



Seren Kids Ltd

After School & Holiday Club

EYFS Policy

"Caring After School & Beyond"

Effective from: 29th October 2025

Review due: October 2026, or sooner if legislation changes

Contact:

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Version: 1

1. Policy Statement

At **Seren Kids Ltd**, we are committed to providing high-quality childcare in a safe, nurturing, and stimulating environment for children aged **4 to 11 years**.

Although we operate outside of normal school hours, we fully support the principles and requirements of the **Statutory Framework for the Early Years Foundation Stage (EYFS 2024)**.

Our provision focuses on:

- Promoting **children's well-being, safety, and happiness**.
- Supporting their **personal, social, and emotional development**.
- Providing **play-based experiences** that complement, not duplicate, school learning.
- Working closely with **parents, carers, and schools** to ensure continuity of care and development.

2. EYFS Exemption Statement

Seren Kids Ltd operates as an **out-of-school and holiday childcare provider**.

As defined in the **EYFS 2024 framework (section 1.5)**, we are **exempt from the Learning and Development Requirements** of the EYFS because:

- We provide care **only before and after school and during school holidays**.
- The children we care for **normally attend a maintained school or other early years setting** during term time.

Therefore, we are **not required to deliver or assess** the EYFS learning and development requirements, such as planning for the seven areas of learning or completing EYFS profiles.

However, Seren Kids Ltd **fully implements the Safeguarding and Welfare Requirements** of the EYFS to ensure that:

- Every child is cared for in a **safe, secure, and inclusive environment**.
- Our activities support **social, emotional, and physical development** through **play, exploration, and relaxation**.
- Staff maintain positive relationships with parents and schools to support children's overall well-being.

3. Aims and Objectives

Seren Kids Ltd aims to:

- Offer a **relaxed, inclusive, and enriching play environment** for all children.
- Encourage **choice, independence, and cooperation** through varied activities.
- Promote **healthy lifestyles** through active play and nutritious snacks.
- Ensure all staff understand and implement **EYFS safeguarding and welfare requirements** at all times.

4. Supporting Children's Development Through Play

Our provision complements, rather than replicates, school-based learning. We promote learning through **play, social interaction, and exploration**.

Prime Areas	How We Support
Communication and Language	Encouraging conversation, storytelling, and group discussions during free play and snack times.
Physical Development	Offering outdoor play, sports, arts, crafts, and movement games that promote coordination and fitness.
Personal, Social and Emotional Development	Supporting friendships, teamwork, and self-confidence through cooperative play and daily reflection.
Specific Areas	How We Support
Literacy	Providing books, reading corners, story sessions, and writing materials.
Mathematics	Engaging children in counting, measuring, cooking, and problem-solving games.
Understanding the World	Exploring nature, celebrating cultural events, and themed holiday activities.
Expressive Arts and Design	Encouraging creativity through arts, crafts, music, dance, and imaginative play.

5. Safeguarding and Welfare

Seren Kids Ltd follows the **Statutory Safeguarding and Welfare Requirements** of the EYFS and our own **Safeguarding and Child Protection Policy**.

We ensure that:

- All staff hold **enhanced DBS checks** and appropriate safeguarding training.
- At least one **Paediatric First Aider** is present at all times.
- Staff-to-child ratios meet or exceed EYFS requirements.
- Children are safely signed in and out by authorised adults.
- Allergies, medical needs, and dietary requirements are clearly recorded and respected.

6. Inclusion and Equal Opportunities

Seren Kids Ltd welcomes all children and families.

We value diversity and ensure that every child feels included, respected, and supported. Reasonable adjustments are made to meet individual needs, and we work with parents, carers, and external professionals when necessary.

Adjustments are made where needed, and we work with parents and professionals to meet individual needs.

7. Partnership with Parents and Schools

We recognise parents and carers as children's **first educators**.

- We maintain **open communication** through daily feedback, newsletters, and displays.
- We **liaise with schools** to ensure our activities complement children's learning and personal development.
- Parents are encouraged to share information about their child's interests, achievements, or any additional needs.

8. Behaviour and Emotional Well-being

We promote positive behaviour by encouraging respect, kindness, and cooperation. Staff act as role models and use praise and encouragement to reinforce good behaviour. Where necessary, behaviour is managed calmly and consistently, in line with our Behaviour Management Policy.

9. Staffing and Training

Our staff team is committed to providing a **safe, caring, and stimulating** environment. All staff receive induction and ongoing training, covering:

- EYFS principles and statutory requirements
- Safeguarding and child protection
- Behaviour management
- Health and safety
- Food hygiene

We actively encourage **continued professional development** to ensure best practice

All staff receive induction and CPD covering EYFS principles, safeguarding, behaviour management, health & safety, and food hygiene.

Georgina McCoy is Head of EYFS Policy and training and oversees the development of policy and operational decisions and development in regards to EYFS provision at Seren Kids Ltd. Hannah Clifford, Managing Director will oversee the operations of any policy implementation within settings.

Each EYFS-aged child (under 5) has a key person recorded in their file and shared with parents. This will usually be someone who they can have a continuous point of contact with ie Hannah Clifford or Omar Green.

However, due to the fluctuating irregular nature of after school clubs and holiday camps each day will also have a dedicated person named for the day to be in charge of overseeing care of EYFS children and communication with parents at the door. This will be made known to parents via a “EYFS worker today” sign post at the drop off and collection point.

10. Monitoring and Review

This policy will be reviewed annually or sooner if guidance changes.

Effective from: October 2025 | Next review: October 2026

Approved by: Hannah Clifford – Managing Director

11. Related Policies

Safeguarding and Child Protection

Health and Safety

Equal Opportunities

Behaviour Management

Data Protection and Confidentiality

Annex A – EYFS Compliance Matrix

Seren Kids Ltd is exempt from EYFS Learning & Development Requirements but complies fully with Safeguarding and Welfare Requirements under EYFS 2024.

We meet all areas including safeguarding, staffing, health & safety, inclusion, documentation, and continuous improvement, ensuring full Ofsted compliance.

Seren Kids Ltd – EYFS Implementation Summary

This annex demonstrates how Seren Kids Ltd meets the statutory requirements of the **Early Years Foundation Stage (EYFS 2024)** within our after-school and holiday provision.

1. The Learning and Development Requirements

EYFS Requirement	How Seren Kids Ltd Complies
Promote learning and development through play and exploration	Activities are designed to be play-based, child-led, and flexible. We provide varied opportunities for creative, physical, and social play that support children’s natural curiosity and interests.
Support all seven areas of learning	Our daily and holiday programmes incorporate experiences covering the prime and specific areas of learning, adapted to the limited hours of attendance.
Ensure all children make progress	For EYFS-aged children (Reception), we observe and communicate with parents and schools to identify any emerging needs or concerns. Staff use informal observations to adapt support accordingly.
Promote equality and inclusion	All children are welcomed. Individual needs are met through inclusive planning, staff awareness, and reasonable adjustments where required.
Work in partnership with parents and schools	We maintain communication through daily feedback, emails, and school liaison, ensuring continuity between home, school, and our setting.

2. Assessment Requirements

EYFS Requirement	How Seren Kids Ltd Complies
Assessment through observation	Our practitioners informally observe children’s interests and development through play, particularly for EYFS-aged children.
Sharing information with parents and schools	Information about children’s achievements, well-being, or needs is shared appropriately with parents and schools to support consistent care.
Formal assessments not required	As an out-of-school setting, we are not responsible for formal EYFS profile assessments, but we contribute to a holistic understanding of the child’s development.

3. The Safeguarding and Welfare Requirements

EYFS Requirement	How Seren Kids Ltd Complies
Safeguarding children	A detailed Safeguarding and Child Protection Policy is in place. All staff complete safeguarding training and hold enhanced DBS checks. Concerns are reported following Local Safeguarding Partnership procedures.
Staff qualifications and ratios	We adhere to statutory EYFS ratios and ensure at least one member of staff with a full and current Paediatric First Aid qualification is present at all times.
Suitable premises, environment, and equipment	Our facilities are safe, secure, and appropriate for the ages of children attending. Daily risk assessments are carried out, and play areas are inspected before use.
Health and safety	A Health and Safety Policy governs cleaning, food hygiene, illness management, and accident procedures.
Managing behaviour	Our Behaviour Management Policy encourages respect, cooperation, and emotional regulation through positive role-modelling and restorative approaches.
First aid and accident recording	All accidents and incidents are recorded and shared with parents on the same day. Records are retained and reviewed for patterns.
Medication and allergies	Medication is only administered with written consent. Medical and dietary needs are clearly recorded and reviewed regularly.
Food and drink	Snacks are healthy, balanced, and appropriate to dietary requirements. Fresh water is available at all times.
Premises security and collection	Children are signed in and out. Only authorised adults can collect, and late/non-collection procedures are in place.
Data protection and confidentiality	Information is handled according to GDPR and our Data Protection Policy .

4. The Role of the Key Person

EYFS Requirement	How Seren Kids Ltd Complies
Assign a key person to each EYFS child	Each EYFS-aged child (under 5) is assigned a key person who builds a positive relationship, supports settling-in, and acts as the link between home and the setting.
Promote emotional security and consistent care	Key persons ensure children feel safe, valued, and included during sessions. They share daily updates with parents.

5. Staff Qualifications, Training and Professional Development

EYFS Requirement	How Seren Kids Ltd Complies
Ensure staff are suitably qualified	All staff undergo checks on identity, qualifications, references, and DBS clearance. All staff have a suitable level of English.
Ongoing professional development	Staff receive continuous training on safeguarding, EYFS principles, inclusion, and first aid.
Induction and supervision	New staff complete a structured induction and are supervised until competent. Supervisions and appraisals support ongoing quality and well-being.

6. Safety and Suitability of Premises, Environment, and Equipment

EYFS Requirement	How Seren Kids Ltd Complies
Safe, suitable premises	Regular risk assessments, fire drills, and maintenance checks ensure the environment remains safe and stimulating in line with our health and safety policy.
Outdoor play opportunities	Outdoor areas are used daily (weather permitting) to encourage physical development and well-being.
Security and supervision	Staff maintain vigilant supervision and secure entry/exit points at all times.

7. Documentation and Record Keeping

EYFS Requirement	How Seren Kids Ltd Complies
Maintain records for safeguarding, health, and attendance	Registers, incident forms, health records, and safeguarding logs are maintained in accordance with EYFS and data protection law.
Confidentiality	Children's personal information is securely stored and only shared with relevant parties.
Policy review and updates	All EYFS-related policies are reviewed annually or sooner if guidance changes.

8. Quality Improvement and Ofsted Compliance

EYFS Requirement	How Seren Kids Ltd Complies
Self-evaluation and improvement planning	Management regularly reviews practice, collects staff feedback, and seeks parent input to identify areas for improvement.
Ofsted registration and inspection	Seren Kids Ltd is registered with Ofsted and complies fully with registration and inspection requirements.
Continuous quality monitoring	Activity programmes, staff performance, and feedback are reviewed each term to ensure quality and compliance.

9. Summary Statement

Seren Kids Ltd is committed to providing a **safe, stimulating, and inclusive out-of-school environment** that complements the EYFS principles.

Our approach focuses on **well-being, enrichment, and play-based learning** that supports each child's development while meeting all **EYFS safeguarding and welfare standards**.