



**Bastrop Juneteenth Family Freedom Festival**

**VENDOR APPLICATION**

**Bastrop Juneteenth Celebration**

**P.O. Box 1015 • Bastrop, TX 78602**

**512-766-7320 • [bastropjuneteenth@gmail.com](mailto:bastropjuneteenth@gmail.com)**

[www.bastropjuneteenthcelebration.com](http://www.bastropjuneteenthcelebration.com)

**FOR COMMITTEE USE ONLY**

DATE REC'D: \_\_\_\_\_

AMOUNT RECEIVED: \_\_\_\_\_

FORM OF PMT: \_\_\_\_\_

BOOTH NUMBER \_\_\_\_\_

Organization / Individual Name *(please print all information)*

Phone Number / Cell Phone

Address

City

Zip

Email Address

**VENDORS - Spaces are limited and provided on a FIRST COME, FIRST SERVED basis. Full payment is required to secure booth space.**

**NO EXCEPTIONS. CashApp, Cashier's Check or Money Order (No Personal Checks)**

**Applications and fees will be collected by the Bastrop Juneteenth Celebration. Vendors must follow all City of Bastrop ordinances.**

**City of Bastrop Permit fees are included in Bastrop Juneteenth Registration Fees. Fees for Bastrop County and State of Texas**

**Comptroller are separate and the responsibility of vendor.**

Retail Vendor @ \$100 each

Family Reunion \$50 each

Churches/Nonprofit – No charge

*(No electricity available)*

Booth  Trailer  Electricity Needed

**The Bastrop Juneteenth Committee will assign booth space(s) to each approved vendor. The Bastrop Juneteenth Committee will limit the number of vendors selling the same type of items.**

**ACTIVITY VENDORS - Please use the spaces below to give a brief description of the items/activities in your booth.**

Three empty rectangular boxes for describing booth items/activities.

Please return the completed and signed Vendor Application along with your payment to have your booth application considered by the Bastrop Juneteenth Committee. Make payments to the following: **Bastrop Juneteenth Committee**, P.O. Box 1015, Bastrop, TX 78602. For any questions, call (512) 766-7320 or email [bastropjuneteenth@gmail.com](mailto:bastropjuneteenth@gmail.com).

**RELEASE FORM**

I, the undersigned exhibitor, hereby release the City of Bastrop and the Bastrop Juneteenth Committee from any liability resulting in damage and/or theft or bodily injury during the Bastrop Juneteenth Family Freedom Festival.

The undersigned has read the rules and regulations and agrees to participate in the Bastrop Juneteenth Freedom Festival in Bastrop, Texas. The undersigned agrees to abide by all rules set by the Bastrop Juneteenth Committee.

Printed Name of Vendor

Vendor Signature

Date



Bastrop Juneteenth Freedom Festival

# VENDOR GENERAL GUIDELINES

Bastrop Juneteenth Celebration

P.O. Box 1015 • Bastrop, TX 78602

512-303-0558 • [bastropjuneteenth@gmail.com](mailto:bastropjuneteenth@gmail.com)

[www.bastropjuneteenthcelebration.com](http://www.bastropjuneteenthcelebration.com)

Here's a quick rundown of facts concerning the **BASTROP JUNETEENTH FAMILY FREEDOM FESTIVAL**

June 17, 2023 • Fisherman's Park • Bastrop, Tx

All items are subject to change. We will notify applicants of any changes to the schedule/event/setup.

## **Hours:**

Set Up: Vendor set-up begins Saturday June 17th @ 8 AM

Required Operating Hours: Saturday June 17<sup>th</sup> 11:00 AM - 5:00 PM

*\*\*Vendors may begin set up at the appointed time, but MUST conclude no later than 15 minutes prior to Required Operating Hours. The Bastrop Juneteenth Committee may prohibit sales during the event by Vendors who are not ready to serve by the Required Operating Hours. \*\**

*\*\*Vendors MUST be in operation during all Required Operating Hours, except at the direction of the Bastrop Juneteenth Committee. Local businesses and non-profit organizations will be given priority. \*\**

**FEES:** \$100, \$50 for 10' x 10' x 8' space, \$100 for trailer regardless of for-profit or nonprofit. Full payment is required to secure space. You will be notified by email if your application is/is not approved. No refunds once vendor application has been accepted.

**EQUIPMENT:** If you have signed up **and been approved** for electricity, you will need to bring at least 100 feet of extension cord to make sure you are able to reach the outlets in the park. Any other equipment needed (tent, tables, chairs, lighting, light bulbs, appliances, electrical equipment, etc.) must be provided by the vendor.

**PASSES:** We will issue **ONE** Vendor Parking Pass. Additional passes may be requested. Vehicles may be unloaded in booth area and then moved to the Vendor parking area. All vehicles must be out of the festival area and in the Vendor Parking lot by 15 minutes before Required Operating Hours.

**SALES TAX ID:** All Vendors are responsible for collecting and reporting sales tax collected in Bastrop and Bastrop County. **Along with the application, you must submit a copy of your sales tax permit, which must also be displayed in your booth during the event. Permits can be acquired through the Texas Comptroller of Public Accounts office at the following website <https://comptroller.texas.gov/taxes/sales/> or by calling (800) 252-5555.**

**EXITING THE FESTIVAL:** You may begin closing down your booths at 4:30 PM if you wish, however no vehicles will be allowed back into the park until after ALL crowds have cleared the area. You may walk/haul your items to your vehicle before that time if that is an option for you.

**Failure to abide by Bastrop Juneteenth Committee rules and standards of good conduct may result in immediate, permanent expulsion from the Bastrop Juneteenth Freedom Festival and all future Bastrop Juneteenth Celebration events.**