

Minutes of Meeting

Caldwell County Emergency Services District No. 5

June 3, 2024

The State of Texas

County of Caldwell

The Board of Commissioners of Caldwell County Emergency Services District No. 5 ("District") met in regular session, open to the public, on Monday, June 3, 2024, at 6:00 p.m. at the Lockhart Police Department located at 214 Bufkin Lane, Lockhart, Texas, pursuant to notice duly given in accordance with law.

The following Board members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Jeremy Driver	President	Present
Danney Rodgers	Vice President	Present
Larry Schnautz	Secretary	Present
Rebecca King	Treasurer	NOT Present
Sherilyn Adcock	Asst. Secretary/Treasurer	Present

Also present at the meeting were:

John Carlton – The Carlton Law Firm PLLC

Michael Parsons – The Carlton Law Firm PLLC

Item #1. Call Meeting to order. Meeting called to order by Commissioner Driver at _6:06___pm and took agenda items in the order described below.

Item #2. Public Comments. At this time, any person may speak to the Board if they have filled out Participation Form. Comments will be limited to four (4) minutes per person. No action will be taken on these items and no discussion will be had between the speaker(s) and members of the Board. The Board does retain the right to correct factual inaccuracies made by the speakers. If this item lasts longer than 30 minutes, then the balance of comments will continue as the last agenda item of the day.

There were no Public Comments

Item #3. Public Comment on Agenda items: *Members of the public may comment on any agenda item listed below. Members of the public may speak for up to four minutes per agenda item on which they comment.*

There were no Public Comments

Item #4. Discuss and consider obtaining District insurance and Treasurer's bond;

The proposals for the bond have been given, but no action has been done until funds are in place.

Item #5. Receive report and consider action on District administrative office location, and authorizing publication of notice of same;

No actions were taken on this Item

Item #6. Receive report from City of Lockhart EMS regarding department operations, equipment and facilities;

Cean Charles the Lockhart EMS Director gave a brief report. City of Lockhart will continue to lease ambulances until funds are in place with ESD5.

Will consider a Letter of intent to Purchase two ambulances.

Billing services are ready to receive info from the City ot start setting up the new account

Lockhart EMS is currently fully staffed

ESD5 "Patch" has been completed and done.

Item #7. Receive report from City of Luling EMS regarding department operations, equipment and facilities;

Richard Slaughter the City of Luling EMS Director gave brief report.

City of Luling EMS is currently down four people on their staff.

The appraisal of the City of Luling's EMS facility (structure & Land) was completed, but the appraisal has not yet been submitted to the City to be able to get the info to ESD5

Item #8. Discuss and consider action regarding transition of service from the City of Luling and the City of Lockhart to the District:

- a. station negotiations with the City of Luling;**
- b. Station negotiations with the City of Lockhart;**

Motion was made by Commissioner Driver for John Carlton with the Carlton Law Firm to set up meetings and begin discussions for future plans with the City of Lockhart and the City of Luling, Motion was Seconded by Commissioner Schnautz. Motion Passed 4-0

Item #9. Discuss and consider Medical Director salaries, role, and responsibilities;

Discussion occurred and all commissioners agreed to allow President Driver to meet with EMS Directors to go over future plans, salaries and responsibilities.

Item #10. Discuss and consider purchase of an ambulance from Frazier;

Discussion on future purchases or lease of equipment occurred. Item was Tabled until next meeting

Item #11. Discuss and consider authorizing President to join the Frazier waitlist to purchase another ambulance;

Motion was made by Commissioner Driver to send a letter of Intent to Frazier to get on “waiting list” to purchase Ambulances & related equipment. Motion was seconded by Commissioner Rodgers. Motion Passed 4-0

Item #12. Discuss and consider action on financing District startup costs pending receipt of tax revenues, including possible tax anticipation financing and proposed interlocal agreements from the City of Lockhart, the City of Luling, and Caldwell County;

Motion was made by Commissioner Driver to pass resolution to proceed with loan process with Government Capital to process and complete loan. Motion was seconded by Commissioner Rodgers. Motion Passed 4-0.

Item #13. Discuss and consider approval of the April 29, 2024, meeting minutes;

Motion was made by Commissioner Rodgers to accept the minutes from 5/13/24. Motion was seconded by Commissioner Adcock. Motion passed 4-0.

Item #14. Discuss and consider action on agreements with First Lockhart National Bank depository accounts;

Account at FLNB is open and ready. Written report was submitted to board by Commissioner King

Item #15. Discuss and consider agreements to transition unincorporated areas outside the County into ESD agreements;

There is a small area in the southern portion of Caldwell County where there are current interlocal agreements in place with the City of Luling for EMS Services. This “area” is in Guadalupe County. The City of Luling is contracted and paid by Schertz EMS. Richard Slaughter will present a brief report and bring the existing agreements and contract(s) to the next meeting for the ESD5 board & John Carlton to review.

Item #16. Discuss and consider adoption of the tax and budget planning calendar for 2024, authorize payment of tax process publications, and take any related action;

The dates of August 5, 2024 and August 26, 2024 were discussed and agreed upon to have meeting regarding setting the tax rate. These dates will be confirmed to make certain that all board members are available on these dates.

Item #17. Discuss and consider District website status, accessibility, and posting requirements and take any related action;

Website status is good. It is up and running and working fine. All credit to Commissioner Rodgers.

Item #18. Receive report from the District's legal counsel regarding pending tasks authorized by the District;

John Carlton w/ Carlto Law Firm gave brief report. All legal issues are in process and progressing.

Board went into executive session at 6:50 p.m., executive session ended at 7:36 p.m. No actions were taken.

Item #19. Discuss time, place, date, and agenda items for next meeting. Commissioner _____Rodgers_____ moved to hold the next meeting at _____Luling City Hall_____ (location) on __June 24_____, 2024, at 6:00 pm. Commissioner _____Driver_____ seconded the motion. Motion passed _4_ - 0__.

Item #20. Adjournment. Commissioner __Driver_____ moved to adjourn the meeting, Commissioner _____Adcock_____ seconded the motion. Motion passed _4_-_0_. The meeting was adjourned at _____7:39__ pm.

Larry Schnautz, Secretary
June _5_, 2024

