

## Accounting Project Plan Phase I

CUSTOMER NAME								Updated:	
<b>PHASE</b>	<b>TASK DESCRIPTION</b>	<b>RESPONSIBLE</b>	<b>Estimated</b>	<b>Actual</b>	<b>Start Date</b>	<b>Complete Date</b>	<b>Percent Complete</b>		
<b>Setup-1</b>	<b>SETUP INSTALLATION</b>		<b>Hours</b>	<b>Hours</b>					
	Project Overview								
	Setup Project Guidelines								
	<b>Total Hours</b>		<b>0.0</b>	<b>0.0</b>					
<b>PHASE</b>	<b>TASK DESCRIPTION</b>	<b>RESPONSIBLE</b>	<b>Estimated</b>	<b>Actual</b>	<b>Start Date</b>	<b>Complete Date</b>	<b>Percent Complete</b>		
<b>DESG-1</b>	<b>MASTER FILES DEFAULT SETTINGS</b>		<b>Hours</b>	<b>Hours</b>					
	Sales Orders-Accounting								
	User Security Setup								
	Exporting Vendor File and File Layouts								
	Exporting Customer File and File Layouts								
	Vendor Import								
	Customer Import								
	Sales Tax Codes and Group-Terms Setup								
	Shipping Codes-Customer and Vendor Setup								
	Writing Operting Prodecures								
	<b>Total Hours</b>		<b>0.0</b>	<b>0.0</b>					
<b>PHASE</b>	<b>TASK DESCRIPTION</b>	<b>RESPONSIBLE</b>	<b>Estimated</b>	<b>Actual</b>	<b>Start Date</b>	<b>Complete Date</b>	<b>Percent Complete</b>		
<b>ACCT-1</b>	<b>ACCOUNTING SETTINGS</b>		<b>Hours</b>	<b>Hours</b>					
	Chart of Account Setup								
	General Ledger Defaults								
	Checking Accounts Defaults								
	Account Payables Defaults								