

Minutes of Meeting
Caldwell County Emergency Services District No. 5
May 9, 2025

The State of Texas

County of Caldwell

The Board of Commissioners of Caldwell County Emergency Services District No. 5 ("District") met in special session, open to the public, on Friday, May 9, 2025, at 6:00 p.m. at the Lockhart Police Department located at 214 Bufkin Ln., Lockhart, Texas, pursuant to notice duly given in accordance with law.

The following Board members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Jeremy Driver	President	Present
Danney Rodgers	Vice President	Present
Nancy Perryman	Secretary	Present
Rebecca King	Treasurer	Absent
Sherilyn Adcock	Asst. Secretary/Treasurer	Present

Also present at the meeting were:

Michael Parsons – The Carlton Law Firm PLLC

Item #1. Call Meeting to order. Meeting called to order by Commissioner Driver at 6:00 p.m. and took agenda items in the order described below.

Item #2. Public Comments. At this time, any person may speak to the Board if they have filled out Participation Form. Comments will be limited to four (4) minutes per person. No action will be taken on these items and no discussion will be had between the speaker(s) and members of the Board. The Board does retain the right to correct factual inaccuracies made by the speakers. If this item lasts longer than 30 minutes, then the balance of comments will continue as the last agenda item of the day.

None.

Item #3. Public Comment on Agenda items: *Members of the public may comment on any agenda item listed below. Members of the public may speak for up to four minutes per agenda item on which they comment.*

None.

Item #4. Approve and accept statement and oath of office for appointed Commissioner.

Commissioner Driver moved to accept the statement and oath for Commissioner Perryman. Commissioner Rodgers seconded the motion, and the motion passed 4-0-1. Commissioner Perryman abstained.

Item #5. Discuss and consider action regarding election of officers for Board.

Commissioner Driver moved to have all officers stay in their current positions and have Commissioner Perryman as the Board Secretary. Commissioner Adcock seconded the motion, and the motion passed 4-0.

Item #6. Discuss and consider approving the April 7, 2025, meeting minutes.

Commissioner Rodgers moved to approve the April 7, 2025 minutes as presented. Commissioner Adcock seconded the motion, and the motion passed 4-0.

Item #7. Discuss and consider action regarding District Treasurer's report, including:

- a. Approval of monthly bills, invoices, and checks, including processing of payroll;
- b. Approval of financial report

Commissioner Driver moved to approve the monthly bills, invoices, checks, and financial report. Commissioner Rodgers seconded the motion, and the motion passed 4-0.

Item #8. Discuss and consider approval of District's financial audit and filing audit with county (or request 30 day extension if needed).

Commissioner Rodgers moved to ask for a 30 day extension from the Commissioners Court and engage an auditor for the audit report. Commissioner Adcock seconded the motion, and the motion passed 4-0.

Item #9. Discuss and consider approval of the adjusted invoice from the City of Luling January 2025 bill for services.

Commissioner Driver moved to request an overpayment repayment from the City of Luling. Commissioner Perryman seconded the motion, and the motion passed 4-0.

Item #10. Discuss and consider approval of the invoice from the City of Lockhart for service.

The item was tabled.

Item #11. Receive report from EMS Chief regarding department operations, equipment and facilities.

Chief Charles provided a report to the Board and discussed being in the 90th percentile of response times. Chief Charles said the revenue is at roughly \$600 per average per call over all calls. Chief Charles also noted they have hired 2 part time and three full time people and they started with 65 applicants.

Item #12. Discuss and consider approval of the Blood Services Agreement.

Commissioner Driver moved to approve the Blood Services Agreement pending legal review. Commissioner Rodgers seconded the motion, and the motion passed 4-0.

Item #13. Discuss and consider approval of ambulance remounts/new.

The item was tabled.

Item #14. Discuss and consider electricity billing for station 1 and station 2.

The item was tabled.

Item #15. Discuss and consider IT contractor options for the District.

The item was tabled.

Item #16. Discuss and consider updated SLR Forms 504 & 508 and submission to the Library and Archives Commission.

Commissioner Driver moved to update the SLR Form 504 and 508 reflecting the new Secretary and send it to the State Library and Archives Commission. Commissioner Adcock seconded the motion, and the motion passed 4-0.

Item #17. Discuss and consider need for November 2025 sales tax election.

The Board discussed the sales and use tax available. The item was tabled. No action was taken.

Item #18. Discuss and consider possible purchase of property located at 1711 South Commerce St., Lockhart, Texas 78644.

The Board discussed lots 10-14 being available and noted the best lots are lots 10 and 11. Commissioner Driver moved to have Commissioner Adcock research the property and look for a real estate agent for the Board to consider. Commissioner Perryman seconded the motion, and the motion passed 4-0.


Item #19. Receive report from the District's legal counsel regarding pending tasks authorized by the District including:

Nothing to report.

Item #20. Discuss time, place, date, and agenda items for next meeting.

Commissioner Driver moved to hold the next meeting at 214 Bufkin Lane, Lockhart, Texas on June 2, 2025, at 6:00 pm. Commissioner Rodgers seconded the motion, and the motion passed 4-0.

Item #21. Adjournment. Commissioner Driver moved to adjourn the meeting, Commissioner Adcock seconded the motion, and the motion passed 4-0. The meeting was adjourned at 7:21 pm.



Jeremy Driver, President
June 2, 2025