moved to table the LMI advertising item until the June 3, 2019 meeting, after the Grundy County Housing Needs Assessment meeting in May, seconded by Rasmussen. 4 ayes. Motion carried.

Bunz moved to allow 807 Park to remove the tree on their berm at their expense but they will have to replace it according to city code, seconded by Linder. 4 ayes. Motion carried.

Ben Robertson approached council regarding a group of 5 or 6 people that would like to start a Farmer's Market. They would need 5-6 parking spots in front of Wildflower for the event that would start May 25, 2019 and run from approximately 9:00 a.m. to 11:00 a.m. every Saturday. They would require each vendor to have their own liability insurance and the City of Reinbeck would have to be listed as an additional insured. Rasmussen moved to allow the Farmer's Market to operate as long as the insurance requirement is met and to allow them to close 5-6 parking spots in front of Wildflower, seconded by Muller. 4 ayes. Motion carried.

Brent Bovy, Mike Rickert, and Marion Boyer from the Economic Development Board approached council regarding extending the Pioneer trail from Reinbeck to Grundy Center. They have met with INRCOG and Jeff Kolb who will help with grants. They are not asking for funding at this time, just support and the authority to move ahead with the project. They will next meet with the county. Muller moved to have the Economic Development Board move forward with the project, seconded by Bunz. 4 ayes. Motion carried.

Bunz moved to approve Resolution #2019-13R, A Resolution to Transfer Funds to Pay Upcoming Obligations, seconded by Linder. Roll call vote: Muller – aye, Bunz – aye, Linder – aye, Rasmussen – aye. Motion carried.

Muller moved to approve Payment Request #7 for the Little Rebels Learning Center in the amount of \$7,774.17, seconded by Rasmussen. 4 ayes. Motion carried.

Rasmussen moved to approve the FY19/20 Grundy County Sheriff's Office Law Enforcement Agreement in the amount of \$119,646, seconded by Muller. 4 ayes. Motion carried.

Bunz moved to approve a five year sewer maintenance contract to maintain the sewers of the city with Municipal Pipe Tool for a minimum amount of \$3,000.00 per year, seconded by Rasmussen. 4 ayes. Motion carried.

Linder moved to approve LL Pelling's proposal of \$48,334.95 to do base repair and seal coating of proposed streets, seconded by Bunz. 4 ayes. Motion carried.

A couple different options for a used trench box were submitted by United Rentals. After discussion on the size and units, Rasmussen moved to spend up to \$7,500 on a used 2 sided aluminum 6'Tx8'L trench box, seconded by Bunz. 4 ayes. Motion carried.

Bunz moved to renew the Keep Iowa Beautiful sponsorship for \$100.00, seconded by Linder. 4 ayes. Motion carried.

Muller moved to approve Property Assessments and have the city administrator file them with the County Treasurer for collection, seconded by Bunz. 4 ayes. Motion carried.

Bunz moved to renew city CD#3000425210 for another 90 days, seconded by Linder. 4 ayes. Motion carried.

Linder moved to renew Park Board CD#3000335162 for another 90 days, seconded by Bunz. 4 ayes. Motion carried.

A tobacco violation was received against Trunck's Country Foods. Linder moved that the city take no action against this violation, seconded by Muller. 4 ayes. Motion carried.

No action was taking regarding a citizen wanting his alley tiled but the city will look at cutting it back to the east to help prevent pooling.

It was reported that the compost site is not draining again.

Muller moved to adjourn, seconded by Linder. 4 ayes. The meeting was adjourned at 7:17 p.m.

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Ash Larsen, Mayor

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Julie Wilkerson, City Administrator

June 3, 2019  
MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL FOR REINBECK, IOWA  
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

Mayor called the meeting to order at 5:30 p.m. Council present were Muller, Ragsdale, Linder and Rasmussen. Bunz was absent. Also present was Wilkerson, Brian Hall, and Jamie Eiffler.

Muller moved to approve the Consent Agenda, seconded by Linder. 4 ayes. Motion carried. The Consent Agenda consisted of Amended Minutes from April 1, 2019, Minutes from May 6, 2019, Treasurer's Report, Bills to be paid in the amount of \$315,534.87, Bills paid from May 6, 2019 through June 3, 2019, April Bank Reconciliation & Financial Reports, April bills paid, May Budget Report, May Utility Billing Audit Report, Iowa Retail Permit for Cigarette/Tobacco/Nicotine/Vapor for Casey's and a Iowa Retail Permit for Cigarette/Tobacco/Nicotine/Vapor for Trunck's Country Foods.

Ragsdale moved to approve the Agenda, seconded by Rasmussen. 4 ayes. Motion carried.

There was a concern brought to the council's attention of a lawn mower that is being used for personal transportation and whether it should be registered like a golf cart. Larsen will follow up with Josh Ritchey on this issue.

Muller moved to allow the 405 Lounge to block off a couple parking spaces in front of the business for a food trailer on July 4, 2019 after the town parade, seconded by Linder. 4 ayes. Motion carried.

Muller moved to approve street closings for the July 4<sup>th</sup> parade, seconded by Ragsdale. 4 ayes. Motion carried.

Brian Hall represented Cooley Sanitation regarding their Recycling Center they want to move to Hwy 175 and Commercial Street. The property will be fenced in with chain link fence and new recycling containers brought in. There was a question whether recycling was considered garbage. After consulting with the city attorney, it was explained that Chapter 165.11 (3) (C) is referring to a refuse matter as a result of manufacturing, but, she questioned whether it is a service business as defined in Chapter 165.11 (1)(C). The attorney's suggestion was to send it to the Board of Adjustments to get a variance under 165.11 (1)(C) to allow recycling. Rasmussen moved to have Cooley's set up a Board of Adjustments meeting for a variance, seconded by Linder. 4 ayes. Motion carried.

Ragsdale moved to approve a Subordination Agreement with the property owner at 602 College Street, seconded by Rasmussen. 4 ayes. Motion carried.

Larsen was contacted regarding fixing the drinking fountains at the high school baseball field. Larsen will get a quote and for fixing them and send it to David Hill. Rasmussen moved to have the city cover the cost of the labor and the school cover the cost of the materials needed, seconded by Ragsdale. 4 ayes. Motion carried.

Ragsdale moved to approve Payment Request #8 to the Little Rebels Learning Center in the amount of \$21,743.28, seconded by Linder. 4 ayes. Motion carried.

Linder moved to approve Resolution #2019-14R, A Resolution Changing Water Rates, seconded by Rasmussen. Roll call vote: Rasmussen – aye, Linder – aye, Ragsdale – aye, Muller – aye. Motion carried.

Ragsdale moved to approve Resolution #2019-15R, A Resolution Approving Completion of Phase #3 of LMI Project #2018-06 Electrical Work & Supplies at a Total Cost of \$1,403.23 and Approving a Deed Restriction for LMI Project #2018-06, seconded by Linder. Roll call vote: Muller – aye, Ragsdale – aye, Linder – aye, Rasmussen – aye. Motion carried.

Muller moved to approve the 2019/2020 Wage Resolution, seconded by Ragsdale. 4 ayes. Motion carried.

The city lot at 501 Pine was discussed. The city will reach out to contractors to see if there is any interest in building a spec house on the lot. Ragsdale moved to lower the price of the lot to \$2,500.00 but keep the restrictions the same, seconded by Muller. 4 ayes. Motion carried.

Muller moved to add Rasmussen to the city signature card at Lincoln Savings Bank, seconded by Linder. 4 ayes. Motion carried.

There have been requests from citizens that a pop machine be brought back to Main Street. Ragsdale moved to have the city place a pop machine at the corner of City Hall, seconded by Muller. 4 ayes. Motion carried.

Muller moved to table the alley assessment to the July 1, 2019 meeting to give the city guys time to complete it, seconded by Ragsdale. 4 ayes. Motion carried.

Muller moved to advertise for more LMI projects but emphasize sidewalk replacements and dilapidated buildings, seconded by Linder. 4 ayes. Motion carried.

Wilkerson informed council that the water plant computer has crashed. A simple computer is needed with email and Excel. She will contact Craig Johns about getting a replacement.

Ragsdale moved to adjourn, seconded by Linder. 4 ayes. Motion carried. The meeting was adjourned at 6:50 p.m.

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Ash Larsen, Mayor

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Julie Wilkerson, City Administrator

July 1, 2019  
MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL FOR REINBECK, IOWA  
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

Mayor called the meeting to order at 5:46 p.m. Council present were Muller, Ragsdale, Linder, Bunz and Rasmussen. Also present was Wilkerson, Brian Hall, Paul Cooley, Jamie Eiffler, Al Rhoades, Jennifer Esland, Darren Hasselmann, Chris Heasley, and Susie Peterson.

Rasmussen moved to approve the Consent Agenda, seconded by Linder. 5 ayes. Motion carried. The Consent Agenda consisted of Minutes from June 3, 2019, Treasurer's Report, Bills to be paid in the amount of \$77,306.08, Bills paid from June 3, 2019 through June 30, 2019, May Bank Reconciliation & Financial Reports, May bills paid, June Budget Report, June Utility Billing Audit Report, and a Class C Beer & Class B Wine Permit with Sunday Sales for Trunck's Country Foods.

Ragsdale moved to approve the Agenda, seconded by Rasmussen. 5 ayes. Motion carried.

Susie Peterson approached council wanting an update on the stormwater project. She was informed that Snyder and Associates were here last week continuing their survey of the stormwater issue. Wilkerson with check with Snyder's to see if we can get a time-line of the project.

Paul Cooley and Brian Hall representing Cooley Sanitation were in attendance regarding their Recycling Center they want to move to Hwy 175 and Commercial Street. The Planning & Zoning Board's votes to allow a recycling center in a C-3 district split in a tie and the board gave the issue to the city council to decide. During the discussion it was asked that possible signage saying "Children at Play" might be added to the alley. After listening to concerns from residents and discussion from the council, Ragsdale moved to allow a Recycling Center to be at 704 Grundy Avenue in a C-3 district, seconded by Rasmussen. Roll call vote: Muller – aye, Ragsdale – aye, Bunz – aye, Linder – aye, Rasmussen – aye. Motion carried. Linder moved to approve Cooley Sanitation building permit for the construction of the recycling center, seconded by Rasmussen. 5 ayes. Motion carried.

The alley assessment maps have come in and when it is completed the map will be scanned to the council to study.

Joe Davis, representing the Memorial Building Board, approached council regarding a bid for installing a new rubber roof on the Memorial Building that came in at \$33,450.00. He will also be getting a bid for a pitched roof. Due to the roof leaking, the legion had to replace tile and asked if the city would consider reimbursing them for that. He also discussed the possibility of renting 2-3 spaces of the parking lot for long term parking. No action was taken by the council. He will come to the next meeting with more quotes.

Ragsdale moved to allow the Farmer's Market to close Broad Street from Hwy 175 to Main Street on Saturday's from 8:00 a.m. to 1:00 p.m., seconded by Bunz. 5 ayes. Motion carried.

Bunz moved to approve Sue Buskohl to the Park Board, seconded by Linder. 5 ayes. Motion carried.

Ragsdale moved to approve Payment Request #9 to the Little Rebels Learning Center in the amount of \$13,742.70, seconded by Rasmussen. 5 ayes. Motion carried.



Ragsdale moved to approve Resolution #2019-16R, A Resolution to Transfer Funds to Pay Upcoming Obligations, seconded by Rasmussen. Roll call vote: Muller – aye, Ragsdale – aye, Bunz – aye, Linder – aye, Rasmussen – aye. Motion carried.

Ragsdale moved to approve Resolution #2019-17R, A Resolution Authorizing the Mayor to Sign a Contract for Services with the Iowa Northland Regional Council of Governments (INRCOG) for Completion of an Income Verification Process for the City of Reinbeck, seconded by Bunz. Roll call vote: Rasmussen – aye, Linder – aye, Bunz – aye, Ragsdale – aye, Muller – aye. Motion carried.

Ragsdale moved to approve renewal of library CD#3000397972, for another 90 days, seconded by Rasmussen. 5 ayes. Motion carried.

Muller moved to adjourn, seconded by Rasmussen. 5 ayes. Motion carried. The meeting was adjourned at 6:32 p.m.

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Ash Larsen, Mayor

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Julie Wilkerson, City Administrator

August 5, 2019  
MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL FOR REINBECK, IOWA  
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

Mayor called the meeting to order at 5:30 p.m. Council present were Muller, Bunz, Linder, and Rasmussen. Ragsdale was absent. Also present was Wilkerson, Susie Peterson, Delaney Peterson, Jan Ehrig, Joe Rose, Erin Schildroth, and Brent Bovy.

Muller moved to approve the Consent Agenda, seconded by Rasmussen. 4 ayes. Motion carried. The Consent Agenda consisted of Minutes from July 1, 2019, Treasurer's Report, Bills to be paid in the amount of \$99,812.85, Bills paid from June 4, 2019 through June 30, 2019, June Bank Reconciliation & Financial Reports, June bills paid, July Budget Report, and July Utility Billing Audit Report.

Bunz moved to approve the Agenda, seconded by Linder. 4 ayes. Motion carried.

Susie Peterson approached council wanting an update on the stormwater project. Snyder and Associates have completed the fieldwork but have not done much to determine what, if any, further downstream stormwater mitigation can be possible. They do not believe that anything the city does to create a more efficient ditch conveyance will alleviate the needs of potential development from having to control site runoff. Susie asked that the city purchase her property.

Joe Rose of 1009 Park Street would like to purchase the property next to his that the city owns. The city will check with the Park Board to see if they are interest in selling it. It will be placed on the next council agenda.

Joe Davis was not present to address the roof bids for the Memorial Building.

Brent Bovy addressed council regarding the Community Development Board moving forward with a Community Visioning project. September 1<sup>st</sup> is the deadline to apply. The city would have to set aside \$2,000 to do a project that is suggested from the program. A city representative needs to be on the committee. A Letter of Support from the city will need to be submitted. Rasmussen moved to submit a Letter of Support for this project, seconded by Bunz. 4 ayes. Motion carried.

Erin Schildroth gave council an update on the playground equipment project. \$59,244.12 has been raised for the equipment. The equipment will be \$59,112.22. \$750 is needed for cement and wood timbers. The Park Board has agreed to pay for the engineered wood safety mulch under the equipment out of their budget. That amount is \$4,348.00. Erin asked the city to purchases 3 benches, a swinging bench, a picnic table and a trash receptacle to be placed around the equipment. That amount came to \$5,060.33. Any funds raised now can go to reducing that cost. Muller moved to approve the purchase of 3 benches, a swinging bench, a picnic table and a trash receptacle, seconded by Rasmussen. 4 ayes. Motion carried.

Katie Lubbert, owner of Wildflower, requested approval to block off a couple of parking spaces in front of her business at 106 Broad Street on Saturdays during the Farmer's Market from 9:00 a.m. to Noon starting August 10, 2019 and running through October 12, 2019. Muller moved to allow Wildflower to block of sections of parking in front of the business during the Farmer's Market pending that she has a the appropriate "Outdoor Services" on her license and it is roped off according to the Iowa Alcoholic Beverage Division regulations, seconded by Rasmussen. 4 ayes. Motion carried.

The G-R school has approached the city regarding school loading on the north side of School Street at 3:15 and would like to put up no parking signs again for that time. Muller moved to allow the school to put up no parking signs for school loading on the north side of School Street, seconded by Bunz. 4 ayes. Motion carried.

Jan Ehrig reported that the Library Board is recommending that the council hire Victoria Litwiller as the new librarian with an annual salary of \$37,500. Janet's last day will be September 28, 2019. Janet will train Victoria for a week or so before she leaves. Bunz moved to hire Victoria Litwiller with an annual salary of \$37,500, seconded by Linder. 4 ayes. Motion carried.

The Little Rebels Learning Center has submitted payment requests for Payment Request #10 in the amount of \$3,553.63, payment for the fence in the amount of \$4,270.93, and payment for floor covering, blinds, video surveillance system, and 2 bills from Alliant Energy in the amount of \$10,982.66 for a total payment request of \$18,807.22. Linder moved to pay the Little Rebels Learning Center \$18,807.22, seconded by Muller. 4 ayes. Motion carried.

Boomerang Corporation has submitted Payment Request #3 in the amount of \$33,138.64 for the UV Disinfection Project. There is a balance of \$34,931.63 remaining for the retainage. Bunz moved to approve Payment Request #3 to Boomerang Corporation in the amount of \$33,138.64, seconded by Linder. 4 ayes. Motion carried.

Two Peddler Permits were received from Southwestern Advantage for door to door selling of educational books. No action was taken on either permit.

Linder moved to approve the 2019 Outstanding Obligations Disclosure Statement and have the administrator file it with the state treasurer's office, seconded by Rasmussen. 4 ayes. Motion carried.

Muller moved to approve Resolution #2019-18R, A Resolution to Transfer Funds to Pay Upcoming Obligations, seconded by Linder. Roll call vote: Muller – aye, Bunz – aye, Linder – aye, Rasmussen – aye. Motion carried.

Linder moved to approve Resolution 2019-19R, A Resolution Approving the 2019 City Street Financial Report, and have the administrator file it with the Iowa DOT, seconded by Rasmussen. 4 ayes. Motion carried.

Bunz moved to approve Resolution #2019-20R, A Resolution to Amend Resolution #2019-09, Changing the Effective Date and the Sunset Date of the Proposed One Percent (1%) Local Option Sales & Services Tax, seconded by Rasmussen. Roll call vote: Rasmussen – aye, Linder – aye, Bunz – aye, Muller – aye. Motion carried.

The administrator has sent Darren Mulligan a letter requesting an update on the fence that was to be installed around his property on Kenwood Street. There has been no response. The council asked that the city attorney send a letter.

Misti Ellis was sent a letter asking her to deed her property at 405 Pine to the city so that the property may be brought up to city compliance. There has been no response to the letter. Muller will talk with Mike Ellis who is also a deed holder on the property.

Bunz moved to approve city CD#3000425210 for another 90 days, city CD#3000425195 for another 12 months, and library CD#3000425244 for another 6 months, seconded by Rasmussen. 4 ayes. Motion carried.

Randy Eckhoff dropped to part-time status in July. It was discussed whether to keep him part-time or hire a full-time cemetery sexton/parks employee. The Cemetery Board has requested that the council keep Eckhoff part-time. After discussion, Bunz moved to keep Eckhoff part-time for a month and re-evaluate the position at the September meeting and compensate him for his vacation and comp time owed, seconded by Muller. 4 ayes. Motion carried.

Deb Reynolds with OnMedia submitted a Black & Gold Package for running the current commercials during the Big 10 football games with the addition of a few Iowa State games as well. The package total is \$275 per month from September – March for a total of \$1,925. No action was taken.

Muller moved to set October 19, 2019 as the Annual Fall Clean Up Day with October 26, 2019 as the rain date, seconded by Bunz. 4 ayes. Motion carried.

Bunz moved to set the September meeting to September 9, 2019 at 5:30 p.m., seconded by Linder. 4 ayes. Motion carried.

Bunz moved to adjourn, seconded by Muller. 4 ayes. Motion carried. The meeting was adjourned at 7:30 p.m.

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Ash Larsen, Mayor

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Julie Wilkerson, City Administrator

September 9, 2019  
MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL FOR REINBECK, IOWA  
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

Mayor called the meeting to order at 5:30 p.m. Council present were Muller, Ragsdale, Bunz, and Rasmussen. Linder was absent. Also present was Wilkerson, Joe Rose, Debbie Reynolds, and Ben Robertson.

Rasmussen moved to approve the Consent Agenda, seconded by Bunz. 4 ayes. Motion carried. The Consent Agenda consisted of Minutes from August 5, 2019, Treasurer's Report, Bills to be paid in the amount of \$91,451.43, Bills paid from August 6, 2019 through September 9, 2019, July Bank Reconciliation & Financial Reports, July bills paid, August Budget Report, August Utility Billing Audit Report, and a Class B Beer Permit with Sunday Sales for Nana Rosa's.

Ragsdale moved to approve the Agenda with the correction of 5k relating to the Fireman's Dance and not the 4<sup>th</sup> of July, seconded by Muller. 4 ayes. Motion carried.

There were no visitors present at the meeting.

Joe Rose presented an Offer to Purchase in the amount of \$2,000.00 for the empty city lot at 1011 Park Street. Bunz moved to approve Joe Rose's offer of \$2,000.00 for 1011 Park Street, seconded by Muller. 4 ayes. Motion carried.

Rasmussen moved to approve Resolution #2019-21R, A Resolution Setting a Date for a Public Hearing on an Offer to Purchase City-Owned Property Located at 1011 Park Street and set the public hearing for October 7, 2019 at 5:30 p.m., seconded by Muller. Roll call vote: Muller – aye, Ragsdale – aye, Bunz – aye, Rasmussen – aye. Motion carried.

Ben Robertson shared with council his idea for a business at 113 Broad Street called "The Dig Inn". He has signed a one year lease with the option of a second. He will be selling local craft beers and wine and has applied for a Liquor License with the State. He plans to open sometime in October.

Debbie Reynolds shared with the council the Annual Analytics Review of the commercials that have aired in 2019. She will be putting together a proposal for incorporating Geo Fencing in the next contract that will be discussed in February.

Ragsdale moved to table the library handicapped parking sign until the October 7, 2019 meeting, seconded by Bunz. 4 ayes. Motion carried.

Ragsdale moved to approve the 2019 Reinbeck Art Festival street closings that were presented, seconded by Rasmussen. 4 ayes. Motion carried.

Katie, owner of Wildflower, requested a 5 minute parking sign in front of her business. It was suggest that rear parking be used instead. No action was taken.

Rasmussen moved to approve Resolution #2019-22R, A Resolution Directing the City Clerk to Publish Notice of Public Hearing on the Adoption of Amended and Restated "Chapter 160 – Floodplain Regulations" of the Code of Ordinances of the City of Reinbeck, Iowa, and set the hearing for October 7, 2019 at 5:30 p.m., seconded by Muller. Roll call vote: Rasmussen – aye, Bunz – aye, Ragsdale – aye, Muller – aye. Motion carried.

Ragsdale moved to approve Resolution #2019-23R, A Resolution to Transfer Funds to Pay Upcoming Obligations, seconded by Bunz. Roll call vote: Muller – aye, Ragsdale – aye, Bunz – aye, Rasmussen – aye. Motion carried.

Muller moved to approve Payment Request #4 to Boomerang Corporation in the amount of \$34,931.63, for the final payment of the UV Disinfection Project at the sewer plant, seconded by Ragsdale. 4 ayes. Motion carried.

Ragsdale informed council that LSB will be putting money towards the band, Pork Tornadoes, for the Fireman's Dance on July 3, 2020. They would like to move the band on Main Street in front of Cooley's as the band has a big following. This was just informational at this time.

Larsen & Wilkerson had meet with the 2020 Census and they need the City of Reinbeck to set up a Complete Count Committee that would consists of about 3-4 members. The Census suggested a person from the school, library, and a business owner as possible choices.

Ragsdale moved to send the City Administrator to the IMFOA Fall Meeting October 16-18, 2019, seconded by Bunz. 4 ayes. Motion carried.

Ragsdale moved to set Trick-or-Treat night for October 31, 2019 from 5:00 p.m. to 7:00 p.m., seconded by Rasmussen. 4 ayes. Motion carried.

Ragsdale moved to give the Memorial Building cleaner a .50 raise retroactive to July 1, 2019, seconded by Muller. 4 ayes. Motion carried.

Muller moved to table the Cemetery/Park part-time position until the October 7, 2019 meeting, seconded by Ragsdale. 4 ayes. Motion carried.

Bunz reported that he had heard someone was interested in purchasing the property at 405 Pine Street. He will follow up with this contact. Muller moved to table the 405 Pine item until the October 7, 2019 meeting, seconded by Ragsdale. 4 ayes. Motion carried.

Muller moved to have the city attorney send Darren Mulligan a letter giving him until October 31, 2019 to put his fence up or be fined, seconded by Ragsdale. 4 ayes. Motion carried.

Muller moved to adjourn, seconded by Bunz. 4 ayes. Motion carried. The meeting was adjourned at 7:19 p.m.

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Ash Larsen, Mayor

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Julie Wilkerson, City Administrator

October 7, 2019  
MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL FOR REINBECK, IOWA  
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

Mayor called the meeting to order at 5:30 p.m. Council present at roll call were Muller, Ragsdale, and Bunz. Rasmussen arrived at 5:37 p.m. Linder was absent. Also present was Wilkerson, Joe Rose, and Brent Bovy.

Muller moved to approve the Consent Agenda, seconded by Bunz. 3 ayes. Motion carried. The Consent Agenda consisted of Minutes from September 9, 2019, Treasurer's Report, Bills to be paid in the amount of \$112,950.74, Bills paid from September 10, 2019 through October 7, 2019, August Bank Reconciliation & Financial Reports, August bills paid, September Budget Report, September Utility Billing Audit Report, and an Ownership Change & Carry Out Wine Permit for Casey's.

Ragsdale moved to approve the Agenda with moving Brent Bovy from 5a to when he arrives, seconded by Muller. 3 ayes. Motion carried.

There were no visitors present at the meeting.

Mayor opened the public hearing on the sale of the 1011 Park Street lot at 5:31 p.m. Joe Rose was present for the hearing. Joe's offer of \$2,000 was accepted at the September 9, 2019 meeting. Muller moved to close the hearing, seconded by Ragsdale. The hearing was closed at 5:32 p.m.

Hearing no comment, for or against, written or oral, Ragsdale moved to approve Resolution #2019-24R, A Resolution Authorizing Sale of City-Owned Property at 1011 Park Street, seconded by Bunz. Roll call vote: Muller – aye, Ragsdale – aye, Bunz – aye. Motion carried.

Mayor opened the public hearing on the Adoption of Amended and Restated "Chapter 160 – Floodplain Regulations" of the Code of Ordinances of the City of Reinbeck, Iowa at 5:34 p.m. The city received correspondence from the Iowa DNR on August 6, 2019 and from the US Department of Homeland Security on September 16, 2019 that new ordinance requirements, in accordance with Title 44 Code of Federal Regulations Section 60.3(b), are to be adopted by December 20, 2019. A copy of the amended and restated "Chapter 160" is available to view at City Hall. Ragsdale moved to close the hearing, seconded by Muller. 4 ayes. Motion carried. The hearing was closed at 5:38 p.m. Hearing no comment, for or against, written or oral, Ragsdale moved to approve the First Reading of the Adoption of Amended and Restated "Chapter 160 – Floodplain Regulations", seconded by Bunz. 4 ayes. Motion carried. Muller moved to set the second reading on the Adoption of Amended and Restated "Chapter 160 – Floodplain Regulations" to November 4, 2019, seconded by Rasmussen. 4 ayes. Motion carried.

Darren Mulligan has requested a hearing before the City Council on his property abatement letter. Bunz moved to set Mulligan's hearing to November 4, 2019, seconded by Rasmussen. 4 ayes. Motion carried.

Muller moved to approve Little Rebels Learning Center Payment Request #11 in the amount of \$7,094.96, seconded by Ragsdale. 4 ayes. Motion carried.

Bunz moved to approve renewing library CD#3000397972 for another 90 days, seconded by Ragsdale. 4 ayes. Motion carried.

The Legion proposed increasing their rates to rent the Legion Room at the Memorial Building to \$100 with the use of the bar and \$150 without the use of the bar effective January 1, 2020. The city cost would be increased to \$100 as well. The total cost to rent the Legion Room would be \$200 with the use of the bar and \$250 without the use of the bar. The Legion would be responsible for cleaning the Legion room and kitchen after rentals. The council would like to have someone from the Legion at the meeting to explain the changes. Bunz moved to table this item until the November 4, 2019 meeting and have a Legion representative present, seconded by Ragsdale. 4 ayes. Motion carried.

Muller moved to send the City Administrator to the 2019 budget meeting in Johnston on December 5, 2019, seconded by Rasmussen. 4 ayes. Motion carried.

Rasmussen moved to table the cemetery/park part-time position to the February 2020 meeting, seconded by Ragsdale. 4 ayes. Motion carried.

Brent Bovy approached council regarding possibly using the Utility Billing Clerk to help with Community Development if time allowed. He also talked about different grants that the board would like to see happen. Examples given were grants for business façade improvements, matching grants, and others that would help improve the town. No action was taken.

Muller moved to have the City Attorney moved ahead with abatement procedures at 405 Pine, seconded by Rasmussen. 4 ayes. Motion carried.

Ragsdale moved to adjourn, seconded by Bunz. 4 ayes. Motion carried. The meeting was adjourned at 6:32 p.m.

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Ash Larsen, Mayor

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Julie Wilkerson, City Administrator



November 4, 2019  
MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL FOR REINBECK, IOWA  
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

Mayor called the meeting to order at 5:30 p.m. Council present were Muller, Ragsdale, Bunz, and Rasmussen. Also present was Wilkerson, Chris Potter, Lindsay Beaman ( Snyder & Associates), Ben Robertson, Victoria Derr, Curtis Sebekow, Susie Peteren, Darren Mulligan, and Dan Johnson.

Rasmussen moved to approve the Consent Agenda, seconded by Ragsdale. 4 ayes. Motion carried. The Consent Agenda consisted of Minutes from October 7, 2019, Treasurer's Report, Bills to be paid in the amount of \$149,396.39, Bills paid from October 8, 2019 through November 1, 2019, September Bank Reconciliation & Financial Reports, September bills paid, October Budget Report, October Utility Billing Audit Report, Class C Liquor License with Sunday Sales for Maddog's Bar, and a Class B Wine Permit & Class C Liquor License with Outdoor Services & Sunday Sales for The Dig Inn.

Bunz moved to approve the Agenda, seconded by Rasmussen. 4 ayes. Motion carried.

There were no visitors present at the meeting.

Curtis Sebekow, representing the American Legion, approached council regarding raising rates for rental of the Legion Room. The Legion will raise their share of the rent from \$25.00 to \$100.00 and said the council could raise the city's share to whatever they wanted. The council will keep the city share of the rent at \$50. No further action was taken.

Darren Mulligan approached council regarding the notice that he received from the city regarding putting up a fence at his Kenwood street properties. Darren expressed concern for other properties in the area and explained that the building and shrubs should be sufficient. He will continue cleaning up the property. Bunz moved to accept the new building and shrubs as sufficient with the cities concerns, seconded by Ragsdale. Muller, Ragsdale, and Bunz voted aye. Rasmussen abstained. Motion carried.

The property owner at 102 Valley Drive was not present. The city will check on weed control of the retention pond in the spring.

Victoria Derr, representing the library, approached council regarding making the first parking space on Blackhawk Street in front of the library handicapped parking. There is already a space for a wheelchair to access the sidewalk. Muller moved to approve to make the first space in front of the library on Blackhawk Street handicapped parking, seconded by Rasmussen. 4 ayes. Motion carried.

Victoria also presented to council hiring of a new janitor. Her recommendation was to hire Deann Stice at \$12.50 per hour for 3 hours per pay week. Muller moved to approve hiring Deann Stice at \$12.50 per hour for 3 hours a week, seconded by Rasmussen. 4 ayes. Motion carried.

Susie Petersen submitted a Building Permit for a 70'x104'x18' storage building with concrete parking and a concrete pad in front of the garage doors. She was informed that she would have to follow SUDAS rules and provide a drainage study. Muller moved to table this item until the study is available, seconded by Rasmussen. 4 ayes. Motion carried.

Rod See was not present but will meet with the city administrator to come up with possible solutions to present to council at another meeting.

The mayor read the Second Reading of the Amending and Restating Chapter 160 Floodplain Regulations. Hearing no comments for or against, written or oral, Muller moved to waive the Third Reading of Amending and Restating Chapter 160 – Floodplain Regulations and have the city administrator publish it, seconded by Rasmussen. 4 ayes. Motion carried.

Lindsay Beaman with Snyder & Associates submitted 3 options for stormwater improvements at the Hwy 175 crossing at Chestnut Street ranging from approximately \$72,000 to \$400,000. Easements for this project were discussed. Susie Petersen is going to check to see if there is already an easement through her property. Ragsdale moved to have Snyders & Associates proceed with Option 2 in the amount of approximately \$138,000 but first have Lindsay determine how wide of permanent easements the city will need, seconded by Bunz. 4 ayes. Motion carried.

Chris Potter approached council regarding bills he incurred while dealing with rusty water as a result of capping the fire hydrant on Main Street. His bills totaled \$116.83. Ragsdale moved to reimburse Chris Potter \$116.83 for repairs for rusty water, seconded by Muller. 4 ayes. Motion carried.

Ragsdale moved to approve Resolution #2019-25R, A Resolution to Transfer Funds to Pay Upcoming Obligations, seconded by Bunz. 4 ayes. Motion carried.

Ragsdale moved to approve the FY18/19 Annual Financial Report and have the city administrator file it with the State, seconded by Rasmussen. 4 ayes. Motion carried.

Ragsdale moved to approve the FY18/19 Urban Renewal Report and have the city administrator file it with the State, seconded by Bunz. 4 ayes. Motion carried.

Ragsdale moved to approve the FY18/19 Independent Accountant's Examination Report prepared by Gronewold, Bell, Kyhnn & Co. P.C., seconded by Muller. 4 ayes. Motion carried.

Rasmussen moved to approve FY21 Tax Increment Financing (TIF) indebtedness Certification in the amount of \$163,888.00 and have the city administrator file it with the Grundy County Auditor, seconded by Ragsdale. 4 ayes. Motion carried.

Muller moved to approve a mowing Certification of Lien on the property at 203 Commercial Street in the amount of \$475.00, seconded by Bunz. 4 ayes. Motion carried.

Muller moved to approving a city CD#3000425210 for another 90 days and a park CD#3000335162 for another 90 days, seconded by Ragsdale. 4 ayes. Motion carried.

Ragsdale moved to appoint Rasmussen to the Little Rebels Learning Center Board, seconded by Bunz. 4 ayes. Motion carried.

Ragsdale moved to set a Budget Amendment Hearing for December 2, 2019 at 5:30 p.m., seconded by Rasmussen. 4 ayes. Motion carried.

Muller moved to not have a special budget request meeting but review the department budget requests at the December 2, 2019 meeting, seconded by Bunz. 4 ayes. Motion carried.

Snow removal RFP's were discussed. Muller moved to send out RFP's to Cooley Sanitation, PCI, and Jeff & Riley Storjohann and include in the RFP that snow can only be piled at Cooley's on Main Street and in front of Mike Fogg's building, seconded by Bunz. 4 ayes. Motion carried.

Bunz moved to not appoint anyone to replace Angie Linder on the council but wait until after the election. The new councilman will start January 2, 2020, seconded by Rasmussen. 4 ayes. Motion carried.

The DOT will be doing a study on the east end of Highway 175 to see if it warrants a change in the speed limit by Pioneer.

Miracle on Main will be having their regular street closings on November 15, 2019 for their Christmas Celebration. Main Street and Clark Street will be closed from Broad Street to Blackhawk Street.

The Grundy County Conservation owns the building that caught fire and it will be up to them to take care of.

Cleaning up the compost site was discussed.

It was discussed by council to purchase a bench to be set in front of city hall with Angie Linder's name on it. The city administrator will get prices.

Bunz moved to adjourn, seconded by Ragsdale. 4 ayes. Motion carried. The meeting was adjourned at 7:34 p.m.

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Ash Larsen, Mayor

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Julie Wilkerson, City Administrator

December 2, 2019  
MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL FOR REINBECK, IOWA  
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

Mayor Pro-Tem, Ragsdale, called the meeting to order at 5:30 p.m. Council present were Muller, Bunz, and Rasmussen. Also present was Wilkerson, Lindsay Beaman ( Snyder & Associates), Susie Petersen, Jamie Eiffler, Shawn Murphy, Michele Knaack, and Joe Davis.

Rasmussen moved to approve the Consent Agenda, seconded by Muller. 4 ayes. Motion carried. The Consent Agenda consisted of Minutes from November 4, 2019, Treasurer's Report, Bills to be paid in the amount of \$42,436.91, Bills paid from November 5, 2019 through December 2, 2019, October Bank Reconciliation & Financial Reports, October bills paid, November Budget Report, November Utility Billing Audit Report, and a Class B Native Wine Permit for Reinbeck Hardware.

Bunz moved to approve the Agenda, seconded by Rasmussen. 4 ayes. Motion carried.

There were no visitors present at the meeting.

Susie Petersen approached council regarding the council's request, from the November 2019 meeting, for a drainage study to show that the structure she intends to build will not add to the existing stormwater issue. She reported that she had spoken to four engineers who told her this study was not necessary. She was informed that Reinbeck City Code requires it.

Snow removal RFP's for downtown snow removal were received from: Cooley Pumping in the amount of \$500 per snow event for 3" – 6" and \$750 per snow event for 6" plus; and PCI in the amount of \$970 per snow event for 3"-6" and \$1,970 per snow event for 6" plus. Bunz moved to accept the bid from Cooley Pumping, seconded by Rasmussen. 4 ayes. Motion carried.

Rusty Shares was not at the meeting. No action was taken.

Council reviewed the FY20/21 Budget requests. Joe Davis informed council that they will need to be thinking about putting a new roof on the Memorial Building. This was estimated to be between \$30,000 - \$60,000 depending on the type of roof. The fire department has also included in their budget the purchase of new gear and fit tests. The library is requesting a 3% increase to make the library more accessible as a community resource. Council also discussed new carpet at City Hall. The budget requests will be studied as soon as the valuations are received from the county.

Rasmussen moved to reset the Budget Amendment Hearing to January 6, 2019, seconded by Bunz. 4 ayes. Motion carried.

Lindsay Beaman from Snyder's and Associates gave an update on the stormwater project. They could not find a recorded easement and will need a 20' easement on the west property line. The DOT will be contacted to see if they have a record of when the culvert was installed and a letter will be sent to the property owner for the easement.

Bunz moved to approve Resolution #2019-26R, a Resolution to Transfer Funds to Pay Upcoming Obligations, seconded by Muller. Roll call vote: Muller – aye, Ragsdale – aye, Bunz – aye, Rasmussen – aye. Motion carried.

The DNR had 2 changes to the Flood Plain Ordinance. The first being in the definitions and the other was to remove some notes that were left in the ordinance. Muller moved to approve the changes to ordinance (Chapter 160) Flood Plain Management Ordinance and submit it to the DNR, seconded by Bunz. 4 ayes. Motion carried.

Muller moved to approve 4 Certification of Liens for unpaid water bills and unpaid mowing invoices with the Grundy County Treasurer, seconded by Rasmussen, 4 ayes. Motion carried.

Muller moved to renew a RTU CD#3000711007 for another 90 days, seconded by Bunz. 4 ayes. Motion carried.

Bunz moved to set the hearing on the proposed Maximum Property Tax Dollars to Certify for Levy for February 3, 2019, seconded by Rasmussen. 4 ayes. Motion carried.

Bunz moved to purchase a Malibu bench from Plastic Recycling of Iowa Falls, Inc. in memory of Angie Linder that will be set outside of City Hall, seconded by Muller. 4 ayes. Motion carried. The approximate cost will be around \$400.

The property at 405 Pine was discussed. It will be placed on the January 2020 agenda for requesting action and a timeline for compliance.

Bunz moved to adjourn, seconded by Rasmussen. 4 ayes. Motion carried. The meeting was adjourned at 7:19 p.m.

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Nathan Ragsdale, Mayor Pro-Tem

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Julie Wilkerson, City Administrator