



PRIORITY TO PROGRESS CHECK

Five minutes to look at important work that isn't going as
planned

Impact Sphere Global



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Welcome to the Priority to Progress Check!

Instructions:

Choose one priority that depends on people working together across teams, organizations, or partnerships.

Think about the last 90 days or two or three recent decisions. Base your answers on what actually happened.

The priority I have in mind

HOW TO ANSWER

Usually	Happens most of the time
Sometimes	Happens some of the time
Rarely	Hardly ever happens
Not sure	I don't know enough to answer

Mark one answer for each statement. There are no points to add up and no overall score.

LOOK AT WHAT HAPPENS IN PRACTICE

Use the priority you named on page 1.

	MARK ONE RESPONSE	Usually	Sometimes	Rarely	Not sure
01	FOLLOWING THROUGH TOGETHER <i>Coordinated action</i>				
1	After a was decided or agreed.	☐	☐	☐	☐
2	Someone is responsible for each commitment and has the authority and resources to follow through.	☐	☐	☐	☐
02	SPEAKING OPENLY AND KEEPING COMMITMENTS <i>Credible trust</i>				
3	People can raise concerns or disagree without penalty.	☐	☐	☐	☐



	MARK ONE RESPONSE	Usually	Sometimes	Rarely	Not sure
4	When a commitment isn't met, the people responsible explain what happened and agree on what needs to change.	☐	☐	☐	☐
03	HAVING A SAY IN DECISIONS <i>Meaningful influence</i>				
5	People affected by the work have a say in decisions before they're made.	☐	☐	☐	☐
6	People who gave input hear what changed because of it, or why a different decision was made.	☐	☐	☐	☐

	MARK ONE RESPONSE	Usually	Sometimes	Rarely	Not sure
04	KEEPING THE WORK MANAGEABLE <i>Sustainable contribution</i>				
7	People can see how their work contributes to this priority.	☐	☐	☐	☐
8	The work can keep going without the same few people repeatedly taking on more than they can reasonably manage.	☐	☐	☐	☐
05	LEARNING AND MAKING CHANGES TOGETHER <i>Collective learning</i>				
9	People with different knowledge and experience look at the evidence together and discuss what it means.	☐	☐	☐	☐
10	What the group learns changes a decision, practice, or next step.	☐	☐	☐	☐

Before you move on

Notice where you marked Sometimes, Rarely, or Not sure. You'll use one of those answers on the next page.



WHAT DESERVES A CLOSER LOOK?

Don't add up your answers. Look for something you need to understand better before making the next important decision.

Choose one area to explore:

Which area do I need to understand better before the next important decision?

☐ Following through together	☐ Speaking openly and keeping commitments	☐ Having a say in decisions
☐ Keeping the work manageable	☐ Learning and making changes together	☐ No clear pattern yet

Your answers are a starting point

"Not sure" means you need more information; it doesn't show that something is wrong. Pay particular attention to what you don't know and what happens inconsistently, especially where these could affect an important decision.

What caught my attention?

What do I need to ask?

Who has knowledge, experience, or decision-making authority that I need to understand this better?

TAKE THE NEXT STEP

Bring your priority, the area you chose, what caught your attention, your next question, and the person you may need to hear from.

CONTINUE WITH THE FREE COMPANION

Bring your notes to the free Priority to Progress Companion Guide. Its short activities help you look more closely at what's happening, learn from someone else's experience, and decide what to do next.

Get the guide: impactsphere.global/companion-guide

ABOUT THIS CHECK

This Check captures your perspective at one point in time. It helps you identify questions to explore. It doesn't assess your organization, explain what's causing a problem, measure impact, or tell you which service you need.

Purpose, methods, and appropriate use: impactsphere.global/priority-to-progress