

Minutes of Meeting
Caldwell County Emergency Services District No. 5
November 13, 2024

The State of Texas

County of Caldwell

The Board of Commissioners of Caldwell County Emergency Services District No. 5 ("District") met in regular session, open to the public, on Wednesday, November 13, 2024, at 6:00 p.m. at the Luling City Hall located at 509 E. Crockett, Luling, Texas, pursuant to notice duly given in accordance with law.

The following Board members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Jeremy Driver	President	Present
Danney Rodgers	Vice President	Present
Larry Schnautz	Secretary	Present
Rebecca King	Treasurer	Present
Sherilyn Adcock	Asst. Secretary/Treasurer	Present * arrived at 6:19 p.m.

Also present at the meeting were:

John Carlton – The Carlton Law Firm PLLC

Item #1. Call Meeting to order. Meeting called to order by Commissioner Driver at 6:06 p.m. and took agenda items in the order described below.

Item #2. Public Comments. At this time, any person may speak to the Board if they have filled out Participation Form. Comments will be limited to four (4) minutes per person. No action will be taken on these items and no discussion will be had between the speaker(s) and members of the Board. The Board does retain the right to correct factual inaccuracies made by the speakers. If this item lasts longer than 30 minutes, then the balance of comments will continue as the last agenda item of the day.

There were no public comments.

Item #3. Public Comment on Agenda items: *Members of the public may comment on any agenda item listed below. Members of the public may speak for up to four minutes per agenda item on which they comment.*

There were no public comments.

Item #4. Discuss and consider approving the October 29, 2024, meeting minutes.

Commissioner Rodgers made the motion to approve the minutes from October 29, 2024. Commissioner King seconded the motion. The motion passed 4-0.

Item #5. Discuss and consider approving District insurance needs including:

- a. Certificate of insurance for the Lockhart station.**
- b. Certificate of insurance for the Luling station.**

The insurance certificates are ready, just waiting on exact values from the Cities to be able to assess the value of insurance needed to carry. The values are determined from the City of Luling, some adjustments due to recent equipment changes will be made. Waiting on final approval from the City of Lockhart, which we should have soon. No action taken.

Item #6. Discuss and consider approving the purchase of the command vehicles through TIPS.

Will look into three vehicles for the command staff, research that has already been done, and tells us that they can be ready by the end of the month.

Commissioner Driver made the motion to move forward and accept the purchase amount for the vehicles (approx. \$148,000 without any exterior "outfitting") and accept the bid. Commissioner King seconded the motion. The motion passed 4-0.

Item #7. Discuss and consider Resolution approving financing of vehicles for command staff with First Lockhart National Bank.

Commissioner Driver made the motion to approve the resolution to finance the vehicles through First Lockhart National Bank (FLNB) for a 5 Year term at 5.5% interest. Commissioner King seconded the motion. The motion passed 4-0.

There is no prepayment penalty if loan is paid off early with FLNB.

Item #8. Discuss and consider transition of service from the City of Luling and the City of Lockhart to the District including, approving:

- a. Dispatch services agreements**
- b. Texas Department of State and Health Services EMS provider license**
- c. Asset purchase agreement with the City of Lockhart**

a.) Luling City Manager Mark Mayo will have the agreement within the next couple of days for dispatch service between ESD5 and the City of Luling. No action taken.

b.) There are no issues with the license. There is an upcoming inspection to occur this week, no issues or concerns regarding the inspection. Commissioner Driver made the motion to approve EMS Director Cean Charles to approve the license and proceed with the finalization

of the license for Caldwell County ESD5. Commissioner Rodgers seconded the motion. The motion passed 4-0.

c.) The City of Lockhart officials have a meeting set for December 3, 2024 to review and approve the values of the assets within the agreement. No action taken.

Item #9. Discuss and consider approving Interlocal Agreement for Management with the City of Lockhart.

Commissioner Driver made the motion to approve the Agreement with the City of Lockhart. Commissioner Schnautz seconded the motion. The motion passed 5-0.

Item #10. Discuss and consider vehicle stipend for Chief and Assistant Chief during transition period.

Commissioner Driver made the motion to approve a vehicle stipend of a flat \$600 per month during the transition period. Commissioner Adcock seconded the motion. The motion passed 5-0.

Item #11. Receive report from City of Lockhart EMS regarding department operations, equipment and facilities.

City of Lockhart is down one ambulance, and it will be permanently out of service due to a wreck that occurred. This ambulance will be taken off the lists of assets within the asset agreement with the City of Lockhart. They are also down 1 employee at this time.

Many employment applications have come in and will be reviewed.

Item #12. Receive report from City of Luling EMS regarding department operations, equipment and facilities.

All three ambulances are in service with no issues currently. They are down 2 employees from being 100% fully staffed. No other issues.

Item #13. Discuss and consider approving employee benefits including: Health, Dental, Life, Disability, Vision, and Retirement (including the Texas County and District Retirement System) and other benefits.

Presentation was given by Kristina Fox, with Texas County and District Retirement System (TCDRS), on options of retirement plans that are available. After review of available plans, Commissioner Driver made the motion to adopt and make effective "Plan 3" which offers a 7% employee deposit rate, a 2:1 Employer matching rate, a minimum 8-year vesting period for employees. Commissioner Rodgers seconded the motion. The motion passed 5-0.

The annual estimated cost to ESD5 for this benefit based on today's number of employees is approximately \$169,430 dollars. This amount will substantially increase as more employees are hired and employed.

The health care option topic was tabled until the next meeting. There will be another meeting with Logan Mangold with VFIS of Texas to get more specifics and details of the available plans.

Item #14. Discuss and consider District property acquisitions.

a. Discuss and consider approving broker/consultant engagement.

Commissioner Driver made the motion to authorize the Carlton Law Firm to issue a Letter of Intent with the realtor involved with the sale of the property in the City of Lockhart (Old Ford Dealership) regarding Caldwell County ESD5 interest in purchasing the properties. Commissioner Adcock seconded the motion. The motion passed 5-0.

Item #15. Discuss and consider options for replacing ambulance.

The asset agreement with the City of Lockhart needs to be finalized first. ESD5 will look into options of either leasing or purchasing another ambulance with Fraser. No action taken.

Item #16. Receive report from the District's legal counsel regarding pending tasks authorized by the District including:

a. Interlocal Agreement with the City of Schertz.

John Carlton reported that the agreement with the City of Schertz was approved by Schertz and the agreement is completed and done.

Item #17. Discuss and consider District website and email addresses.

Commissioner Rodgers and Cean Charles reported on the several options for EMS websites and email addresses. After discussion on all options, the best and most affordable and useful option is through WIX. This service has an annual cost of approximately \$3,000.00 dollars and offers everything needed.

Commissioner Driver made the motion to approve and purchase the service offered by WIX for website and email addresses. Commissioner Schnautz seconded the motion. The motion passed 5-0.

Item #18. Discuss and consider approving membership in Texas State Association of Fire and Emergency Districts ("SAFE-D").

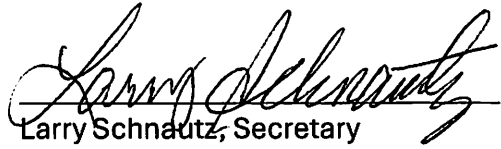
Commissioner Driver made the motion that Caldwell County ESD5 join "SAFE-D". Commissioner Rodgers seconded the motion. The motion passed 5-0.

Item #19. Discuss and consider attendance at Texas State Association of Fire and Emergency Services District (SAFE-D) Annual Conference in February 2025 at the Kalahari Resort in Round Rock, Texas.

Hotels for the event have not been booked yet. Cean Charles will check into completely this. Four out of five of the Board members will be able to attend. No action taken.

Item #20. Discuss and consider time, date, place, and topics for next meeting. Commissioner Rodgers made the motion to hold the next meeting at EMS facility in Lockhart on December 11, 2024, at 6:00 p.m. Commissioner Driver seconded the motion, and the motion passed 5-0.

Item #21. Adjournment. Commissioner Driver made the motion to adjourn the meeting. Commissioner Adcock seconded the motion. The motion passed 5-0. The meeting was adjourned at 8:04 p.m.


Larry Schnautz, Secretary
December 11, 2024