

LOCKETT RANCHES OWNERS ASSOCIATION

RENTAL INFORMATION FORM

Adopted by the Board of Directors on 12/15/2016

Per "**Section 12.3 Renting**" of the Lockett Ranches OA CC&Rs and "**Item 1 Rental of Property**" of the Governing Documents Requirements, upon the leasing of a lot and dwelling unit the Owner shall promptly notify the Association and shall advise the Association of the terms of the lease and the name of each lessee.

Per the Arizona Revised Statutes (A.R.S.) 33-1806.01, the Association can require an owner to disclose the following information regarding the leasing of your property. It is being requested that the owner fill out this form and inform all occupants, residents, tenants, guests and invitees of the requirements for living within the Lockett Ranches development. Association documents including CC&Rs and Governing Documents Requirements are available on the Association's website at: www.lockettrancheshoa.com

Property Address: _____, **Flagstaff, AZ 86001**

Property Owners Name: _____

Property Management Firm: _____ **c/o** _____ **or N/A**

Lease Start Date: ____/____/____ **Lease End Date:** ____/____/____

Tenant Information - Please submit any additional tenant's information on an attached sheet.

Tenant #1 _____ Phone# _____ Email: _____

Tenant #2 _____ Phone# _____ Email: _____

Tenant #3 _____ Phone# _____ Email: _____

Tenant #4 _____ Phone# _____ Email: _____

Tenant #5 _____ Phone# _____ Email: _____

Tenant #6 _____ Phone# _____ Email: _____

Tenant Vehicle Description - Please submit any additional tenant's vehicle descriptions on an attached sheet.

#1 – Lic. Plate: _____ Make: _____ Model: _____ Color: _____

#2 – Lic. Plate: _____ Make: _____ Model: _____ Color: _____

#3 – Lic. Plate: _____ Make: _____ Model: _____ Color: _____

#4 – Lic. Plate: _____ Make: _____ Model: _____ Color: _____

#5 – Lic. Plate: _____ Make: _____ Model: _____ Color: _____

#6 – Lic. Plate: _____ Make: _____ Model: _____ Color: _____

Owners are responsible for updating this form upon the addition or removal of a tenant or the commencement of a new lease. If this form is not submitted as previously stated, the owner may be found in violation of the Association documents and subject to the steps in the Violation Fine Schedule.

**Please submit the completed form to: Lockett Ranches Owners Association,
c/o Sterling Real Estate Management, 323 S River Run Road, Suite 1, Flagstaff, AZ 86001**