

January 8, 2024
MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL FOR REINBECK, IOWA
HELD IN COUNCIL CHAMBERS AT 5:00 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

Due to the approaching snow storm, the meeting was moved up to 5:00 p.m. and the Amended Agenda was posted.

Mayor called the meeting to order at 5:00 p.m. Council present at roll call were Ragsdale, Johnson, Trepp and Rasmussen. Dripps arrived at 5:02 p.m. Also present were Wilkerson, Marc White, Paul Cooley, Rachel Cooley, Deb Cooley, and numerous residents of Reinbeck whose names are attached to these minutes.

Rasmussen moved to approve the Consent Agenda, seconded by Johnson. 4 ayes. Motion carried. The approved Consent Agenda consisted of Minutes from December 4, 2023, Treasurer's Report, Bills to be paid in the amount of \$237,910.02, Bills paid from December 5, 2023 through January 5, 2024, November Bank Reconciliation & Financial Reports, November bills paid, December Budget Report, December Utility Billing Audit Report, a Class C Retail Alcohol License with Sunday Sales for Parris Pizza Place, a Class B Retail Alcohol License for Dollar General, a Class B Retail Native Wine License for Reinbeck Hardware, and a Class C Retail Alcohol License with Sunday Sales for 405 Lounge.

Rasmussen moved to approve the Agenda, seconded by Ragsdale. 4 ayes. Motion carried.

There were no visitors present that were not already on the Agenda.

Dripps arrived at 5:02 p.m.

Marc White presented council with the new renewal health plans and rates. There was just a slight increase in premiums. Marc reviewed other companies but the plans had higher premiums. Ragsdale moved to renew the current plans and allow the employees to pick their plan from those and keep benefit, deductions and HSA contributions the same, seconded by Rasmussen. 5 ayes. Motion carried.

Mayor opened the Budget Amendment Hearing at 5:04 p.m. Revenues are being amended due to an increase in interest received, the DOT share of the stormwater project, state grants for the LMI Housing project, and transfers for the Bathhouse Project. Expenses are being amended due to transfers for the Bathhouse Project, the LMI Housing Project, final totals for the stormwater project, and clearing out RTU budget numbers. Rasmussen moved to close the hearing, seconded by Ragsdale. 5 ayes. Motion carried. The hearing was closed at 5:06 p.m.

Ragsdale moved to approve Resolution #2024-01R, A Resolution Amending the Current Budget for Fiscal Year Ending June 30, 2024, seconded by Rasmussen. Roll call vote: Dripps – aye, Ragsdale – aye, Johnson – aye, Trepp – aye, Rasmussen – aye. Motion carried.

Johnson moved to approve Resolution #2024-02R, A Resolution to Transfer Funds to Pay Upcoming Obligations, seconded by Rasmussen. Roll call vote: Dripps – aye, Ragsdale – aye, Johnson – aye, Trepp – aye, Rasmussen – aye. Motion carried.

Ragsdale moved to postpone Resolution #2024-03R, A Resolution Approving the Hazardous Mitigation Plan for the City of Reinbeck until INRCOG has finished their work on the plan, seconded by Dripps. 5 ayes. Motion carried.

Rasmussen moved to approve Matt Construction Change Order #8, changing the size and type of water heater for the bathhouse project and Change Order #7, emergency lightening, only if it is a code requirement, seconded by Trepp. 5 ayes. Motion carried.

Rasmussen moved to approve Payment Request #3 in the amount of \$170,918.30 to Matt Construction for the Bathhouse Project, seconded by Trepp. 5 ayes. Motion carried.

Johnson moved to approve city appointments as presented by the mayor, seconded by Dripps. 5 ayes. Motion carried. The approved appointments are as follows:

Mayor Pro-Tem - Nathan Ragsdale

City Administrator - Julie Wilkerson

City Newspaper - Sun Courier

City Bank - Lincoln Savings Bank

City Attorney – Abby Wessels, Ricket and Allen Law Firm

Dripps moved to approve Wilkerson, Ragsdale, Trepp, and Eiffler to be on the bank signature card for signing checks for the city, seconded by Johnson. 5 ayes. Motion carried.

Rasmussen moved to approve the council committee assignments as presented by the mayor, seconded by Trepp. 5 ayes. Motion carried. The approved assignments are as follows:

Wastewater, lights, and telecommunications – Rasmussen & Trepp

Water, Street, and Landfill/Garbage – Trepp & Dripps

Park, Library, and Memorial Building – Johnson & Ragsdale

Fire, EMS, Stormwater, and Cemetery – Dripps & Ragsdale

Administrative & Police – Eiffler & Johnson

Finance – Ragsdale & Rasmussen

Fire Chief, Chris Heasley, presented the 2024 Fire Department Roster for approval. Mayor added that there are 7 guys with 20 plus years of service on the roster. Rasmussen moved to approve the 2024 Roster, seconded by Johnson. 5 ayes. Motion carried.

Ragsdale moved to approve the 2023 wage report, seconded by Dripps. 5 ayes. Motion carried.

The fiscal year 2025 budget requests by departments have been received and the request came in \$150,000 plus over what the city will receive in revenues. Wilkerson informed council that boards will have to cut line items in their budgets.

Mayor addressed council regarding his expectations from them and also what they can expect from him.

Mayor addressed those in attendance and the council members and gave his opinion on the garbage dumpsters saying, he sees both sides and suggested the council follow the City Ordinance and require that the dumpsters be dumped once a week and leave the Ordinance the same. After discussion, for and against allowing garbage dumpsters in town, Ragsdale moved to change Ordinance 106.4 of the city code and add “residential dumpsters” after industrial, seconded by Trepp. Mayor called Roll call vote: Dripps – nay, Ragsdale – aye, Johnson – nay, Trepp – aye, Rasmussen – aye. Motion carried.

The city commercial was discussed. Ragsdale was asked to have the representative from Pixel Labs be at the next meeting. Ragsdale moved to postpone this until the next meeting when Pixel Labs will be there, seconded by Rasmussen. 5 ayes. Motion carried.

Dale Wambold gave an update on the Community Developments new Facebook Page.

Having no further business to discuss, Ragsdale moved to adjourn, seconded by Dripps. 5 ayes. Motion carried. The meeting was adjourned at 6:11 p.m.




Mayor, Jamie Eiffler

Julie Wilkerson, City Administrator

REINBECK CITY COUNCIL MEETING

Jan. 8 2024

Please Sign In

1. Michelle Charley
2. Jeff Charley
3. Kate Stambler
4. Chris Heasley
5. Sharon L Coats Joiner
6. Marc W. White
7. 
8. Brittany Jones
9. Ryley Adams
10. Paul Cooley
11. Rachel Cooley
12. Deb Cooley
13. Amy J. Ellis
14. Michelle Kraack
15. Roby Family
16. Judy Karlow
17. Chris Burtz
18. 
19. Kadeys Schick
20. Mike Peterson
21. 
22. Paige Eirsen
23. Tommy Widmore

February 5, 2024
MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL FOR REINBECK, IOWA
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

Mayor called the meeting to order at 5:30 p.m. Council present at roll call were Dripps, Ragsdale, Johnson, and Rasmussen. Trepp was absent. Dripps left early at 5:55 p.m. Also present were Wilkerson, Paul and Deb Cooley, Lenah Oltman, Steve and Teresa Kauffman, Chris Heasley, and Leon Begay with INRCOG.

Rasmussen moved to approve the Consent Agenda, seconded by Ragsdale. 4 ayes. Motion carried. The approved Consent Agenda consisted of Minutes from January 8, 2024, Treasurer's Report, Bills to be paid in the amount of \$237,741.77, Bills paid from January 8, 2024 through February 2, 2024, December Bank Reconciliation & Financial Reports, December bills paid, January Budget Report, and January Utility Billing Audit Report.

Rasmussen moved to approve the Agenda, seconded by Dripps. 4 ayes. Motion carried.

There were no visitors present that were not already on the Agenda.

Lenah Oltman and Ragsdale explained how Pixel Labs would work. Pixel Labs would make a production that the Community Development Board could use for social media. Any advertising would be up to the board. Dripps informed council that he could talk with a company that does production for him and get a cost. This item was postponed until more information from Dripps' company is received.

Steve & Teresa Kauffman approached council about making Blackhawk Street & Main Street and Broad Street & Main Street each a 4-way stop intersection. After discussion, for and against, Ragsdale moved to make no changes to the intersections and leave them as 2-way stops, seconded by Dripps. Mayor called roll call vote: Dripps – aye, Ragsdale – aye, Johnson – nay, Rasmussen – aye. Motion carried. Changing the council meeting date was not discussed.

Dripps left at 5:55 p.m.

Leon Begay with INRCOG was present and explained the 2023 Grundy County Multi-Jurisdictional Hazard Mitigation Plan prepared by INRCOG with the help of Grundy County and the city administrator and addressed questions. Rasmussen moved to approve Resolution #2024-03R, A Resolution Adopting a Multi-Jurisdictional Hazard Mitigation Plan Update for Grundy County, seconded by Johnson. 3 ayes. Motion carried.

Ragsdale moved to approve Resolution #2024-04R, A Resolution Setting Time and Place to Conduct Public Hearing on the Proposed Ordinance Amending Chapter 106.4, Frequency of Collection, of the Reinbeck City Code setting the hearing for March 4, 2024 at 5:30 p.m. and directing the clerk to publish notice of the said hearing, seconded by Rasmussen. Roll call vote: Ragsdale – aye, Johnson – aye, Rasmussen – aye. Motion carried.

At their meeting on December 7, 2023, the Park Board approved Elisabeth Bueghly to the board to fill the vacancy left by Dan Johnson. Johnson moved to approve Elisabeth Bueghly to the Park Board, seconded by Rasmussen. 3 ayes. Motion carried.

Ragsdale moved to set the Proposed Property Tax Levy Hearing for April 1, 2024 at 5:00 p.m., seconded by Rasmussen. 3 ayes. Motion carried.

Rasmussen moved to approve setting a City Wide Spring Clean Up Day for Saturday, April 13, 2024 with a rain date of April 20, 2024, seconded by Ragsdale. 3 ayes. Motion carried.

Ragsdale moved to approve Payment Request #4 to Matt Construction in the amount of \$119,570.48 for the bathhouse project, seconded by Johnson. 3 ayes. Motion carried.

The fiscal year 2025 wages were discussed. Ragsdale moved to approve a 5% increase in city employee wages, seconded by Rasmussen. 3 ayes. Motion carried.

Department budget cuts were made and resubmitted. There is still a shortfall but is manageable.

Mayor gave updates on the service line project on Broad Street in front of the fire station, the water main break, and the schedule of the Randall Street Project.

Having no further business to discuss, Johnson moved to adjourn, seconded by Ragsdale. 3 ayes. Motion carried. The meeting was adjourned at 6:27 p.m.

Mayor, Jamie Eiffler

Julie Wilkerson, City Administrator

March 4, 2024
MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL FOR REINBECK, IOWA
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

Mayor Pro-Tem Ragsdale called the meeting to order at 5:30 p.m. Council present at roll call were Dripps, Ragsdale, Johnson, Trepp, and Rasmussen. Mayor Eiffler arrived at 5:57 p.m. Also present were Wilkerson, Paul and Deb Cooley, Lenah Oltman, Steve and Teresa Kauffman, Chris Heasley, Kent Theesfeld, Chad Van Wechel, John Atkinson, Ayden Staker, Randy Rohach, Lindsay Beaman, and Riley Cranston.

Dripps moved to approve the Consent Agenda, seconded by Ragsdale. 4 ayes. Motion carried. The approved Consent Agenda consisted of Minutes from February 5, 2024, Treasurer's Report, Bills to be paid in the amount of \$47,414.90, Bills paid from February 6, 2024 through February 29, 2024, January Bank Reconciliation & Financial Reports, January bills paid, February Budget Report, February Utility Billing Audit Report, a Class C Liquor License with Outdoor and Sunday Sales for R&R Pub & Grille, and a Special Class B Retail Native Wine License for Reinbeck Pharmacy.

Rasmussen moved to approve the Agenda, seconded by Dripps. 4 ayes. Motion carried.

There were no visitors present that were not already on the Agenda.

Steve Kaufman addressed council regarding making homeowners put their house numbers on their property where it is visible. Wilkerson will send letters to homeowners when informed on missing numbers and will put a reminder in the city newsletter.

Randy Rohach addressed council regarding allowing side-by-side units in the Reinbeck city limits. After discussion, Ragsdale put this item to a committee of himself and Johnson to check with other towns and law enforcement and report back to council at the next meeting.

Brent Bovy and Andy Anderson were not present. Ragsdale explained that they would like the city to borrow \$600,000 to pay invoices for the 402 Main Street project. The city would then get reimbursed from the state in about 6 weeks. Wilkerson has called IEDA and a meeting will be set up to explain how distribution and reimbursement for this grant works.

Mowing bids were received from Perfect Circle in the amount of \$2,500 per mowing and \$100 for soccer fields only and from Precision Lawn Care in the amount of \$2,585 per mowing and \$75 for soccer fields only. Since the bids were close and the city has a good working relationship with Precision Lawn Care, Rasmussen moved to go with Precision Lawn Care, seconded by Trepp. 5 ayes. Motion carried.

Cemetery spraying bids were received from Perfect Circle in the amount of \$775, Precision Lawn Care in the amount of \$800 and TruGreen in the amount of \$795. Dripps moved to give the bid to Precision Lawn Care, seconded by Trepp. 5 ayes. Motion carried.

RFP bids for the Annual Examination were sent to Gronewold, Bell, Kyhn & Co. P.C. and the State of Iowa. Rasmussen moved to have Gronewold, Bell, Kyhnn & Co. P.C. perform the Annual Examination for FY2024, seconded by Dripps. 5 ayes. Motion carried.

Mayor Pro-Tem, Ragsdale, opened the Hearing on Amending Chapter 106.04 of the Reinbeck City Code which would allow for residential dumpsters that are dumped weekly. Hearing no comments, for or

against, written or oral, Dripps moved to close the Hearing, seconded by Rasmussen. 5 ayes. Motion carried. The Hearing was closed at 5:57 p.m.

Mayor arrived at 5:57.

Mayor read the 1st Reading on Amending Chapter 106.04 of the Reinbeck City Code, allowing residential dumpsters that are dumped weekly. Ragsdale moved to approve the 1st Reading Amending Chapter 106.04 of the Reinbeck City Code, seconded by Rasmussen. 5 ayes. Motion carried. Johnson moved to waive the 2nd and 3rd Readings on Amending Chapter 106.04 of the Reinbeck City Code, adopt the Ordinance, and have the clerk publish it in the Sun Courier, seconded by Dripps. 5 ayes. Motion carried.

Lindsay Beaman, and Riley Cranston from Snyder & Associates approached council regarding the Randall Street Resurfacing Project. The engineers bid for the project came in at \$330,050.00. Ragsdale moved to approve Resolution #2024-05R, A Resolution to provide for a notice of hearing on proposed plans, specifications, form of contract, and estimate of cost for the Randall Street Resurfacing project, and taking of bids therefore, seconded by Dripps. Roll call vote: Dripps – aye, Ragsdale – aye, Johnson – aye, Trepp – aye, Rasmussen – aye. Motion carried. The bid opening will be March 26, 2024 at 10:00 a.m. and the Hearing will be held on April 1, 2024 at 5:30 p.m.

Ragsdale moved to approve Resolution #2024-06R, A Resolution to Transfer Funds to Pay Upcoming Obligations, seconded by Rasmussen. Roll call vote: Rasmussen – aye, Trepp – aye, Johnson – aye, Ragsdale – aye, Dripps – aye. Motion carried.

Matt Construction would like to add a gate to the south side of the of the bathhouse entrance at a cost of \$1,200 - \$1,500. No action was taken. Matt Construction will be contacted for more information regarding this change.

Rasmussen moved to send Wilkerson to the IMFOA Spring Meeting April 17 – 19, 2024, seconded by Johnson. 5 ayes. Motion carried.

The mayor informed council about the Dog Hearing that was held in February. The owners have turned in their permit with the required documentation. They have applied for insurance and will get the city a copy once it is finalized.

Having no further business to discuss, Ragsdale moved to adjourn, seconded by Trepp. 5 ayes. Motion carried. The meeting was adjourned at 6:28 p.m.

Mayor, Jamie Eiffler

Julie Wilkerson, City Administrator

April 1, 2024
MINUTES OF THE SPECIAL PROPERTY TAX LEVY MEETING
OF THE CITY COUNCIL FOR REINBECK, IOWA
HELD IN COUNCIL CHAMBERS AT 5:00 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

Mayor Eiffler called the meeting to order at 5:00 p.m. Council present at roll call were Dripps, Ragsdale, Johnson, Trepp, and Rasmussen. Also present was Wilkerson. There were no visitors present at the meeting.

Mayor Eiffler opened the Proposed Property Tax Levy Hearing at 5:00 p.m. Wilkerson explained the current year certified property taxes levy rate is \$11.99327 and that if the budget was kept the same for the next fiscal year the levy rate would be \$11.86261. But, due to employee wages and benefit increases as well as insurance increases and projects, the levy rate will be \$11.99663.

Hearing no comments, for or against, written or oral, Johnson moved to close the Hearing, seconded by Ragsdale. Roll call vote: Dripps – aye, Ragsdale – aye, Johnson – aye, Trepp – aye, Rasmussen – aye. The Hearing was closed at 5:10 p.m.

Ragsdale moved to adjourn, seconded by Johnson. 5 ayes. Motion carried. The meeting was adjourned at 5:10 p.m.

Mayor, Jamie Eiffler

Julie Wilkerson, City Administrator

April 1, 2024
MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL FOR REINBECK, IOWA
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

Mayor Eiffler called the meeting to order at 5:30 p.m. Council present at roll call were Dripps, Ragsdale, Johnson, Trepp, and Rasmussen. Also present were Wilkerson, Allison & Tyler Roby, Sue Buskohl, Allen Hansen, Rex & Brenda Dinsdale, Steve & Teresa Kauffman, Randall Rohach, Ryan Collins, Lenah Oltman, Chris Heasley, and Robbie Rhoades.

Dripps moved to approve the Consent Agenda, seconded by Johnson. 5 ayes. Motion carried. The approved Consent Agenda consisted of Minutes from March 4, 2024, Treasurer's Report, Bills to be paid in the amount of \$171,465.76, Bills paid from March 5, 2024 through March 29, 2024, February Bank Reconciliation & Financial Reports, February bills paid, March Budget Report, March Utility Billing Audit Report, and a Class C Alcohol License for Legion Action Post #242.

Ragsdale moved to approve the Agenda with striking items p and q as request by the Mayor, seconded by Rasmussen. 5 ayes. Motion carried.

There were no visitors present that were not already on the Agenda.

Allen Hansen approached council regarding adding two more handicap parking spaces south of the two existing handicap spaces by the U.C.C. church. After discussion, Dripps moved to allow two more handicap spaces with disclaimer signs on them that state Sunday from 8:00 a.m. to noon, seconded by Johnson. 5 ayes. Motion carried.

Ryan Collins approached council regarding being reimbursed in the amount of \$1,800.00 for curb and gutter repair that he replaced when his driveway was poured. The county is responsible for the middle 22' of Pioneer Road and anything that falls outside of that is city responsibility. Ragsdale moved to approve reimbursing Ryan \$1,800.00 for curb and gutter repair, seconded by Trepp. 5 ayes. Motion carried.

City Hall received a suggestion that speed cameras be placed on College Street and Park Street by the park. The mayor has checked into speed cameras and the State is making changes to how they work. He has contacted the Sheriff's Office to have them patrol these areas more. No action was taken.

Rasmussen moved to approve Carl Cheeseman to the Memorial Building Board, seconded by Trepp. 5 ayes. Motion carried.

Ragsdale moved to approve Dale Wambold to the Planning & Zoning Board, seconded by Dripps. 5 ayes. Motion carried.

Ragsdale moved to open the hearing on the proposed plans, specifications, form of contract, and estimate of cost for the Randall Street Resurfacing Project, seconded by Rasmussen. 5 ayes. Motion carried. The hearing was opened at 5:41. The engineer's estimate for the project was \$265,332.50. Three bids were received as follows:

Hudson Hardware Plumbing & Heating \$197,146.00

ASPRO, Inc. \$216,809.80

Peterson Contractors, Inc. \$245,992.50

The engineer has check references for the lowest bidder.

Hearing no comments, for or against, written or oral, Ragsdale moved to close the hearing, seconded by Rasmussen. 5 ayes. Motion carried. The hearing was closed at 5:42 p.m.

Ragsdale moved to approve Resolution #2024-07R, A Resolution Awarding Contract for the Randall Street Resurfacing Project giving the project to the lowest bidder, Hudson Hardware Plumbing & Heating in the amount of \$197,146.00, seconded by Rasmussen. Roll call vote: Dripps – aye, Ragsdale – aye, Johnson – aye, Trepp – aye, Rasmussen – aye. Motion carried.

Dripps moved to set the FY2025 Budget Hearing for April 22, 2024 at 5:30 p.m., seconded by Ragsdale. 5 ayes. Motion carried.

Ragsdale moved to set a FY2024 Budget Amendment Hearing for May 6, 2024 at 5:30 p.m., seconded by Trepp. 5 ayes. Motion carried.

Ragsdale moved to approve Resolution #2024-08R, A Resolution Proposing Ordinance and Setting Hearing for New Water & Sewer Rates and set the Hearing for May 6, 2024 at 5:30 p.m., seconded by Rasmussen. Roll call vote: Dripps – aye, Ragsdale – aye, Johnson – aye, Trepp – aye, Rasmussen – aye. Motion carried.

Mayor discussed selling some old city equipment that is not used any longer, such as the maintainer, and possibly purchasing a mini excavator and trailer. He will get some numbers put together for the next meeting. The council requested an inventory of all city equipment as well.

The Progress Report for 402 Main Street was discussed. The Mayor would like to see the building materials stored inside the building instead of on the street. He also wants the street repaired before the fireman's dance in July. Ragsdale will speak with Brent Bovy regarding these concerns.

Ameriprise Financial would like to rent an office space for two months while remodeling is done at their property. Rent would be the same as the other offices, \$150 per month. Dripps moved to rent the office space to Ameriprise Financial for two months, seconded by Trepp. 4 ayes. Motion carried. Rasmussen abstained.

Ray Rannfeldt has asked the council to waive his office space rent where old newspapers are stored as he works on digitizing them. Because Ray has done so many volunteer projects throughout the town Ragsdale moved to allow him to use the office space for free, unless it is needed, seconded by Trepp. 5 ayes. Motion carried.

Ragsdale moved to approve Payment Request #5 in the amount of \$76,166.76 to Matt Construction for the Bathhouse Project, seconded by Dripps. 5 ayes. Motion carried.

Reinbeck Renovation has submitted claims for the first draw from the city in the amount of \$360,000.00. Wilkerson explained that these funds would have to come from the General Fund and be replaced when the city is reimbursed from the State, which would be in approximately six weeks. The council Minutes approving the first draw are enough to get the claim process started as quickly as possible. This revenue and expense are not in the budget so the budget would have to be amended before payment could be made. The council was hesitant to have such a large sum be tied up for six weeks or longer. Johnson moved to take no action at this time and have someone from Reinbeck Renovation come to the April 22, 2024 meeting to explain the project and grant, seconded by Trepp. 5 ayes. Motion carried.

Dripps left the meeting at 6:42 p.m.

Multiple citizens were at the meeting to express their desire for the city to allow UTV's in city limits. They stressed that it would be just UTV's and not ATV's. HF2130 allows ATV's/UTV's to be ridden on certain county and state highways. Johnson checked with surrounding city's Ordinances and found that Reinbeck is the only city that does not allow UTV's. After much discussion, for and against allowing UTV's in the city limits, Johnson moved to set a hearing date on an Ordinance change at the April 22, 2024 meeting, seconded by Trepp. Johnson – aye, Trepp – aye, Rasmussen – aye, Ragsdale – nay. Motion carried.

As Dripps had already left, no action was taken on the commercial.

Having no further business to discuss, Johnson moved to adjourn, seconded by Ragsdale. 4 ayes. Motion carried. The meeting was adjourned at 6:46 p.m.

Mayor, Jamie Eiffler

Julie Wilkerson, City Administrator

April 22, 2024
MINUTES OF THE SPECIAL BUDGET HEARING MEETING
OF THE CITY COUNCIL FOR REINBECK, IOWA
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

Mayor Eiffler called the meeting to order at 5:30 p.m. Council present at roll call were Trepp and Rasmussen. Ragsdale called in and was present via speaker phone. Dripps and Johnson were absent. Also present was Wilkerson, Steven Kauffman, Brent Bovy, and John "Andy" Anderson.

Rasmussen moved to approve the Consent Agenda, seconded by Trepp. 3 ayes. Motion carried. The approved Consent Agenda consisted of Minutes from April 1, 2024 Special Property Tax Levy Meeting, Minutes from April 1, 2024 Regular City Council Meeting, Bills paid from April 2, 2024 through April 19, 2024, and Bills to be paid in the amount of \$54,248.27.

Mayor Eiffler opened the FY2025 Budget Hearing at 5:31 p.m. Wilkerson explained the budget and reported that the Levy Rate was \$11.99663. No other comments were received. Rasmussen moved to close the hearing, seconded by Trepp. 3 ayes. Motion carried. The hearing was closed at 5:32 p.m.

Hearing no comments, for or against, written or oral, Ragsdale moved to approve Resolution #2024-09R, A Resolution Adopting FY2025 Budget and Certification of City Taxes and have the clerk file it with the State and County Auditor, seconded by Rasmussen. Roll call vote: Ragsdale – aye, Trepp – aye, Rasmussen – aye. Motion carried.

An Agreement for Covenants and Restrictions with Reinbeck Renovation, LLC for the project at 402 Main Street was discussed. Ragsdale moved to approve the Agreement for Covenants and Restrictions with Reinbeck Renovation, LLC and have the clerk record it with the Grundy County Recorder, seconded by Rasmussen. 3 ayes. Motion carried.

The first grant payment to Reinbeck Renovation, LLC for the 402 Main Street project was discussed. After discussion, Ragsdale moved to approve the first grant payment in the amount of \$360,000.00 to Reinbeck Renovation, LLC and have the payment be issued after the Budget Amendment Hearing on May 6, 2024, seconded by Rasmussen. 3 ayes. Motion carried.

Rasmussen moved to approve payment request #6 for the Bathhouse Project to Matt Construction in the amount of \$8,525.90, seconded by Trepp. 3 ayes. Motion carried.

Change Order #9 for the Bathhouse Project was not received prior to the meeting. This will be added to the next regular city council meeting on May 6, 2024.

Wilkerson asked to carry over 36.33 hours of vacation to the next year. Rasmussen moved to allow Wilkerson to carry over unused vacation of 36.33 hours to the next year, seconded by Trepp. 3 ayes. Motion carried.

The mayor explained that the UTV Ordinance was not on the agenda as council had not approved the Ordinance wording to be published. The city attorney is on vacation and will be working on this when she returns this week. It was discussed about allowing the State Code in the Ordinance.

Having no further business to discuss, Trepp moved to adjourn, seconded by Rasmussen. 3 ayes. Motion carried. The meeting was adjourned at 6:03 p.m.

Mayor, Jamie Eiffler

Julie Wilkerson, City Administrator

May 6, 2024
MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL FOR REINBECK, IOWA
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

Mayor Eiffler called the meeting to order at 5:30 p.m. Council present at roll call were Dripps, Ragsdale, Johnson, and Rasmussen. Trepp was absent. Also present were Wilkerson, Rex & Brenda Dinsdale, Steve & Teresa Kauffman, Randall Rohach, Lenah Oltman, Chris Heasley, and Robbie Rhoades.

Johnson moved to approve the Consent Agenda, seconded by Rasmussen. 4 ayes. Motion carried. The approved Consent Agenda consisted of Minutes from April 22, 2024, Treasurer's Report, Bills to be paid in the amount of \$124,086.59, Bills paid from April 23, 2024 through May 3, 2024, March Bank Reconciliation & Financial Reports, March bills paid, April Bank Reconciliation & Financial Reports, April bills paid, April Budget Report, and April Utility Billing Audit Report.

Dripps moved to approve the Agenda, seconded by Rasmussen. 4 ayes. Motion carried.

There were no visitors present that were not already on the Agenda.

There was discussion regarding allowing UTV's on city streets. The City has already adopted the State of Iowa Code for UTV's but that does not allow them to be ridden on all city streets, which is what is being requested. These UTV's allowed on city streets would have to be registered with the county. After discussion, Johnson moved to start the process of amending the city's UTV code to allow for UTV's ONLY (NO ATV's) to be ridden freely on city streets without having them registered at City Hall, seconded by Dripps. Roll call vote: Dripps – aye, Ragsdale – aye, Johnson – aye, Rasmussen – aye. Motion carried.

Ragsdale moved to approve a street closing request on Broad Street from Hwy 175 to just south of Main Street from June 1, 2024 through October 2024 for the Farmer's Market, seconded by Rasmussen. 4 ayes. Motion carried.

Mayor opened the Budget Amendment Hearing at 6:04 p.m. Revenues are being amended for state reimbursements for LMI Housing Projects, federal grant replacement for the Reinbeck Renovation Project, fire township funds, insurance refund, interest, and transfers for the Bathhouse Project. Expenses are being amended for increased insurance premiums, the Reinbeck Renovation Project, earlier Façade Project (check never cashed), transfers out for the Bathhouse Project, engineering fees for the Randall Street Project, and an increase in the garbage contract. Ragsdale moved to close the hearing, seconded by Dripps. The hearing was closed at 6:07 p.m.

Hearing no comment, for or against, written or oral, Dripps moved to approve Resolution #2024-10R, A Resolution Amending the Current Budget for fiscal year ending June 30, 2024 and have the clerk file it with the state and county, seconded by Ragsdale. Roll call vote: Dripps – aye, Ragsdale – aye, Johnson – aye, Rasmussen – aye. Motion carried.

Mayor opened a public hearing at 6:08 p.m. on Proposed Ordinance #2024-02OR, an Ordinance repealing the current rates for water and sewer services (Section 92.02 & 99.01) and adopting new water and sewer rates. The increase will be 2%. Hearing no comments, for or against, written or oral, Ragsdale moved to close the hearing, seconded by Dripps. 4 ayes. Motion carried. The hearing was closed at 6:09 p.m.

Mayor read the 1st Reading of Ordinance #2024-02OR, an Ordinance repealing the current rates for water and sewer services (Section 92.02 & 99.01) and adopting new water and sewer rates. With the 2% increase, the new water rates will be \$15.29 (minimum bill) for the first 150-cubic feet and \$0.0349 per cubic foot over 150. The 2% sewer rate increase will put the sewer rate at \$24.12 (minimum bill) for the first 150 cubic feet and \$0.1040 per cubic foot over 150. Hearing no comments, for or against, written or oral, Dripps moved to approve the 1st Reading of Ordinance #2024-02OR, adopting new water and sewer rates, seconded by Ragsdale. 4 ayes. Motion carried.

Dripps moved to set the 2nd Reading of Ordinance #2024-02OR, adopting new water and sewer rates for June 3, 2024 at 5:30 p.m., seconded by Ragsdale. 4 ayes. Motion carried.

Ragsdale moved to approve a Supplemental Agreement for Additional Services #1 for Snyder & Associates, Inc. for the Randall Street Resurfacing Project in the amount of \$25,000.00, seconded by Johnson. 4 ayes. Motion carried.

Johnson moved, with regret, to approve Joe Davis' Resignation from the Reinbeck Memorial Board, seconded by Rasmussen. 4 ayes. Motion carried.

Ragsdale moved to approve Change Orders #02 & #03 from Solum Lang Architects for the Bathhouse Project in the amount of \$5,398.50, seconded by Rasmussen. 4 ayes. Motion carried.

Bids were received from P&K Midwest, Inc. for a new riding mower for the City. Ragsdale moved to purchase the New 2024 X390 48" w/powerflow mower for \$7,511.50, seconded by Dripps. 4 ayes. Motion carried.

Mayor reported that he does not have numbers yet on the grader that the city is looking to trade in for other equipment. This will be discussed at the June meeting.

There were no updates on the commercial. This will probably be postponed until the next fiscal budget.

Lenah Oltman gave updates on the library programs coming up.

Having no further business to discuss, Johnson moved to adjourn, seconded by Dripps. 4 ayes. Motion carried. The meeting was adjourned at 6:29 p.m.

Mayor, Jamie Eiffler

Julie Wilkerson, City Administrator

June 3, 2024
MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL FOR REINBECK, IOWA
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

Mayor Eiffler called the meeting to order at 5:30 p.m. Council present at roll call were Dripps, Ragsdale, Johnson, and Rasmussen. Trepp was absent. Also present were Wilkerson, Carl Cheeseman, Sue Buskohl, Rex & Brenda Dinsdale, Randall Rohach, Greg Snider, Brian Andersen, Samuel Andersen, Asher Andersen, Michael Rickert, Lenah Oltman, Chris Heasley, and Robbie Rhoades.

Johnson moved to approve the Consent Agenda, seconded by Ragsdale. 4 ayes. Motion carried. The approved Consent Agenda consisted of Minutes from May 6, 2024, Treasurer's Report, Bills to be paid in the amount of \$309,585.21, Bills paid from May 7, 2024 through May 31, 2024, May Budget Report, May Utility Billing Audit Report, Class C Retail Alcohol 5 Day License for Reinbeck Fireman Inc., Class E Liquor License for Trunck's Country Foods, Cigarette/Tobacco/Nicotine/Vapor License for Casey's General Store, Cigarette/Tobacco/Nicotine/Vapor License for Trunck's Country Foods, and a Cigarette/Tobacco/Nicotine/Vapor License for Dollar General 22088.

Rasmussen moved to approve the Agenda, seconded by Dripps. 4 ayes. Motion carried.

There were no visitors present that were not already on the Agenda.

Carl Cheeseman addressed council on behalf of the Memorial Board requesting two signs be placed at the Memorial Building parking lot stating that the parking lot is for Memorial Building parking only. As this is a city parking lot, no action was taken.

Mike Rickert addressed council regarding a grant that was received for the completion of the Reinbeck Gap of the Pioneer Trail. He is asking the city to write a letter in support of the completion of the Reinbeck Gap. Ragsdale moved to approve the grant and project and have the clerk write a letter in support of the completion of the Reinbeck Gap of the Pioneer Trail, seconded by Dripps. 4 ayes. Motion carried.

Greg Snider addressed council regarding the street closures for the 4th of July Parade from approximately 1:00 – 3:00 and also using the grass area north of the tennis courts at Elmwood Park for golf cart parking for the 4th of July events at the park. The parade route will be the same as previous years. Ragsdale moved to approve the street closings for the parade and also allow golf carts to park north of the tennis courts as long as that area is not wet, seconded by Rasmussen. 4 ayes. Motion carried.

Ragsdale asked council for street closings on Main Street and Broad Street for the July 3rd Fireman's Dance. The closing will be the same as last year. Rasmussen moved to approve the street closings for the Fireman's Dance, seconded by Dripps. 4 ayes. Motion carried.

Dripps moved to approve Resolution #2024-11R, A Resolution Setting Date & Time for UTV Ordinance Hearing setting the Hearing for July 1, 2024 at 5:30 p.m., seconded by Johnson. Roll call vote: Dripps – aye, Ragsdale – aye, Johnson – aye, Rasmussen - aye. Motion carried.

Mayor read the 2nd Reading of Ordinance #2024-02OR, Adopting New Water & Sewer Rates. The minimum water rate will be \$15.29 for the first 150 c.f. and 0.0349 per cubic foot after and the minimum sewer rate will be \$24.12 for the first 150 c.f. and 0.1040 per cubic foot after.

Hearing no comments, for or against, written or oral, Ragsdale moved to approve the 2nd Reading of Ordinance #2024-02OR, seconded by Rasmussen. 4 ayes. Motion carried.

Ragsdale moved to set the 3rd Reading of Ordinance #2024-02OR for July 1, 2024 at 5:30 p.m., seconded by Rasmussen. 4 ayes. Motion carried.

Ragsdale moved to approve Resolution #2024-12R, A Resolution to Transfer Funds to Pay Upcoming Obligations, seconded by Dripps. Roll call vote: Dripps – aye, Ragsdale – aye, Johnson – aye, Rasmussen – aye. Motion carried.

Dripps moved to approve Resolution #2024-13R, A Resolution to Transfer Funds to Pay Upcoming Monthly Obligations, seconded by Ragsdale. Roll call vote: Rasmussen – aye, Johnson – aye, Ragsdale – aye, Dripps – aye. Motion carried.

Ragsdale moved to approve Resolution #2024-14R, A Resolution to Set the Compensation for City Employees for the Fiscal Year 2024-2025, seconded by Johnson. Roll call vote: Dripps – aye, Ragsdale – aye, Johnson – aye, Rasmussen – aye. Motion carried.

Johnson moved to pay Matt Construction \$32,595.91 for Payment Request #7 for the Bathhouse Project pending a resolution of the siding issue and have the clerk talk to the city attorney regarding legal advice if the siding issue exceeds the retainage amount. seconded by Ragsdale. 4 ayes. Motion carried.

Dripps moved to approve Change Order #1 from Peterson Contractors Inc. for the HWY 175 Crossing at Pioneer Road Stormwater Project in the amount of \$34,429.93, seconded by Ragsdale. 4 ayes. Motion carried.

Ragsdale moved to approve Payment Request #2 from Peterson Contractor Inc. for the HWY 175 Crossing at Pioneer Road Stormwater Project in the amount of \$40,545.93, seconded by Johnson. 4 ayes. Motion carried.

Ragsdale moved to approve an Addendum to Development Agreement with Reinbeck Renovation LLC, seconded by Rasmussen. 4 ayes. Motion carried.

Rasmussen moved to approve a Downtown Housing Grant Clawback Agreement with Reinbeck Renovation LLC., seconded by Dripps. 4 ayes. Motion carried.

Ragsdale moved to approve the FY2025 Grundy County Law Enforcement Agreement in the amount of \$154,670.00, seconded by Dripps. 4 ayes. Motion carried.

Ragsdale moved to set a Budget Amendment Hearing for FY 2025 for July 1, 2024, seconded by Rasmussen. 4 ayes. Motion carried.

Dripps moved to move Kadyn Schick from a part time employee to a full time employee, seconded by Ragsdale. 4 ayes. Motion carried.

Bids were received to repair/replace condenser in a/c unit at City Hall and install automatic openers at City Hall. Ragsdale moved to install automatic openers at City Hall, seconded by Rasmussen. 4 ayes. Motion carried. Rasmussen moved to replace the condenser unit at City Hall, seconded by Dripps. 4 ayes. Motion carried.

Mayor gave an update on the motor grader. Since they can't get it running he will request a trade in value as is.

Having no further business to discuss, Dripps moved to adjourn, seconded by Johnson. 4 ayes. Motion carried. The meeting was adjourned at 6:40 p.m.

Mayor, Jamie Eiffler

Julie Wilkerson, City Administrator

July 1, 2024
MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL FOR REINBECK, IOWA
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

Mayor Eiffler called the meeting to order at 5:30 p.m. Council present at roll call were Dripps, Ragsdale, Johnson, and Trepp. Rasmussen was absent. Also present were Wilkerson, Ginny Poppen, Kathy Beenken, Brenda and Rex Dinsdale, Chereen and Robbie Rhoades and Lenah Oltman.

Johnson moved to approve the Consent Agenda, seconded by Ragsdale. 4 ayes. Motion carried. The approved Consent Agenda consisted of Minutes from June 3, 2024, Treasurer's Report, Bills to be paid in the amount of \$97,824.86, Bills paid from June 4, 2024 through June 28, 2024, May Bank Reconciliation and Financial Reports, May Bills Paid, June Budget Report, June Utility Billing Audit Report, Class C Retail Alcohol License for Surly Steve's LLC., and a Class C Retail Alcohol License with Sunday Service and Outdoor Sales for El Camino Restaurant, Inc.

Dripps moved to approve the Agenda, seconded by Trepp. 4 ayes. Motion carried.

There were no visitors present, who were wishing to speak to council, that were not already on the Agenda.

Mayor opened the Public Hearing on Amending the Code of Ordinance to Implement Changes to Chapter 75.06, "Operation of ATVs and UTVs at 5:31 p.m. Citizens in attendance at the hearing were for allowing UTVs to be operated in the city limits. Hearing no comments against UTVs being operated in the city limits, Ragsdale moved to close the hearing, seconded by Dripps. 4 ayes. Motion carried. The hearing was closed at 5:33 p.m.

Mayor read the 1st Reading of Ordinance #2024-03OR, An Ordinance Amending Chapter 75.06, "Operation of ATVs and UTVs. This Ordinance would make operating UTVs in the city limits legal but would not allow ATVs to be operated in the city limits. UTVs would have to follow state code. Johnson moved to approve the 1st Reading of Ordinance #2024-03OR, seconded by Trepp. 4 ayes. Motion carried. Ragsdale moved to set the 2nd Reading of Ordinance #2024-03OR for August 5, 2024, seconded by Trepp. 4 ayes. Motion carried.

Mayor read the 3rd Reading of Ordinance #2024-02OR, An Ordinance Adopting new Water and Sewer Rates. New water rates will be \$15.29 for the first 150 cf and \$0.0349 per cubic feet after. New sewer rates will be \$24.12 for the first 150 cf and \$0.1040 per cubic feet after. Hearing no comments, for or against, written or oral, Ragsdale moved to approve the 3rd Reading of Ordinance #2024-02OR, An Ordinance Adopting new Water and Sewer Rates and adopt the Ordinance and have the clerk publish the Ordinance, seconded by Dripps. 4 ayes. Motion carried.

Mayor opened the Budget Amendment Hearing at 5:36 p.m. Revenues are being amended due to Reinbeck Renovation Downtown Housing Grant reimbursement that was not received in FY24 but will be in FY25. Expenses are for payments to Reinbeck Renovation for the grant reimbursement that were not made in FY24 but will be made in FY25, TIF Rebatement attorney fees for Reinbeck Renovation and Snow Angel Park, final payment on the bathhouse project, Randall Street project, and final payment on the HWY 175 crossing at Pioneer Road Stormwater project. Hearing no comments, for or against, written or oral, Dripps moved to close the hearing, seconded by Ragsdale. 4 ayes. Motion carried. The hearing was closed at 5:37 p.m.

Ragsdale moved to approve Resolution #2024-15R, A Resolution Amending the Current Budget for Fiscal Year Ending June 30, 2025 and have the clerk file it with the county and state, seconded by Trepp. Roll call vote: Dripps – aye, Ragsdale – aye, Johnson – aye, Trepp – aye. Motion carried.

Ragsdale moved to approve Change Order #04 from Matt Construction for the bathhouse project decreasing the contract amount by \$19,404.43 for removal of lockers and benches and installation of a handicapped shower head, seconded by Trepp. 4 ayes. Motion carried.

Dripps moved to approve Change Order #01 from Hudson Hardware Plumbing and Heating for the Randall Street Project increasing the contract amount by \$7,400.00 for modifying an intake, seconded by Ragsdale. 4 ayes. Motion carried.

Ragsdale moved to approve the first draw to Reinbeck Renovation LLC for the downtown housing grant in the amount of \$360,000.00, seconded by Johnson. 4 ayes. Motion carried.

Johnson moved to approve closing EMS CD#3000335146 and moving the money into a special savings account until the new ambulance is purchased, seconded by Trepp. 4 ayes. Motion carried.

Ragsdale moved to approve the FY24 Outstanding Obligation Disclosure Statement and have the clerk file it with the state, seconded by Johnson. 4 ayes. Motion carried. There are 3 Revenue Bonds outstanding for a total amount of \$780,000.00.

Dripps moved to approve a Certification of Lien to the Grundy County Treasurer for an unpaid mowing invoice, seconded by Johnson. 4 ayes. Motion carried.

Council agreed to close City Hall on July 5th.

Robbie and Chereen Rhoades from R & R Pub and Grille LLC approached council regarding blocking off the street for outdoor service after the parade on July 4th and all day July 5th. Johnson moved to approve these street closures as long as they follow the states guidelines, seconded by Trepp. 4 ayes. Motion carried.

Lenah Oltman gave an update on the Reinbeck Library.

Having no further business to discuss, Dripps moved to adjourn, seconded by Ragsdale. 4 ayes. Motion carried. The meeting was adjourned at 6:00 p.m.

Mayor, Jamie Eiffler

Julie Wilkerson, City Administrator

August 5, 2024
MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL FOR REINBECK, IOWA
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

Mayor Eiffler called the meeting to order at 5:30 p.m. Council present at roll call were Dripps, Ragsdale, Johnson, and Trepp. Rasmussen was absent. Also present were Wilkerson, Kathy Beenken, Sue Buskohl, Jeff Charley, Tim Johnson, Chris & Michelle Heasley, Daniel Mohlis, Brad Cecak, Christine Farley, Matthew Moore, Chris Yockey, Dale Wambold, Ginny Poppen, Gena Peterson, Carl Cheeseman, Teresa & Steve Kaufman, and Lenah Oltman.

Johnson moved to approve the Consent Agenda, seconded by Ragsdale. 4 ayes. Motion carried. The approved Consent Agenda consisted of Minutes from July 1, 2024, Treasurer's Report, Bills to be paid in the amount of \$121,299.01, Bills paid from July 1, 2024 through August 3, 2024, June Bank Reconciliation and Financial Reports, June Bills Paid, July Budget Report, and July Utility Billing Audit Report.

Ragsdale moved to approve the Agenda, seconded by Trepp. 4 ayes. Motion carried.

There were no visitors present, who were wishing to speak to council, that were not already on the Agenda.

Before the fire department addressed council, Mayor explained that a meeting was held with the city's financial advisor regarding the bonding process. He was informed, at that meeting, that Ragsdale would be able to vote as the project does not benefit him personally, even though he is on the department. Fire Chief Heasley addressed council explaining the need for a new fire station with firefighter safety, apparatus storage, and entry/egress/bay door heights as major concerns of the current station. The current station is 5500 sq. ft. and the new station would be around 13,000 sq. ft. in total with 9900 sq. ft. of apparatus floor area. The cost of the building & paving is around 3.9 million (not including site prep, utilities, or change orders). The total project cost could be 4.5 to 5 million. The department is asking the city to approve a bond referendum of 3 million dollars be placed on the November 2024 election ballot for voter approval. If passed, this would raise city debt service levy \$3.31 or \$153.25 annual tax impact to \$100,000 property. The department would raise the rest of the needed funds themselves. Questions were asked about the amount of funds that have been raised so far and what their fundraising plans are, what happens if they don't raise their goal, and how long they have to complete the project if the referendum passes. The G-R school is also planning on having a referendum on the ballot in November for their school project. No decision was made at the meeting and the item was postponed until the September 2024 meeting when a decision will have to be made.

Mayor read the 2nd Reading of Ordinance #2024-03OR, An Ordinance Amending Chapter 75.06, "Operation of ATVs and UTVs.

Hearing no comments for or against, written or oral, Dripps moved to approve the 2nd Reading of Ordinance #2024-03OR, seconded by Johnson. 4 ayes. Motion carried.

Johnson moved to waive the 3rd Reading of Ordinance #2024-03OR, adopt the new Ordinance, and have the clerk publish the approved Ordinance, seconded by Dripps. Dripps – aye, Johnson – aye, Trepp – aye, Ragsdale – nay (would like to hold a 3rd Reading). Motion carried and Ordinance was adopted and will be in affect after publication.

Ragsdale moved to deny a Peddler's Permit for Alasraf Sihhaliev to sell books door-to-door, seconded by Trepp. 4 ayes. Motion carried.

Dripps moved to approve Resolution #2024-16R, A Resolution to transfer funds, seconded by Johnson. Roll call vote: Dripps – aye, Ragsdale – aye, Johnson – aye, Trepp – aye. Motion carried.

Dripps moved to approve the FY2024 Annual Financial Report and have the clerk file it with the state and county and have it published, seconded by Ragsdale. 4 ayes. Motion carried.

Dripps moved to approve payment #8 (final payment) to Matt Construction in the amount of \$7,795.48 for the bathhouse project pending the completion of the punch list and Park Board approval, seconded by Ragsdale. 4 ayes. Motion carried.

Johnson move to set the September regular city council meeting for September 9, 2024 at 5:30 due to the 1st Monday being on Labor Day Holiday, seconded by Trepp. 4 ayes. Motion carried.

Wilkerson will get a bid from J.E.T. for painting the front of City Hall.

The Aquatic Center inspection report was discussed. It was reported that the ladder by the slide needs new bolts. This will be done after the pool is drained.

Randall Street project is supposed to start this week.

Dale Wambold and Christine Farley gave an update on the school improvements and bond issue.

Lenah gave an update on the happenings at the Reinbeck Library.

Having no further business to discuss, Ragsdale moved to adjourn, seconded by Dripps. 4 ayes. Motion carried. The meeting was adjourned at 6:42 p.m.

Mayor, Jamie Eiffler

Julie Wilkerson, City Administrator

September 9, 2024
MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL FOR REINBECK, IOWA
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

Mayor Eiffler called the meeting to order at 5:30 p.m. Council present at roll call were Dripps, Ragsdale, Johnson, and Trepp. Rasmussen arrived at 5:32 p.m. Also present were Wilkerson, Chris Heasley, Caleb Bonjour, Ginny Poppen, Matt Pifkin, Adam Carley, Donovan Devore, Sue Buskohl, Steve Kaufman, and Lenah Oltman.

Johnson moved to approve the Consent Agenda, seconded by Trepp. 4 ayes. Motion carried. The approved Consent Agenda consisted of Minutes from August 5, 2024, Treasurer's Report, Bills to be paid in the amount of \$163,809.05, Bills paid from August 6, 2024 through September 6, 2024, July Bank Reconciliation and Financial Reports, July Bills Paid, August Budget Report, August Utility Billing Audit Report, a Cigarette License for Reinbeck GP, LLC, and a Class E Retail Alcohol License for Reinbeck GP, LLC.

Ragsdale moved to approve the Agenda, seconded by Dripps. 4 ayes. Motion carried.

There were no visitors present, who were wishing to speak to council, that were not already on the Agenda.

Rasmussen arrived at 5:32 p.m.

Caleb Bonjour gave an update on the Gladbrook-Reinbeck facility project and bonding. The bonding referendum will be on the November 2024 ballot.

Ragsdale moved to approve street closings for the Reinbeck Art Festival on September 21, 2024, seconded by Rasmussen. 5 ayes. Motion carried. The street closings will be on Main Street from Blackhawk to Center and on Broad Street from PCI to the Memorial Building and the alley between Sweet Law Office and Cooley Sanitation.

Mayor Eiffler informed the council that the deadline to put the bond referendum for a new fire station on the November 5th election ballot was August 28, 2024. Council questioned the fire department on their fundraising efforts and how it was progressing. Chief Heasley informed council that fundraising has started and flyers will be sent out as well as informational meetings set up to inform the public on the need for a new fire station. Trepp moved to table this item until further notice, seconded by Rasmussen. Mayor called roll call vote: Dripps – aye, Ragsdale – aye, Johnson – aye, Trepp – aye, Rasmussen - aye. Motion carried.

Ragsdale moved to approve Resolution #2024-17R, A Resolution Approving the FY2024 Street Finance Report and have the clerk file it with the DOT, seconded by Dripps. Roll call vote: Dripps – aye, Ragsdale – aye, Johnson – aye, Trepp – aye, Rasmussen – aye. Motion carried.

Ragsdale moved to approve Resolution #2024-18R, A Resolution Transferring Funds to Pay Upcoming Obligations, seconded by Trepp. Roll call vote: Dripps – aye, Ragsdale – aye, Johnson – aye, Trepp – aye, Rasmussen – aye. Motion carried.

It was discussed that the \$5,000 left in the Bathhouse Project Fund be used to purchase new lawn chairs for the aquatic center. This will be discussed at the Park Board Meeting.

Ragsdale moved to approve the FY2024 Urban Renewal Report and have the clerk file it with the state, seconded by Johnson. 5 ayes. Motion carried.

The Annual Examination was discussed. Copies of the report are available for review at City Hall. Ragsdale moved to approve the FY2024 Annual Examination Report, seconded by Dripps. 5 ayes. Motion carried.

Chad Van Wechel was contacted regarding downtown snow removal prices for 2024/2025. He will be keeping his prices the same. Ragsdale moved to not send out RFP's and go with Precision Lawn Care & Concrete for 2024/2025 downtown snow removal, seconded by Rasmussen. 5 ayes. Motion carried.

Rasmussen moved to approve Change Order #2 on the Randall Street Project, seconded by Johnson. 5 ayes. Motion carried. The Change Order was due to intake adjustments and there was not an increase or decrease due to this Change Order.

Rasmussen moved to approve Payment Request #1 to Hudson Hardware in the amount of \$115,170.68 for the Randall Street Project, seconded by Trepp. 5 ayes. Motion carried.

Simmering-Cory & Iowa Codification submitted the 2024 Legislative Summary from the State. Eight changes were made that affect the City's Code of Ordinance. Ragsdale moved to approve codifying the changes into the City's Code of Ordinance and adding the three new Ordinances that were approved by council, seconded by Johnson. 5 ayes. Motion carried.

Ragsdale moved to set a Fall Clean Up Day for October 12, 2024 with a rain date of October 19, 2024, seconded by Trepp. 5 ayes. Motion Carried.

Johnson moved to set Trick-or-Treat night for October 31, 2024 from 5:00 p.m. – 7:00 p.m., seconded by Dripps. 5 ayes. Motion carried.

Rasmussen moved to send Wilkerson to the IMFOA Fall Meeting in Des Moines on October 16 – 18, 2024, seconded by Ragsdale. 5 ayes. Motion carried.

Mayor gave an update on the Randall Street water main repair. A new shut off had to be installed for this repair.

Lenah gave an update on happenings at the library.

Mayor asked everyone to remember 911 on Wednesday and pray for the families of the victims, police officers, firemen, first responders, and all who were involved on that day.

Having no further business to discuss, Johnson moved to adjourn, seconded by Trepp. 5 ayes. Motion carried. The meeting was adjourned at 6:42 p.m.

Mayor, Jamie Eiffler

Julie Wilkerson, City Administrator

October 7, 2024
MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL FOR REINBECK, IOWA
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

Mayor Eiffler called the meeting to order at 5:30 p.m. Council present at roll call were Ragsdale, Johnson, Trepp, and Rasmussen. Dripps was absent. Also present were Wilkerson, Tim Johnson, Dan Mohlis, and Lenah Oltman.

Rasmussen moved to approve the Consent Agenda, seconded by Johnson. 4 ayes. Motion carried. The approved Consent Agenda consisted of Minutes from September 9, 2024, Treasurer's Report, Bills to be paid in the amount of \$98,635.97, Bills paid from September 10, 2024 through October 4, 2024, August Bank Reconciliation and Financial Reports, August Bills Paid, September Budget Report, September Utility Billing Audit Report, and a Class E Retail Alcohol License for Casey's General Store #1130.

Rasmussen moved to approve the Agenda, seconded by Trepp. 4 ayes. Motion carried.

Lenah Oltman gave council an update on happenings at the Reinbeck Library. They will be doing a fire prevention program, Trick-or-Read at Elmwood Park, book deliveries at Parkview, Westview, and the Elms. They are also working on a mural upstairs and continuing the donation trees.

A map of street closings for Miracle on Main was presented to council. Rasmussen moved to approve the requested street closings for Miracle on Main on November 8th and 9th, seconded by Trepp. 4 ayes. Motion carried.

Tim Johnson and Dan Mohlis from the Reinbeck Fire Department addressed council with a reminder on getting water and sewer to the new site. Dan said fund raiser flyers will be going out this week and a Townhall meeting is set for Sunday, October 27th at 3:00 p.m. at the Reinbeck Memorial Building.

The council discussed severance of a .59 acre parcel of property that was mistakenly included in a prior annexation request. Ragsdale moved to approve Resolution #2024-19R, A Resolution to Sever Property from the City of Reinbeck Per Iowa Code Section 368.8, seconded by Rasmussen. Roll call vote: Ragsdale – aye, Johnson – aye, Trepp – aye, Rasmussen – aye. Motion carried. The clerk will record the Resolution with the Grundy County Recorder.

Ragsdale moved to approve Resolution #2024-20R, A Resolution to Transfer Funds to Pay Upcoming Monthly Obligations, seconded by Rasmussen. Roll call vote: Ragsdale – aye, Johnson – aye, Trepp – aye, Rasmussen – aye. Motion carried.

Mayor gave the 1st Reading of Ordinance #2024-04OR, An Ordinance Amending the code of Ordinances of the City of Reinbeck, Iowa, by Adding a New Section Pertaining to Adult Establishment Nuisances. Ragsdale moved to approve the 1st Reading of Ordinance #2024-04OR, seconded by Trepp. 4 ayes. Motion carried. Trepp moved to waive the 2nd & 3rd Readings of Ordinance #2024-04OR and Adopt the Ordinance and have the clerk publish the Ordinance, seconded by Johnson. Roll call vote: Ragsdale – aye, Johnson – aye, Trepp – aye, Rasmussen – aye. Motion carried.

Mayor gave the 1st Reading of Ordinance #2024-05OR, An Ordinance Amending the code of Ordinances of the City of Reinbeck, Iowa, by Amending Provisions Pertaining to Bond Requirements. Ragsdale moved to approve the 1st Reading of Ordinance #2024-05OR, seconded by Johnson. 4 ayes. Motion carried. Ragsdale moved to waive the 2nd & 3rd Readings of Ordinance #2024-05OR and Adopt the

Ordinance and have the clerk publish the Ordinance, seconded by Rasmussen. Roll call vote: Ragsdale – aye, Johnson – aye, Trepp – aye, Rasmussen – aye. Motion carried.

Mayor gave the 1st Reading of Ordinance #2024-06OR, An Ordinance Amending the code of Ordinances of the City of Reinbeck, Iowa, by Amending Provisions Pertaining to Electronic Meetings. Ragsdale moved to approve the 1st Reading of Ordinance #2024-06OR, seconded by Trepp. 4 ayes. Motion carried. Rasmussen moved to waive the 2nd & 3rd Readings of Ordinance #2024-06OR and Adopt the Ordinance and have the clerk publish the Ordinance, seconded by Johnson. Roll call vote: Ragsdale – aye, Johnson – aye, Trepp – aye, Rasmussen – aye. Motion carried.

Mayor gave the 1st Reading of Ordinance #2024-07OR, An Ordinance Amending the code of Ordinances of the City of Reinbeck, Iowa, by Amending Provisions Pertaining to Fire Officials Authority to City Violations. Ragsdale moved to approve the 1st Reading of Ordinance #2024-07OR, seconded by Johnson. 4 ayes. Motion carried. Rasmussen moved to waive the 2nd & 3rd Readings of Ordinance #2024-07OR and Adopt the Ordinance and have the clerk publish the Ordinance, seconded by Ragsdale. Roll call vote: Ragsdale – aye, Johnson – aye, Trepp – aye, Rasmussen – aye. Motion carried.

Mayor gave the 1st Reading of Ordinance #2024-08OR, An Ordinance Amending the code of Ordinances of the City of Reinbeck, Iowa, by Amending Provisions Pertaining to Fiscal Management. Ragsdale moved to approve the 1st Reading of Ordinance #2024-08OR, seconded by Johnson. 4 ayes. Motion carried. Ragsdale moved to waive the 2nd & 3rd Readings of Ordinance #2024-08OR and Adopt the Ordinance and have the clerk publish the Ordinance, seconded by Johnson. Roll call vote: Ragsdale – aye, Johnson – aye, Trepp – aye, Rasmussen – aye. Motion carried.

Mayor gave the 1st Reading of Ordinance #2024-09OR, An Ordinance Amending the code of Ordinances of the City of Reinbeck, Iowa, by Amending Provisions Pertaining to Pedestrians' Right-of-Way. Ragsdale moved to approve the 1st Reading of Ordinance #2024-09OR, seconded by Trepp. 4 ayes. Motion carried. Rasmussen moved to waive the 2nd & 3rd Readings of Ordinance #2024-09OR and Adopt the Ordinance and have the clerk publish the Ordinance, seconded by Johnson. Roll call vote: Rasmussen – aye, Trepp – aye, Johnson – aye, Ragsdale – aye. Motion carried.

Mayor gave the 1st Reading of Ordinance #2024-10OR, An Ordinance Amending the code of Ordinances of the City of Reinbeck, Iowa, by Amending Provisions Pertaining to Publication of Meetings. Trepp moved to approve the 1st Reading of Ordinance #2024-10OR, seconded by Rasmussen. 4 ayes. Motion carried. Ragsdale moved to waive the 2nd & 3rd Readings of Ordinance #2024-10OR and Adopt the Ordinance and have the clerk publish the Ordinance, seconded by Johnson. Roll call vote: Ragsdale – aye, Johnson – aye, Trepp – aye, Rasmussen – aye. Motion carried.

Mayor gave the 1st Reading of Ordinance #2024-11OR, An Ordinance Amending the code of Ordinances of the City of Reinbeck, Iowa, by Amending Provisions Pertaining to Sidewalk Liability. Trepp moved to approve the 1st Reading of Ordinance #2024-11OR, seconded by Rasmussen. 4 ayes. Motion carried. Ragsdale moved to waive the 2nd & 3rd Readings of Ordinance #2024-11OR and Adopt the Ordinance and have the clerk publish the Ordinance, seconded by Johnson. Roll call vote: Ragsdale – aye, Johnson – aye, Trepp – aye, Rasmussen – aye. Motion carried.

Johnson moved to approve Payment Request #2 in the amount of \$64,073.70 to Hudson Hardware Plumbing and Heating for the Randall Street Project, seconded by Ragsdale. 4 ayes. Motion carried.

Estimates for two sand volleyball courts were received in the amount of approximately \$33,000.00. Donations have been received in the amount of \$11,300.00. Ragsdale moved to approve the clerk to

write a Grundy County Community Foundation grant in the amount of \$10,000 to \$15,000 for new sand volleyball courts at Elmwood Park, seconded by Johnson. 4 ayes. Motion carried.

Ragsdale moved to set a Budget Amendment Hearing for November 4, 2024 at 5:30 p.m., seconded by Johnson. 4 ayes. Motion carried.

A water bill adjustment was requested for a property with a leaking toilet. Rasmussen moved to take no action, seconded by Ragsdale. 4 ayes. Motion carried.

A complaint was received for a pickup and trailer parked on Randall Street longer than the two hour allotted time and vehicles on Blackhawk and Hwy 175 not diagonally parking. The person who filed the complaint reported that he would be attending the meeting but did not show. No action was taken.

It was brought to the administrator's attention that the dirt and sand at the bottom of Hillcrest needed to be cleaned up.

Having no further business to discuss, Johnson moved to adjourn, seconded by Rasmussen. 4 ayes. Motion carried. The meeting was adjourned at 6:18 p.m.

Mayor, Jamie Eiffler

Julie Wilkerson, City Administrator

November 4, 2024
MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL FOR REINBECK, IOWA
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

Mayor Eiffler called the meeting to order at 5:30 p.m. Council present at roll call were Ragsdale, Johnson, and Trepp. Dripps arrived at 5:35 p.m. and Rasmussen arrived at 5:38 p.m. Also present were Wilkerson, Chris Heasley, Nick Buseman with the Grundy County Conservation, LeAnn Farley with the Reinbeck Food Pantry, Ed Farley, LaVonne Block with the Reinbeck Food Pantry, Sue Buskohl, Mike Rickert, Derrick Hock, Dale Wambold, and Lenah Oltman.

Johnson moved to approve the Consent Agenda, seconded by Trepp. 3 ayes. Motion carried. The approved Consent Agenda consisted of Minutes from October 7, 2024, Treasurer's Report, Bills to be paid in the amount of \$66,269.95, Bills paid from October 8, 2024 through November 1, 2024, September Bank Reconciliation and Financial Reports, September Bills Paid, October Budget Report, October Utility Billing Audit Report, and a Special Class C Retail 5 Day Alcohol License for Lucky Wife Wine Slushies.

Ragsdale moved to approve the Agenda, seconded by Johnson. 3 ayes. Motion carried.

Lenah Oltman gave council an update on happenings at the Reinbeck Library. Trick-or-Read was a success, the new mural is complete, and Santa letters will be received at the library. Dale & Lenah informed council that Pixel Labs is in the process of making 4 Reinbeck videos and they are in the process of completing a Welcome Wagon packet.

Derrick Hock approached council about code enforcement and golf cart safety issues. He questioned the fairness of code enforcement and how the process works. The council informed him that they will be reviewing the Ordinances and amending any that are out of date and need to be changed to meet today's requirements.

Dripps arrived at 5:35 p.m. Rasmussen arrived at 5:38 p.m.

Mike Rickert and Nick Buseman gave council an update on the trail. June of 2026 is when the trail would be completed. They would like city support for a CAT grant that INRCOG is helping them write. A support of \$2,500.00 was discussed. A Resolution will be presented to the council for approval at the December meeting.

LeAnn Farley from the Reinbeck Food Pantry approached council looking for a new location for the Food Pantry as the church is cutting hours. They would like to use the empty office space at City Hall, at no charge, for the distribution of the food. Rasmussen moved to allow the Reinbeck Food Pantry to use the empty office space at City Hall, at no cost, for the distribution of food, as long as the city or city employees are not involved in any way and it can be reevaluated if needed, seconded by Dripps. 5 ayes. Motion carried.

The Memorial Building Board received two quotes for tuckpointing the Memorial Building. Borcharding Masonry quoted \$14,500.00 plus approximately \$3,500.00 if they choose to do the chimney as well. R&S Tuckpointing LLC quoted \$14,700.00 and no quote was given for the chimney. The board will not be moving ahead with the bathroom remodel project this year and would like to use that money for the tuckpointing instead. Ragsdale moved to approve the quote from Borcharding Masonry and include the chimney as well, seconded by Johnson. 5 ayes. Motion carried.

Ragsdale moved to approve the second and last payment in the amount of \$240,000.00 to Reinbeck Renovation for their housing project grant, seconded by Rasmussen. 5 ayes. Motion carried.

Dripps moved to approve a 28E Agreement for Mutual Assistance for Grundy County Fire Departments as long as it is approved by the City Attorney, seconded by Johnson. 5 ayes. Motion carried.

Mayor opened the Budget Amendment Hearing at 6:26 p.m. The budget is being amended for new pumps and motors at the Reinbeck Aquatic Center, an increase in work comp insurance, new ADA door openers at City Hall and a carryover of engineering fees for the Bathhouse Project from FY2024. Ragsdale moved to close the Hearing, seconded by Trepp. 5 ayes. Motion carried. The Hearing was closed at 6:27 p.m.

Ragsdale moved to approve Resolution #2024-21R, A Resolution Amending the Current Budget for Fiscal Year Ending June 2025 and have the clerk file it with the State and Grundy County, seconded by Rasmussen. Roll call vote: Dripps – aye, Ragsdale – aye, Johnson – aye, Trepp – aye, Rasmussen – aye. Motion carried.

Ragsdale moved to approve Resolution #2024-22R, A Resolution to Transfer Funds, seconded by Rasmussen. Roll call vote: Dripps – aye, Ragsdale – aye, Johnson – aye, Trepp – aye, Rasmussen – aye. Motion carried.

Ragsdale moved to approve Change Order #3 in the amount of \$7,390.00 for the Randall Street Project, seconded by Johnson. 5 ayes. Motion carried.

Having no further business to discuss, Ragsdale moved to adjourn, seconded by Johnson. 5 ayes. Motion carried. The meeting was adjourned at 6:38 p.m.

Mayor, Jamie Eiffler

Julie Wilkerson, City Administrator

December 2, 2024
MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL FOR REINBECK, IOWA
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

Mayor Eiffler called the meeting to order at 5:30 p.m. Council present at roll call were Dripps, Ragsdale, Johnson, Trepp, and Rasmussen. Also present were Wilkerson, Lenah Oltman, Steve & Teresa Kauffman, Tena Lyon, and Marilyn Evans.

Ragsdale moved to approve the Consent Agenda, seconded by Dripps. 5 ayes. Motion carried. The approved Consent Agenda consisted of Minutes from November 4, 2024, Treasurer's Report, Bills to be paid in the amount of \$105,634.09, Bills paid from November 5, 2024 through November 30, 2024, October Bank Reconciliation and Financial Reports, October Bills Paid, November Budget Report, November Utility Billing Audit Report, a Special Class C Retail Alcohol License for Nana Rosa's, a Class C Retail Alcohol License for Bad Hair, LLC (The Dig Inn), and a Special Class C Retail Alcohol License for Dollar General #22088.

Dripps moved to approve the Agenda, seconded by Ragsdale. 5 ayes. Motion carried.

Lenah Oltman gave council an update on happenings at the Reinbeck Library and also gave an update on the Community Development's Welcome Wagon packet that they are working on.

Trepp moved to approve Resolution #2024-23R, A Resolution Amending the Year 2024 Reinbeck Telecommunication Utility Budget for the City of Reinbeck and have the clerk file it with the county, seconded by Rasmussen. Roll call vote: Dripps – aye, Ragsdale – aye, Johnson – aye, Trepp – aye, Rasmussen – aye. Motion carried.

Ragsdale moved to approve Resolution #2024-24R, A Resolution Adopting the Year 2025 Reinbeck Telecommunication Utility Budget for the City of Reinbeck and have the clerk file it with the county, seconded by Rasmussen. Roll call vote: Dripps – aye, Ragsdale – aye, Johnson – aye, Trepp – aye, Rasmussen – aye. Motion carried.

Johnson moved to approve Resolution #2024-25R, A Resolution Committing Financial Support to the Pioneer Trail Reinbeck Gap Project, seconded by Rasmussen. Roll call vote: Dripps – aye, Ragsdale – aye, Johnson – aye, Trepp – aye, Rasmussen – aye. Motion carried.

Dripps moved to approve Resolution #2024-26R, A Resolution to Transfer Funds, seconded by Ragsdale. Roll call vote: Dripps – aye, Ragsdale – aye, Johnson – aye, Trepp – aye, Rasmussen – aye. Motion carried.

Trepp moved to approve Payment Request #2 to Hudson Hardware Plumbing & Heating in the amount of \$10,869.14 for the Randall Street Project, seconded by Ragsdale. 5 ayes. Motion carried.

Ragsdale moved to approve the FY2026 Tif Indebtedness Certification, seconded by Rasmussen. 5 ayes. Motion carried.

Ragsdale moved to approve Donna Larson & Al Bachman for another 3 year term on the Memorial Board, seconded by Trepp. 5 ayes. Motion carried.

Rasmussen moved to approve the purchase of a new ambulance, seconded by Dripps. 5 ayes. Motion carried.

Trepp moved to close the EMS Savings account that was trusted to the City for the purchase of a new ambulance and put those funds toward the purchase of the ambulance, seconded by Rasmussen. 5 ayes. Motion carried.

Ragsdale moved to hold a Budget Amendment Hearing on January 6, 2024 at 5:30 p.m., seconded by Johnson. 5 ayes. Motion carried.

Employee wages for FY2026 were discussed. The Library Board approved a 5% increase with the librarian receiving a \$4.00 raise. The city asked for a 5% raise as well. Johnson moved to approve the library and city employee's budget a 5% raise and \$4.00 per hour raise for the librarian, seconded by Rasmussen. 5 ayes. Motion carried.

Mayor informed council that he found a 2024 Deere 50 P-Tier mini hoe in Osage with 65 hours for \$69,500. He would like to consider purchasing it in the spring if it is still available.

Repairs at the pool and pool chairs were discussed.

Having no further business to discuss, Ragsdale moved to adjourn, seconded by Dripps. 5 ayes. Motion carried. The meeting was adjourned at 6:21 p.m.

Mayor, Jamie Eiffler

Julie Wilkerson, City Administrator