



VILLAGE OF CRAIG BEACH POLICE DEPARTMENT

P.O. BOX 99 2538 GRANDVIEW RD LAKE MILTON, OHIO 44429
PHONE (330) 654-5555 FAX (330) 654-4157



Complaint of Agency or Employee Misconduct

Any person may initiate a complaint of misconduct against the Craig Beach Police Department or any of its employees. Complaints may be submitted in person, by telephone, by mail, by facsimile (FAX), or electronically (E-mail). Complaints may be submitted by a victim of or witness to alleged misconduct, a third party having information of alleged misconduct, an anonymous person, or an employee. All complaints will be reviewed by the Chief of Police as part of the internal affairs function.

Any employee against whom a complaint has been made is prohibited from securing or attempting to secure, directly or indirectly, by threat, appeal, persuasion, or payment or promises of reward or retaliation, the withdrawal of the complaint, the refusal by any person to cooperate with the investigation, or the intercession of any official or other person to cause the complaint to be withdrawn or abandoned.

All complaints shall be promptly and thoroughly investigated. Investigations shall commence as soon as practicable and be completed within forty-five (45) days of receipt by the Chief of Police. In the event that, for reasonable cause, an investigation cannot be completed within 45 days, the Chief of Police may extend the investigation as circumstances may require. The complaining person shall be informed of the extension of any investigation beyond 45 days, and every 30 days thereafter until the investigation is completed. An investigation is completed when the Chief of Police either determines that no misconduct occurred, issues disciplinary or corrective action, or forwards a request for disciplinary action to the Mayor and Village Council.

The Chief of Police will notify the complaining person in writing of the final disposition of the complaint.

False Complaints

The Craig Beach Police Department is committed to investigating concerns of employee misconduct. Officers can be targets of false complaints by people who seek revenge on them for doing their job. The Ohio Revised Code makes it a first degree misdemeanor to knowingly file a false complaint of misconduct against a peace officer. Please remember, it is not only expensive to investigate false complaints, but can also affect an officer's career. If evidence clearly indicates an individual has knowingly filed a false complaint against a peace officer, charges will be filed in accordance with O.R.C. 2921.15(B).

If you have a complaint – or a compliment – please contact us at:

Phone: 330-654-5555 Fax: 330-654-4157 or

Email: rharp@craigbeachpolice.org

Address: 2538 Grandview Rd. Lake Milton, OH 44429

Respectfully,

R. Harp

Chief of Police

Craig Beach Police Department

PO Box 99, 2538 Grandview Rd, Lake Milton, OH 44429

Emergency: 911

Dispatch: 330.740.7192

Office: 330.654.5555

Fax: 330.654.4157

