

**BACKGROUND INFORMATION**

Organization: \_\_\_\_\_

Project Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Title: \_\_\_\_\_

**INFORMATION ABOUT THE REQUEST**

Date of Application: \_\_\_\_\_

Amount Requested: \_\_\_\_\_

Type of Support (please check)

Project    General Operating    Capacity Building    Technical Assistance    Emergency

What geographic area will be served? \_\_\_\_\_

Approximate number of people served? \_\_\_\_\_

Time period covered by grant? \_\_\_\_\_

**ORGANIZATIONAL INFORMATION**

How long has the organization been in existence? \_\_\_\_\_

Number of paid staff: Full Time \_\_\_\_\_ Part Time \_\_\_\_\_ How often does your board meet? \_\_\_\_\_

IRS 501 (c)3 number: \_\_\_\_\_

Fiscal/Calendar Year \_\_\_\_\_

**FINANCIAL INFORMATION**

Total budgeted project expenses: \_\_\_\_\_

Amount raised for the project so far: \_\_\_\_\_

(Please list other funding sources on an attached page, with an amount funded per source.)

Total income of organization (most recent fiscal year): \_\_\_\_\_

Total expenses of organization (most recent fiscal year): \_\_\_\_\_

-Most recent audited financial statement and a copy of most recent Form 990 or 990 PF

-Copy of latest IRS ruling re tax exempt status (even if previously submitted)

-Mission statement, goals of the work to be funded and how achieving those goals will be measured.

**Please email application to [tsf.applicant@gmail.com](mailto:tsf.applicant@gmail.com), including financial data such as Form 990, audited financial statement, budget, etc. in electronic form. (Do not submit a read only document)**