

Request for Qualifications

Clean Water State Revolving Fund Program

Professional Engineering Services

ADDENDUM #1

Date of Addendum: December 3, 2025

**NOTICE TO ALL POTENTIAL RESPONDENTS** The Request for Qualifications (RFQ) is modified as set forth in this Addendum. The original RFQ Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFQ. Respondent shall take this Addendum into consideration when preparing and submitting a Proposal. Respondent will please also refer to the website for any future addenda.

**PROPOSAL SUBMITTAL DEADLINE** The Proposal submittal deadline remains the same and is not changed by this Addendum.

**1.0 – RFQ**

<b>Section</b>	<b>Description of Change</b>
Draft Score Sheet	Proposed Cost will not be considered. The Draft SCORE SHEET will follow the scoring in section 2 below.

**2.0 – DRAFT SCORE SHEET**

	<b>Max Points</b>	<b>Score</b>
<b>EXPERIENCE</b>		
1. Related experience/background with state or federally funded projects	10	
2. Related experience/background with specific project type (water/wastewater)	20	
3. References from current/past clients	10	
<b>Subtotal, EXPERIENCE</b>	<b>40</b>	
<b>WORK PERFORMANCE</b>		
1. Communicate with client and related entities in a timely manner	7	
2. Past client projects successfully implemented on time and within budget	7	
3. Experience and ability to manage project(s) timely and cost effectively, including management of change orders, contractor(s), and subcontractor(s)	7	

4. Work product is consistently of high quality with low level of errors	7	
5. Design documents shared with regulatory agency or agencies sufficient to ensure acceptable standards	7	
<b>Subtotal, WORK PERFORMANCE</b>	<b>35</b>	
<b>CAPACITY TO PERFORM</b>		
1. Qualifications/experience of staff	8	
2. Present and projected workloads	5	
3. Quality of proposal/work plan	5	
4. Demonstrated understanding of scope of project	7	
<b>Subtotal, CAPACITY TO PERFORM</b>	<b>25</b>	
<b>TOTAL SCORE</b>		
Experience	40	
Work Performance	35	
Capacity to Perform	25	
<b>TOTAL SCORE</b>	<b>100</b>	

#### END OF ADDENDUM

My signature on the line below documents receipt and acknowledgement of this addendum:

\_\_\_\_\_  
Name:

Title:

Organization: