



## Facility Booking Application Form

### Applicant Details

|                                      |  |
|--------------------------------------|--|
| Name of Individual / Institution:    |  |
| Registration Number (if applicable): |  |
| Contact Person:                      |  |
| Email Address:                       |  |
| Contact Number:                      |  |

### Event Details

|                                |  |
|--------------------------------|--|
| Event Name:                    |  |
| Nature of Event:               |  |
| Event Date(s):                 |  |
| Event Setup Date:              |  |
| Event Takedown Date:           |  |
| Start Time:                    |  |
| End Time:                      |  |
| Estimated Number of Attendees: |  |

### Facility Requested (tick applicable)

|                     |  |
|---------------------|--|
| Main Community Hall |  |
| Chambers            |  |
| Traditional Court   |  |
| Other (specify):    |  |



## Declaration

I confirm that the information provided is true and correct.

I agree to abide by the Khethekile Foundation Facility Hire Terms and Conditions.

|                             |  |
|-----------------------------|--|
| Applicant Signature & Date: |  |
|-----------------------------|--|