

Request for Qualifications Clean Water State Revolving Fund Program Professional Engineering Services

The Sandbranch Development and Water Supply Corporation, Texas (the WSC) requests the submission of statements of qualifications, which may lead to the award of a contract to provide professional engineering services for the Clean Water State Revolving Fund Program (the Program) funded through the Drinking Water State Revolving Fund of the Texas Water Development Board (TWDB).

The services to be obtained under this contract requires a qualified engineer or engineering firm registered to practice in the State of Texas. The scope of the Program may include planning, environmental, design, bidding, and construction activities necessary for the Program.

The selected engineer must be aware of, and operate in compliance with, federal, state, and local procurement guidelines. It is the intent of this Request for Qualifications that a consistent quality of services shall be provided for all Program components.

For information regarding the Program, please contact the WSC individuals listed below. Additional projects may be identified and selected for funding by TWDB in the future; in this case, the WSC will negotiate with the selected engineer to provide services at that time.

Please email a copy of the qualifications statement which details the experience and capabilities to address the services to be obtained to **Yolanda Newhouse, WSC Board Executive Assistant at admin@sdwsc.org** with the subject heading ***“Response to Drinking Water State Revolving Fund Program RFQ”*** no later than **December 19, 2025, at 5:00PM Central Time**.

The WSC Board is expected to negotiate an agreement for services that is acceptable to the WSC. If an acceptable contract cannot be negotiated, the WSC may formally end negotiations and begin negotiating with the next highest qualified person or firm.

This contract is contingent upon release of funds from the Texas Water Development Board (TWDB). Any contract or contracts awarded under this Request for Qualifications (RFQ) are expected to be funded in part by a loan from the TWDB. Neither the State of Texas nor any of its departments, agencies, or employees are or will be a party to this RFQ, or any resulting contract. RFQs are issued in accordance with Section 2254 of the Texas Government Code (Professional Services Act).

This contract is subject to the Environmental Protection Agency's (EPA) Disadvantaged Business Enterprise (DBE) Program, which includes EPA-approved fair share goals toward procurement of Minority and Women-owned Business Enterprise (M/WBE) businesses. EPA rules require that applicants and prime contractors make a good faith effort to award a fair share of contracts,

subcontracts, and procurements to M/WBEs through demonstration of the six affirmative steps. For more details of the DBE Program and the current, applicable fair share goals, please visit www.twdb.texas.gov/DBE.

The WSC is an affirmative action/equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, handicap or national origin. Small, minority-, and women-owned business enterprises are encouraged to submit qualification statements.

The WSC reserves the right to refuse and reject any or all statements of qualification and to waive any or all formalities or technicalities or to accept the statement best and most advantageous to the WSC. The statements may be held for a period of 30 days without taking action.

Draft SCORE SHEET

	Max Points	Score
EXPERIENCE		
1. Related experience/background with state or federally funded projects	5	
2. Related experience/background with specific project type (water/wastewater)	15	
3. References from current/past clients	10	
Subtotal, EXPERIENCE	30	
WORK PERFORMANCE		
1. Communicate with client and related entities in a timely manner	6	
2. Past client projects successfully implemented on time and within budget	6	
3. Experience and ability to manage project(s) timely and cost effectively, including management of change orders, contractor(s), and subcontractor(s)	6	
4. Work product is consistently of high quality with low level of errors	6	
5. Design documents shared with regulatory agency or agencies sufficient to ensure acceptable standards	6	
Subtotal, WORK PERFORMANCE	30	
CAPACITY TO PERFORM		
1. Qualifications of professional administrators/experience of staff	5	
2. Present and projected workloads	5	
3. Quality of proposal/work plan	5	
4. Demonstrated understanding of scope of project	5	
Subtotal, CAPACITY TO PERFORM	20	
PROPOSED COST		
1. A = Lowest Proposal \$_____	10	
2. B = Bidder's Proposal \$_____	10	
Subtotal, PROPOSED COST	20	
TOTAL SCORE		
Experience	30	
Work Performance	30	
Capacity to Perform	20	
Proposed Cost	20	
TOTAL SCORE	100	