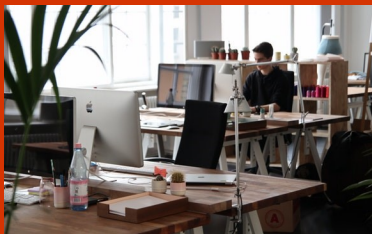


## IS COWORKING FOR ME?

If you can say “yes” to most of these statements, you too can co-work!

- I need flexibility in my work life—I’m not a 9-5’er
- I like to interact with other people during the day, but I respect people’s boundaries and work time
- I don’t mind sitting next to new people
- People say I’m nice
- I like to share ideas
- I’m cool with people who have different lifestyles and cultures than mine
- I clean up after myself
- I can comfortably use equipment, computers, phone apps, and other technology with basic instruction
- I’m not territorial about desks, chairs, office supplies and the like...



An example of a co-working office



### Uptown Works

109 E. Main Street  
Somerset, PA 15501

Phone: 412.600.6774  
E-mail: [emily@uptownworks.co](mailto:emily@uptownworks.co)  
[@uptownworksco](https://www.uptownworksco)

## CO-WORKING MEMBERSHIP INFORMATION



# UPTOWN WORKS

## LET'S WORK TOGETHER

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Uptown Works, LLC

[www.uptownworks.co](http://www.uptownworks.co)

## BENEFITS OF CO-WORKING

### VALUE + SUPPORT

Are you working from home or coffee shops because you don't want the commitment of an office? Are you trying to start a business, or building your professional network? Do you need space to work, hold meetings or meet clients in Somerset, PA? Try co-working at Uptown Works!

Co-workers are members of a professional community. Sharing resources and space saves money, and creates opportunities for collaboration and development.

**MEMBER BENEFITS:** So much more than office space.

- Flexible terms and rates
- Vibrant, professional, and furnished worksite
- 24/7 access
- Meeting and conference rooms
- High-speed wired and wireless internet
- Print/fax/scan and basic office supplies
- Hot and cold drinks & kitchenette
- Networking and educational events
- Mailing address & phone\*
- Member directory/marketing program
- On-site childcare at Kids Club\*/\*\*
- Meeting coordination and facilitation\*
- Mother's room

## WORKSPACE OPTIONS

Uptown Works houses a variety of networked spaces to meet the many needs of today's professionals.

- Collaboration and lounge areas
- Open desks (*a desk anyone can use*)
- Reserved desks\* (*a desk just for you*)
- Private offices\* (*an office with a door*)
- Four conference rooms (seating for 6-24)
- Soundproof booth (for recording and editing)
- Call booths (*for taking calls and VC's*)
- Craft /maker/studio with storage
- Counseling room (*discrete meeting space*)
- Outdoor patio

Uptown Works is conveniently located on "the diamond" in Somerset, with nearby food and parking.



Future home of Uptown Works at 109 E. Main Street, next to Frank's Pizza

\* Services and amenities marked with an asterisk are available as add-ons to basic membership packages.

## MEMBERS, NOT RENTERS

We offer affordable, flexible memberships to meet a wide range of needs. *One-time \$20 membership fee and agreement required.* Credits can be used toward room reservations and add-on services.

**UNLIMITED (\$200/month)** An open desk and full member benefits, with unlimited access each month. Includes 12 credits per month.

**PRIVATE OFFICE (\$400/month)** Unlimited access each month plus a spacious, furnished office with a locked door. Includes 12 credits per month.

**FLEX (\$30/month + hourly rates)** Open desk and full member benefits with access 10 hours per month, and \$3/hour for each additional hour. Includes 4 credits per month.

**DROP-IN (NON-MEMBER) (\$25/day)** Available during daytime business hours only. Includes 1 credit.

**MEETING/CONFERENCE ROOM RENTAL** Members can use credits to reserve meeting rooms and can reserve additional time at \$10/hour and \$50/day. Non-member rates are \$15/hour or \$75/day.

### \*ADD-ONS

Reserved desk — add \$50/month

Mailing address—add \$10 month

Print/Fax — charged by page after 100 pgs/month

Local Phone # — add \$10 month

Office supplies — charges for specialty items

Child care— \$5/hour during childcare hours

Inventory/equipment storage—charges vary

Meeting coordination/facilitation— charges vary

\*\*Childcare at Uptown Kids Club requires proof of immunizations, even for one-day/trial childcare, and is subject to a separate agreement and waivers.