

Minutes of Meeting
Caldwell County Emergency Services District No. 5
April 7, 2025

The State of Texas

County of Caldwell

The Board of Commissioners of Caldwell County Emergency Services District No. 5 ("District") met in special session, open to the public, on Monday, April 7, 2025, at 6:00 p.m. at the Lockhart Police Department located at 214 Bufkin Ln., Lockhart, Texas, pursuant to notice duly given in accordance with law.

The following Board members were present, thus constituting a quorum:

| Commissioner | Position | Attendance |
|-----------------|---------------------------|------------|
| Jeremy Driver | President | Present |
| Danney Rodgers | Vice President | Present |
| Vacant | Secretary | |
| Rebecca King | Treasurer | Present |
| Sherilyn Adcock | Asst. Secretary/Treasurer | Present |

Also present at the meeting were:

John Carlton – The Carlton Law Firm PLLC

Item #1. Call Meeting to order. Meeting called to order by Commissioner Driver_ at 6:00_ p.m. and took agenda items in the order described below.

Item #2. Public Comments. At this time, any person may speak to the Board if they have filled out Participation Form. Comments will be limited to four (4) minutes per person. No action will be taken on these items and no discussion will be had between the speaker(s) and members of the Board. The Board does retain the right to correct factual inaccuracies made by the speakers. If this item lasts longer than 30 minutes, then the balance of comments will continue as the last agenda item of the day.

None.

Item #3. Public Comment on Agenda items: *Members of the public may comment on any agenda item listed below. Members of the public may speak for up to four minutes per agenda item on which they comment.*

None.

Item #4. Discuss and consider approving the March 3, 2025, meeting minutes.

Commissioner King moved to approve the March 3rd, 2025 minutes as presented. Commissioner Driver seconded the motion. The motion passed 4-0.

Item #5. Discuss and consider action regarding District Treasurer's report, including:

- a. Approval of monthly bills, invoices, and checks, including processing of payroll;**
- b. Approval of financial report**
- c. Approval of quarterly investment report for 1st quarter**

Commissioner Driver presented the monthly Treasurer's report to the Board. Commissioner Driver moved to approve the bills, invoices, checks, financial report, and quarterly investment report. Commissioner Adcock seconded the motion. The motion passed 4-0.

Item #6. Discuss and consider approval of invoice from the City of Luling January 2025 bill for services.

Chief Charles discussed the pending invoice from the City of Luling for January 2025 bill for services. He explained that he needs to receive more information regarding the pending invoice, and that the City of Luling should have a deadline of April 15, 2025 to give the remaining information to the District for consideration. No action taken.

Item #7. Discuss and consider approval of the City of Luling bill for medical supplies and medications.

Commissioner Driver presented the City of Luling bill for medical supplies and medications to the Board. Commissioner Driver moved to approve the bill for medical supplies and medications. Commissioner Rodgers seconded the motion. The motion passed 4-0.

Item #8. Discuss and consider approval of the copier assumption agreement for the Luling station.

Commissioner Driver presented the copies assumption agreement for the Luling station to the Board. Commissioner Driver move to approve the agreement. Commissioner King seconded the motion. The motion passed 4-0.

Item #9. Discuss and consider approval of the invoice from the City of Lockhart for service.

Chief Charles presented the invoice from the City of Lockhart for service to the Board. Commissioner Adcock mentioned that the PTO payout would need to be removed from the invoice along with dispatching services and repairs to Medic 4. Once this is complete, we will need a revised version of the itemized list of operations and maintenance. Commissioner Adcock moved to reject the current invoice and request the discussed changes be made. Commissioner Driver seconded the motion. The motion passed 4-0.

Item #10. Receive report from EMS Chief regarding department operations, equipment and facilities.

EMS Chief Charles presented the report to the Board. Chief Charles stated that the response times are in good standing currently, averaging around 10 minutes, from the original request. He stated he had no new information to report at the moment. Currently they have 5 trucks on the road.

Item #11. Discuss and consider approval of ambulance remounts/new.

The item is tabled until the next meeting.

Item #12. Discuss and consider electricity billing for station 1 and station 2.

The item is tabled until the next meeting. There is one meter for 214 Bufkin Lane, and it houses multiple entities.

Item #13. Discussion and consider approval of the security cameras for the Luling station.

Commissioner Driver explained that a walkthrough has been performed at the Luling station, and the Board has not received information back from the vendor yet. He suggested that this could be done independently for this specific project. Commissioner Driver motioned for Chief Charles and Commissioner Rodgers to

find an acceptable option to present to the board for consideration. Commissioner King seconded the motion. The motion passed 4-0.

Item #14. Discuss and consider approval of the purchase of 3 laryngoscopes.

Commissioner Driver presented the purchase of 3 laryngoscopes to the Board. Commissioner Driver motioned to approve the purchase. Commissioner Adcock seconded the motion. The motion passed 4-0.

Item #15. Discuss and consider IT contractor options for the District.

The item is tabled until the next meeting.

Item #16. Discuss and consider approval of a form agreement to provide standby services for various events including Lockhart ISD football games, Luling ISD football games, Texas monthly BBQ Festival, Old Settlers Music Festival, Watermelon Thump, and others.

Commissioner Driver presented the agreement to provide standby services for various events to the Board. Commissioner Driver motioned to approve the agreement contingent upon what Chief Charles returns to the Board with information regarding rates between \$200-250. Commissioner Adcock seconded the motion. The motion passed 4-0.

Item #17. Discuss and consider approval of the Emergency Medical Task Force (EMTF) Memorandum of Understanding for monthly deployment.

Chief Charles presented the Emergency Medical Task Force (EMTF) Memorandum of Understanding for monthly deployment. The Memorandum of Understanding was presented and explained by Chief Charles to the Board. Commissioner Driver motioned to approve the Memorandum of Understanding. Commissioner Rodgers seconded the motion. The motion passed 4-0.

Item #18. Discuss and consider the annual review of investment policy and investment strategies and adopt resolution.

Commissioner Driver presented the resolution to the Board. Commissioner Driver motioned to approve and adopt the resolution with no changes to the policy. Commissioner Adcock seconded the motion. The motion passed 4-0.

Item #19. Discuss and consider approval of form clinical rotation agreement for use by the District.

Commissioner Driver presented the form clinical rotation agreement to the Board. Commissioner Driver motioned to approved the agreement. Commissioner Rodgers seconded the motion. The motion passed 4-0.

Item #20. Discuss and consider approval of the form EMS dedicated standby agreement for use by the District.

The item was discussed and approved in item 16. No action taken on item 20.

Item #21. Receive report from the District's legal counsel regarding pending tasks authorized by the District including:

The item has no update at this time.

Item #22. Discuss time, place, date, and agenda items for next meeting.

Commissioner Driver moved to hold the next meeting at 214 Bufkin Ln. Lockhart, Texas on May 9, 2025, at 6:00 pm. Commissioner Rodgers seconded the motion, and the motion passed 4-0.

Item #18. Adjournment. Commissioner Driver moved to adjourn the meeting, Commissioner Rodgers seconded the motion, and the motion passed 4-0. The meeting was adjourned at 7:17 pm.

A handwritten signature in blue ink, appearing to read 'Jeremy Driver', is written over a horizontal line.

Jeremy Driver, President
May 9, 2025