

Minutes of Meeting
Caldwell County Emergency Services District No. 5
March 3, 2025

The State of Texas

County of Caldwell

The Board of Commissioners of Caldwell County Emergency Services District No. 5 ("District") met in special session, open to the public, on Monday, March 3, 2025, at 6:00 p.m. at the Lockhart Police Department located at 214 Bufkin Ln., Lockhart, Texas, pursuant to notice duly given in accordance with law.

The following Board members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Jeremy Driver	President	Present
Danney Rodgers	Vice President	Present
Vacant	Secretary	
Rebecca King	Treasurer	Present
Sherilyn Adcock	Asst. Secretary/Treasurer	Present

Also present at the meeting were:

John Carlton – The Carlton Law Firm PLLC

Item #1. Call Meeting to order. Meeting called to order by Commissioner Driver at 6:00 p.m. and took agenda items in the order described below.

Item #2. Public Comments. At this time, any person may speak to the Board if they have filled out Participation Form. Comments will be limited to four (4) minutes per person. No action will be taken on these items and no discussion will be had between the speaker(s) and members of the Board. The Board does retain the right to correct factual inaccuracies made by the speakers. If this item lasts longer than 30 minutes, then the balance of comments will continue as the last agenda item of the day.

Rusty Warren, discussed having a potential nominee for the Board that wants to attend a Board meeting.

Item #3. Public Comment on Agenda items: *Members of the public may comment on any agenda item listed below. Members of the public may speak for up to four minutes per agenda item on which they comment.*

None.

Item #4. Discuss and consider approving the February 10, 2025, meeting minutes.

Commissioner Adcock moved to approve the February 10th minutes as presented. Commissioner King seconded the motion. The motion passed 4-0.

Item #5. Discuss and consider action regarding District Treasurer's report, including:

- a. Approval of monthly bills, invoices, and checks, including processing of payroll;**
- b. Approval of financial report**

Commissioner King presented the monthly Treasurer's report to the Board. Commissioner Adcock said the Board needs more details from the City of Lockhart. Commissioner King noted she reviewed the tax revenue figures. Mr. Charles said they have received about 87% of the projected income and discussed the payroll cost for February being about \$130,000. Commissioner King said she wants to move forward with a bookkeeper. Commissioner Driver asked about the Buda bookkeeper program. Commissioner Driver moved to approve the bills, invoices, checks, and financial report. Commissioner Rodgers seconded the motion. The motion passed 4-0.

Item #6. Discuss and consider approval of tax refund payment to Caldwell County Central Appraisal District.

Mr. Carlton discussed the refund payment with the Board. Commissioner Rodgers moved to approve the payment of the tax refund. Commissioner Adcock seconded the motion. The motion passed 4-0.

Item #7. Discuss and consider approval of invoice from the City of Luling for employee insurance coverage for January 2025.

The item is tabled until the next meeting. Chief Charles received the information too late to provide to the Board for prior review.

Item #8. Discuss and consider approval of a bill from the City of Lockhart for January.

Chief Charles presented the invoice and commented on the bill. Chief Charles said the dispatch costs are not billed to the City department. Chief Charles also said he needs clarification and itemization of the costs before payment including repairs, personnel, and dispatch. Commissioner Adcock moved to reject the current bill and request clarification of the bill. Commissioner King seconded the motion. The motion passed 4-0.

Item #9. Receive report from EMS Chief regarding department operations, equipment and facilities.

Chief Charles presented his report and a response time of 12:00 or less for 90% response is the goal. Commissioner Driver asked if a new ambulance has reduced response times. Chief Charles said 445 responses happened in February, which is an increase of two times compared to 2024. Chief Charles also said Medic 5 is still not in service, Medic 8 is in the shop for a fuel pump not covered by warranty or recall, and they need to look at Medic 10. Chief Charles mentioned that all titles have been transferred and are fully operational.

Item #10. Discuss and consider approval of ambulance remounts/new.

Chief Charles met with Frazier regarding the new trucks and Frazier has a new facility to build new trucks. Chief Charles noted that remounts are about 18-24 months, and they should receive 2 new mounts in 2025. Chief Charles is considering remounts on Medic 8 and Medic 10, but must pay for chassis within 30 days. Frazier has said that it would be about 20 months for a new ambulance and Chief Charles suggests ordering 2 more new as the mileage phase out is at 125,000. Commissioner Driver said no action would be taken at this time.

Item #11. Discuss and consider electricity billing for station 1 and station 2.

Chief Charles mentioned there is only one meter for the Public Safety Building (station 1) and Lockhart has proposed allocating the amount by square footage, and the same for station 2. No action taken.

Item #12. Discussion regarding security cameras for the Luling station.

Assistant Chief Slaughter introduced Cole Price, with Verkanda, who provides security services for schools, cities, and counties. Mr. Price said he is working on quotes and thinks it would be a ballpark of \$5,000-\$6,000 for 5 cameras plus the licensing costs. Mr. Cole said a 1-year contract would be less than \$1,000 and a 10-year contract would be \$6,000-\$7,000.

Item #13. Discuss and consider the Protocol Application Contract.

Commissioner Driver moved to approve the contract. Commissioner Rodgers seconded the motion. The motion passed 4-0.

Item #14 Discuss and consider IT contractor options for the District.

Assistant Chief Slaughter introduced Sam Blake, with Blue Iron Technologies, who discussed a \$16,000 per year contract. The Board discussed options. No action was taken.

Item #15. Discuss and consider Review of the Records Management Program and make changes as appropriate.

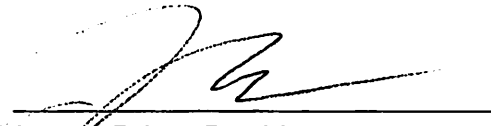
Mr. Carlton discussed the records management program with the Board. No action taken.

Item #16. Receive report from the District's legal counsel regarding pending tasks authorized by the District including:

Mr. Carlton said his office is working on the clinical agreement and the first responder Memorandums of understanding for Chief Charles.

Item #17. Discuss time, place, date, and agenda items for next meeting. The Board will hold the next meeting at the Lockhart location at 214 Bufkin Lane, Lockhart, Texas on April 7, 2025, at 6:00 pm.

Item #18. Adjournment. Commissioner Driver moved to adjourn the meeting, Commissioner Rodgers seconded the motion, and the motion passed 4-0. The meeting was adjourned at 7:08 pm.



Jeremy Driver, President
April 7, 2025