

Minutes of Meeting

Caldwell County Emergency Services District No. 5

April 29, 2024

The State of Texas

County of Caldwell

The Board of Commissioners of Caldwell County Emergency Services District No. 5 ("District") met in regular session, open to the public, on Monday, April 29, 2024, at 6:00 p.m. at the Lockhart Police Department located at 214 Bufkin Lane, Lockhart, Texas, pursuant to notice duly given in accordance with law.

The following Board members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Jeremy Driver	President	Present
Danney Rodgers	Vice President	Present
Larry Schnautz	Secretary	Present
Rebecca King	Treasurer	Present
Sherilyn Adcock	Asst. Secretary/Treasurer	Present

Also present at the meeting were:

Michael Parsons – The Carlton Law Firm PLLC

Item #1. Call Meeting to order. Meeting called to order by Commissioner Driver at __6:03__pm and took agenda items in the order described below.

Item #2. Public Comments. At this time, any person may speak to the Board if they have filled out Participation Form. Comments will be limited to four (4) minutes per person. No action will be taken on these items and no discussion will be had between the speaker(s) and members of the Board. The Board does retain the right to correct factual inaccuracies made by the speakers. If this item lasts longer than 30 minutes, then the balance of comments will continue as the last agenda item of the day.

There were No Public comments.

Item #3. Public Comment on Agenda items: *Members of the public may comment on any agenda item listed below. Members of the public may speak for up to four minutes per agenda item on which they comment.*

No public comments or agenda.

Item #4. Discuss and consider approval of the April 1, 2024, meeting minutes.

Commissioner Driver made the motion to approve the minutes from 4/1/24, Commissioner King seconded the motion. Motion Passed 5-0

Item #5. Discuss and consider obtaining District insurance and Treasurer's bond.

Discussion occurred regarding Insurance and Worker's Compensation insurance. Cean Charles, Director of Lockhart EMS to provide info to Carlton Law Firm of Insurance Companies to be able to get quotes on insurance.

Budget as well as Funds must be in place before any action regarding insurance can be completed.

Potential Insurance Providers are:

VFIS, TML & Texas Mutal

Item was tabled until next meeting where there will be further discussion. No action was taken

Item #6. Receive report and consider action on District administrative office location, and authorizing publication of notice of same.

From a meeting that occurred with Commissioners King & Adcock, the City of Lockhart has agreed to lease both existing EMS facilities currently operated by the City of Lockhart to ESD5 for a small nominal fee (approx.. \$1/month)

This potential lease would NOT include any inventory at the facilities. A basic preliminary lease agreement will be reviewed and further discussion to occur at the next meeting.

Commissioner King also spoke with the Maxwell Fire Department and visited their facility and they are open and seemed very welcoming to lease a portion of their facility to ESD5 as well.

Item was Tabled for further discussion at the next meeting. No action was taken.

Item #7. Receive report from City of Lockhart EMS regarding department operations, equipment and facilities.

Received a report from Cean Charles and Richard Slaughter regarding the current status and future needs for facilities, equipment and staff. Detailed discussion occurred regarding the future purchase of new as well as used Ambulances and equipment for them.

Item was Tabled until next meeting as part or all of the purchase process must go the a “bid process.” No action was taken.

Item #8. Receive report from City of Luling EMS regarding department operations, equipment and facilities.

Richard Slaughter also gave his report for the status & future needs for the City of Luling and the county area he serves.

Tabled until next meeting for further discussion. No action was taken.

Item #9. Discuss and consider action regarding transition of service from the City of Luling and the City of Lockhart to the District.

a. station negotiations with the City of Luling.

There is no exact information yet from the either party, will table and discuss at future meeting.

Commissioner King is scheduled to receive a “Growth Map” from the City of Lockhart.

Item #10. Receive report and consider action on agreements with First Lockhart National Bank depository accounts.

Commissioner King has not received all feedback and exact info from First Lockhart National Bank. Mr. Michael Parsons with Carlton Law Firm reported and explained the amount or percentage of “Collateralization” that will be required versus what is offered by First Lockhart National. There is a discrepancy of what the bank is offering versus

what is felt that is actually needed. Carlton Law Firm will investigate to see if First Lockhart National will agree to the amount that is needed

Item #11. Discuss and consider adopting initial budget for the District.

Commissioner King presented a Draft Budget for ESD5. This draft budget was meant and presented as a baseline to review. All Commissioners agreed that all line items will vary and change. A resolution will need to be made to be able to submit the budget.

Item was Tabled until next meeting. No action was taken

Item #12. Discuss and consider action on financing District startup costs pending receipt of tax revenues, including possible tax anticipation financing and proposed interlocal agreements from the City of Luling and Caldwell County, including:

Commissioners went into executive session at 7:43 pm to discuss criteria of Item #12.

Executive session ended at 8:00 pm

Balance of meeting resumed at 8:00 pm for the remaining items on the Agenda.

No Actions were Taken.

Item #13. Discuss and consider contract with Caldwell County Appraisal District for the collection of property taxes.

Prices for the fees of the Appraisal District were reported. The total fees from the Appraisal District that were reported were a grand total of \$200,000 dollars. Two itemized categories, one for \$150,000 the other \$50,000

Motion was made by Commissioner Driver to accept contract with Caldwell County Appraisal District. Commissioner Rodgers seconded the motion. Motion Passed 5-0.

Item #14. Discuss and consider approval of a District seal.

Commissioner Driver made the motion that the Caldwell County ESD5 Seal be the same as the standard Texas Seal, with the addition of Caldwell county ESD5 around the perimeter of the seal. Commissioner Schnautz seconded the motion. Motion Passed 5-0.

Item #15. Receive report from the District's legal counsel regarding pending tasks authorized by the District.

Report was given by Mr. Parsons with the Carlton Law Firm. All Legal tasks remain in process and will continue.

Further discussion at the next meeting.

Item #16. Discuss and consider the Resolution Adopting Investment Policy.

Carlton Law Firm to review and report back at the next meeting.

Item was Tabled until next meeting.

Item #17. Discuss time, place, date, and agenda items for next meeting. Commissioner _____Driver_____ moved to hold the next meeting at the same location on ___Bufkin Lane_____May 13th 2024, at 6:00 pm. Commissioner ___Schnautz_____ seconded the motion. Motion passed/failed ___Passed 5-0 - ___.

Item #18. Adjournment. Commissioner ___Driver_____ moved to adjourn the meeting, Commissioner _____King_____ seconded the motion. Motion passed/failed _Passed 5-0_-___. The meeting was adjourned at __8:02_____ pm.

Larry Schnautz, Secretary
May __, 2024

