



# Honey Brook Township

## Minutes

Board of Supervisors Meeting

**Wednesday, July 9, 2025**

The Board of Supervisors met in regular session on Wednesday, July 9, 2025 at 7:00 in the Township Administration Building.

### **A. CALL THE MEETING TO ORDER**

The meeting was called to order at 7:00 pm by Laura Burdy followed by the pledge to the flag. Those present, either in person or on Microsoft Teams, were Supervisors Laura Burdy and Sal DiGiacomo and Manager Warren Obenski and Executive Assistant Kristy Deischer-Eddy. Jennifer McConnell was present in place of Michael Reinert, and Keith Mooney, Esq. was present in lieu of Beth Kohl, Esq.

### **B. PLEDGE TO THE FLAG**

### **C. ANNOUNCEMENTS**

1. Please be advised that there are four hearing assistance devices available for those who need it. If you need one of these, please come forward.
2. In accordance with Resolution 2-2012, you are informed that Scott Stilson, Vincent Drive, is recording tonight's meeting for posting on YouTube.
3. This meeting is also available for viewing from remote locations using Microsoft Teams.
4. In accordance with Resolution 20-2023, the Rules of Conduct for Public Meetings and Public Comment Period shall be observed and are listed at the bottom of the agenda.

### **D. PUBLIC COMMENT**

Valerie Shultz, Caitlin Court: questions concerning the sewer management ordinance fee, schedule, and what constitutes an authorizing agent.

Jennifer McConnell stated that there would be a public education session at the September Board of Supervisors meeting at which a handout with frequently-asked questions could be made available.

Lorraine Louie, Vincent Drive: comments concerning draft ordinances' public

comment period, concerns about the impact of the on-lot sewage management ordinance on smaller households, and her treasurer report comments submitted to the Board.

## **E. CONSENT AGENDA**

Kristy Deischer-Eddy stated that item #13 had not been received.

1. Approve the Board of Supervisors Minutes of the June 11, 2025 Meeting.
2. Accept the June 2025 Township Manager's Report.
3. Accept the 2025 Executive Assistant's Report.
4. Accept the June 2025 Zoning and Building Report submitted by Technicon.
5. Accept the Pennsylvania State Police Crime Statistics Report for June 2025.
6. Accept the draft minutes of the June 26, 2025 Planning Commission meeting.
7. Accept the draft minutes of the June 19, 2025 Recreation & Park Board meeting.
8. Accept the draft minutes of the June 30, 2025 Zoning Hearing Board.
9. Accept the June 2025 Township Engineer's Report.
10. Accept the June 2025 Solicitor's Report.
11. Accept the June 2025 Twin Valley Fire Department Report — 0 calls to Honey Brook Township.
12. Accept the June 2025 Honey Brook Fire Company Report.

Moved by Supervisor Laura Burdy  
Seconded by Supervisor Sal DiGiacomo  
to accept items consenta agenda items #1-12.

**Ayes:** Supervisor Laura Burdy and Supervisor Sal  
DiGiacomo

**Carried 2-0 on a recorded vote**

13. Accept the June 2025 Elverson-Honey Brook EMS Report.

## **F. DEPARTMENT REPORTS**

### **1. Board of Supervisors**

No report.

### **2. Don Johnson, Public Works Director**

Don Johnson stated that the Suplee Road stormwater project is complete and is holding up well.

We've been doing a lot of storm cleanup lately, otherwise we're mowing the roadsides and clearing out ditches.

It's a good thing to have regular maintenance on septic systems. I've seen many septic failures over the years that cause a lot more problems.

### **3. Kristy Deischer-Eddy, Executive Assistant**

The Honey Brook Community Partnership now has registrations open for the Sweet Water Run using a program called Second Wind. Visit [hbpartnership.com](http://hbpartnership.com) for details. Their next meeting is next Tuesday.

### **4. Warren Obenski, Township Manager**

Warren asked that the Board accept his report and to reach out with any questions.

### **5. Honey Brook Community Library (HBCL)**

Pachy Cabral-Banks from the HBCL Board of Trustees was present. Good news: circulation numbers for the past 3 months averages 8,000/month, up 34% from the same in 2023. Both adult and children's programs have waiting lists. Director Jennifer Spade has mentioned that a lot of young families are coming in. There has been an increase with homeschool support.

The capital project is not yet complete. Funds are still needed to finish up the work, and the general funds have been tapped due to unexpected project expenses, so we are down in operating funds. We have received a loan but are operating on a \$252,000 deficit. We have about two months' worth of operating

funds and still need lighting, a new well, a heat pump. Looking ahead, we know that the annual budget is going to look different. Continued thanks to the Township for its kind support.

Warren stated that the annual support of \$44,000 is on the agenda for approval tonight. In speaking to the Board individually, I have would like to meet with you after the meeting to discuss some solutions.

6. Land Preservation Committee (LPC)

Steve Jones was present. He stated there was no LPC report but that he is looking foward to next month's meeting and seeing the public there.

Warren Obenski asked if Sarah Sharp from the Brandywine Conservancy is going to have an update on the Land Pres Plan update.

Steve Jones stated it is possible; he will reach out to see what she has for us.

7. Planning Commission (PC)

Jennifer McConnell stated that there is one item on the Board agenda tonight coming out of last month's meeting. On the docket this month is the Guinta land development, two zoning hearing applications, and a waiver request.

8. Recreation and Park Board (Rec & Park)

No one from Rec & Park was present. Warren stated that Family Fun Fridays start this Friday with the rescheduled skate park grand opening from 6-8 pm. Senator Muth & Representative Williams will be there.

**G. NEW BUSINESS**

1. Approve / not approve the list of bills for payment as prepared by the Treasurer and the security release as recommended by the Township Engineer.

Moved by Supervisor Sal DiGiacomo  
Seconded by Supervisor Laura Burdy  
to approve.

**Ayes:** Supervisor Laura Burdy and Supervisor Sal  
DiGiacomo

**Carried 2-0 on a recorded vote**

2. TVSD Tennis Team - use of courts at Umble Park July / August?

Sal DiGiacomo stated that the Twin Valley High School is rehabbing their courts and had reached out asking about using Umble Park. Since then, however, they've let us know that they found a nother place for their practices.

3. Public Hearing for Proposed Zoning Ordinance Amendment #211-2025, Short-Term Rentals.

The meeting was turned over to Solicitor Keith Mooney at 7:22 pm. The hearing was opened with a summary of the ordinance, amending the Zoning Ordinance for regulations regarding short-term rentals permitted by special exception in the RC-Resource Conservation and A-Agricultural zoning districts.

The floor was opened for questions or comments from the audience and the Board. There were none.

The hearing was closed at 7:23 pm.

Moved by Supervisor Laura Burdy  
Seconded by Supervisor Sal DiGiacomo  
to enact Ordinance 211-2025, Short-Term Rentals.

**Ayes:** Supervisor Laura Burdy and Supervisor Sal  
DiGiacomo

**Carried 2-0 on a recorded vote**

4. Motion to enact / not enact Ordinance #212-2025, Adding part 5, "On-Lot Sewage Management Program" to Chapter 18, "Sewers and Sewage Disposal"

Moved by Supervisor Sal DiGiacomo  
Seconded by Supervisor Laura Burdy  
to enact Ordinance #212-2025, On-Lot Sewage Management.

**Ayes:** Supervisor Laura Burdy and Supervisor Sal  
DiGiacomo

**Carried 2-0 on a recorded vote**

5. Motion to approve / not approve the apparent low bidders for the following bids for Snow Plow with Operator:

- "Northeast" route: T.R. Excavating, \$200/hour

- "Southeast" route: R. Goebel & Sons, LLC, \$290/hour  
[2025 Bid Tabulation - Snow Plow with operator](#)

Don Johnson stated that the first bidder is known to him and does a good job. They've worked on that route the past few years. The second one he knows, but hasn't worked for him but he has a new truck and has confidence he'll do well.

Moved by Supervisor Laura Burdy  
Seconded by Supervisor Sal DiGiacomo  
to approve the apparent low bidders as presented.

**Carried**

6. Motion to support / not support / take no position on the Zoning Hearing application for variance application ZH 2025-4, of Benue Stoltzfus of 200 Locust Drive (Tax Parcel Number 22-8-8.4B) to Section 27-1033.H.(10)(c )(2) in order to construct a 32'x50' addition to an established Rural Occupation building to be part of, rather than separate from, the existing principal Rural Occupation building

Jen McConnell stated that Rural Occupations can have a certain size building and a storage building that should be separate or connected by breezeway only. The PC did take a position of support for the application. The proposed addition will be built on already-existing impervious surface.

Moved by Supervisor Sal DiGiacomo  
Seconded by Supervisor Laura Burdy  
to take a position of support of ZH application #2025-4.

**Ayes:** Supervisor Laura Burdy and Supervisor Sal DiGiacomo

**Carried 2-0 on a recorded vote**

Kristy Deischer-Eddy stated that the zoning hearing is scheduled for Monday the 14th at 6:30 pm.

## **H. OTHER NEW BUSINESS**

None.

## **I. OLD BUSINESS**

None.

## **J. ADJOURNMENT**

Moved by Supervisor Laura Burdy  
Seconded by Supervisor Sal DiGiacomo  
to adjourn the meeting. Meeting adjourned at 7:28.

**Ayes:** Supervisor Laura Burdy and Supervisor Sal  
DiGiacomo

**Carried 2-0 on a recorded vote**

Respectfully submitted,

Kristy J. Deischer-Eddy  
Recording Secretary

### **Upcoming Meetings\***

Meetings begin at 7PM prevailing time unless noted. All meetings are held in the Honey Brook Township Building, 500 Suplee Road, Honey Brook, PA.

*Dates are subject to change.*

|           |                                                                    |
|-----------|--------------------------------------------------------------------|
| July 14   | Zoning Hearing #2024-4 (Stoltzfus variance); 6:30 pm; not on Teams |
| July 17   | Recreation & Park Board                                            |
| July 24   | Planning Commission                                                |
| August 13 | Board of Supervisors                                               |

\*Meetings, unless otherwise noted, will also be available by audio on the Zoom online meeting platform. The link will be on the agenda, which is posted on the iCompass Meetings portal at least 24 hours ahead of the meeting.

