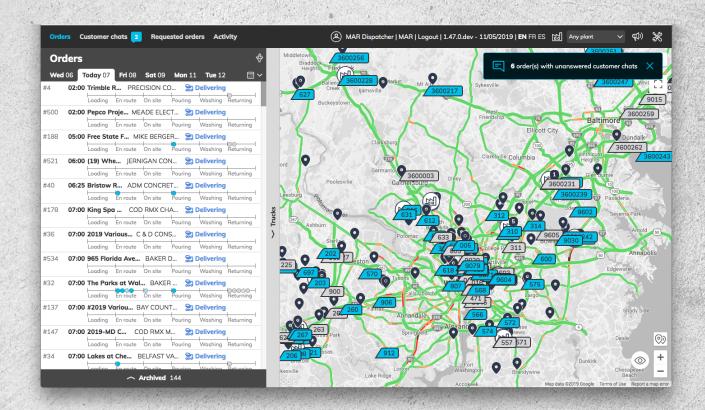
ConcreteDirect



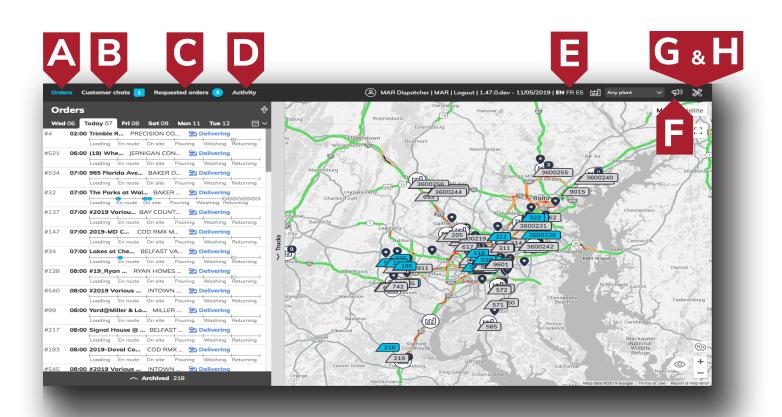




Overview

The ConcreteDirect Dispatch app provides users with the ability to:

- A. view a day's orders
- B. chat with customers
- C. review and accept in-app orders to command
- D. gain insight into their customers' experience
- E. use English, French, or Spanish
- F. send an emergency message to all customers with orders today
- G. add customer users to ConcreteDirect
- H. manage drivers and trucks in the ConcreteDirect system

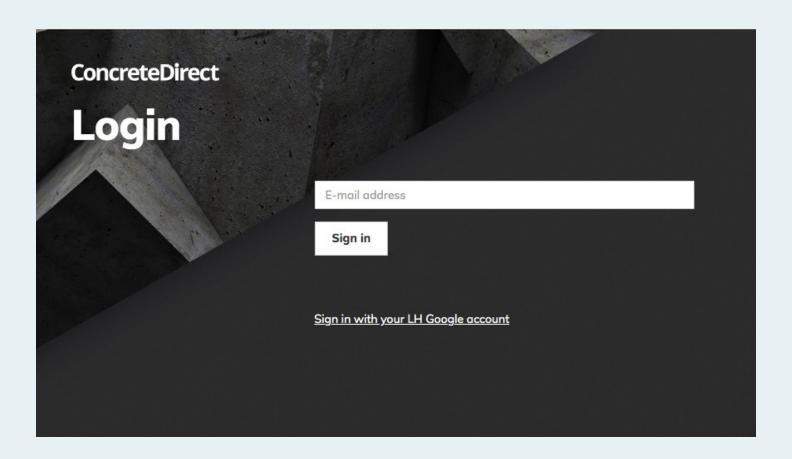


Loggin in...

To log into ConcreteDirect as a dispatcher, visit **www.kubikapp.com** and click on the "Sign in with your LH Google account" link.

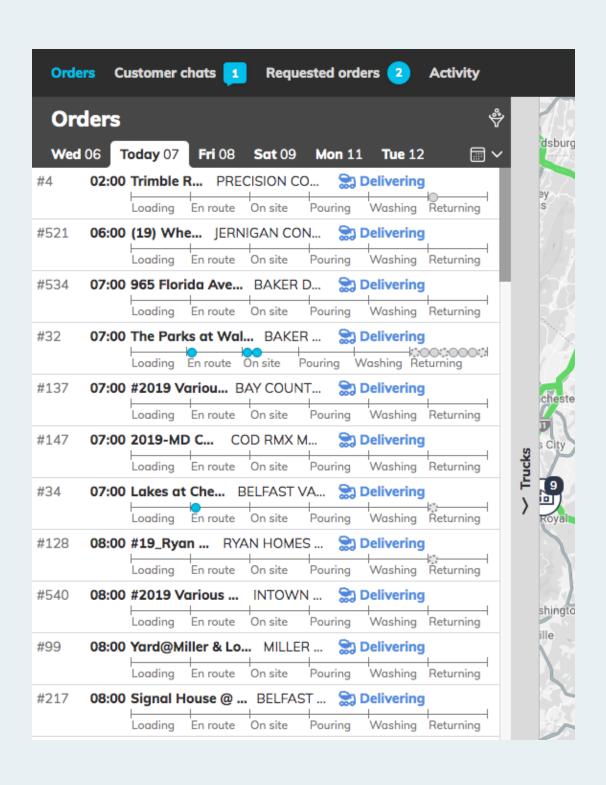
If you are not already logged in through your browser, you will be prompted to enter your LH email and password.

If you experience an error at this time, it is likely that your account has not yet been activated. Please request access through ServiceNow and try again when prompted.



Order Overview

ConcreteDirect provides an overview of each day's orders sorted chronologically. By selecting an order from the list, you can view order details, chat with customers, and view individual payloads.

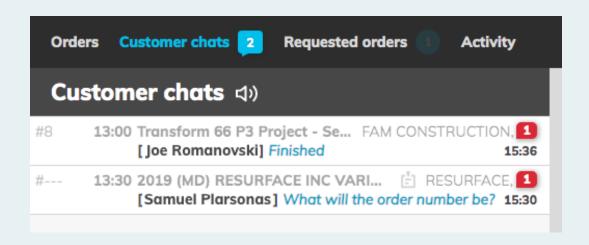


Customer Chat

Dispatchers have the ability to chat with customers on each order.

When a message is sent by a customer, it appears in the "Customer chats" queue where it remains until answered.

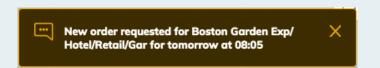
The messages of a selected order can be reviewed at any time.

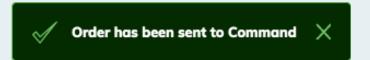


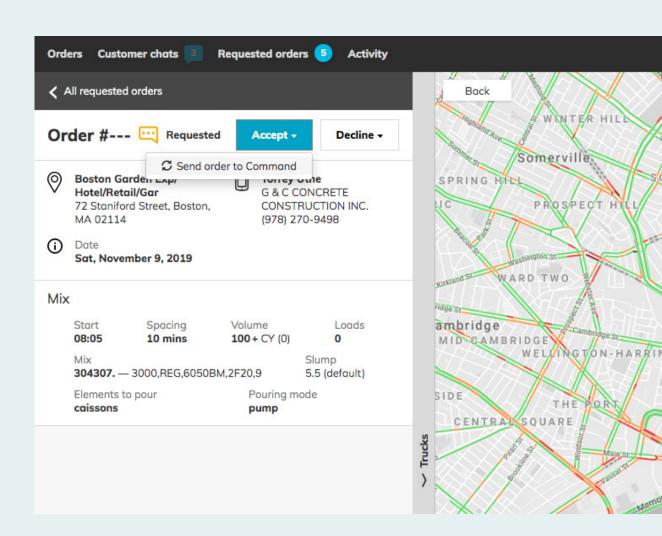
In-app order requests

When customers place an order request within their ConcreteDirect mobile app, a temporary notification will appear on every dispatcher's screen and be entered into the "Requested orders" queue.

There, dispatchers can review the details, chat with the customer, and forward the order on to their instance of Command.

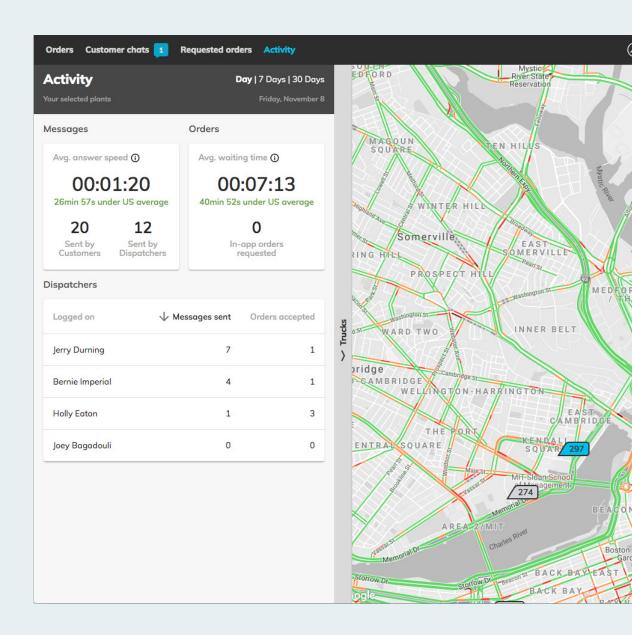






Activity

In the "Activity" screen, dispatchers can view how responsive their region is when answering customer messages and accepting orders. They can also view how their activity on the platform compares to that of their colleagues.



Add Customers

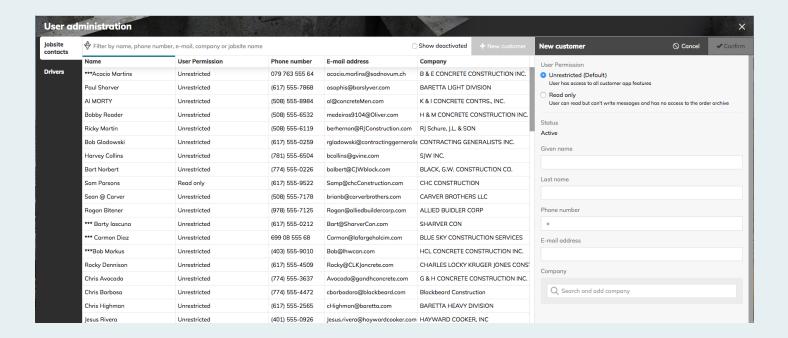
The "User administration" page is where you can give customers access to ConcreteDirect.

For a customer to use the ConcreteDirect customer mobile app, first you need to navigate to "User administration" using the icon in the navigation bar. Then select "+ New customer" and enter in the following customer information:

- 1. Given name
- 2. Last name
- 3. Phone number
- 4. Fmail
- 5. Select their company and jobsites. Users may be associated with multiple companies.

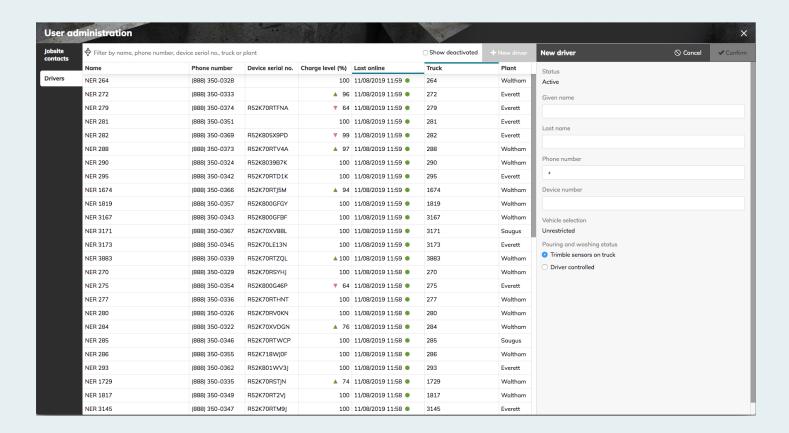
After you've entered the customer information and clicked "Confirm" the customer will be able to log in on their phone.

Some customers who are hesitant to give their laborers access to all the features may request the use of the "Read only" option.



Add drivers

Similar to the "Jobsite contacts" page, driver tablets can be added on the "Drivers" tab within "User administration."



An evolving app...

ConcreteDirect is a constantly growing application. Every 2-4 weeks updates are made to the front end and back end based on user input. If you think some features are missing or want to contribute other feedback, please reach out to your local leadership.

Thanks for using ConcreteDirect, Enjoy!