

Minutes of Meeting

Caldwell County Emergency Services District No. 5

September 23, 2024

The State of Texas

County of Caldwell

The Board of Commissioners of Caldwell County Emergency Services District No. 5 (“District”) met in regular session, open to the public, on Monday, September 23, 2024, at 6:00 p.m. at the Lockhart Police Department located at 214 Bufkin Ln, Lockhart, Texas, pursuant to notice duly given in accordance with law.

The following Board members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Jeremy Driver	President	Present
Danney Rodgers	Vice President	Present
Larry Schnautz	Secretary	Present
Rebecca King	Treasurer	Present
Sherilyn Adcock	Asst. Secretary/Treasurer	NOT present

Also present at the meeting were:

John Carlton – The Carlton Law Firm PLLC

Cean Charles – City of Lockhart EMS Director

Richard Slaughter – City of Luling EMS Director

**Item #1. Call Meeting to order.** Meeting called to order by Commissioner Driver at 6:05 pm and took agenda items in the order described below.

**Item #2. Public Comments.** At this time, any person may speak to the Board if they have filled out Participation Form. Comments will be limited to four (4) minutes per person. No action will be taken on these items and no discussion will be had between the speaker(s) and members of the Board. The Board does retain the right to correct factual inaccuracies made by the speakers. If this item lasts longer than 30 minutes, then the balance of comments will continue as the last agenda item of the day.

There were no public comments.

**Item #3. Public Comment on Agenda items: *Members of the public may comment on any agenda item listed below. Members of the public may speak for up to four minutes per agenda item on which they comment.***

There were no public comments.

**Item #4. Discuss and consider approval of the August 5, 2024, meeting minutes;**

Motion was made by Commissioner Rodgers to approve minutes from 8/5/2024, motion was seconded by Commissioner Driver. Motion passed 4-0.

**Item #5. Receive report from City of Lockhart EMS regarding department operations, equipment and facilities;**

Report was given by Cean Charles:

EMS Licensing application has been obtained and all information needed to complete the application is being gathered. Mr. Charles is hopeful that license should be done and approved by 11/1/2024.

Report was presented concerning insurance for the Medical director, two options, both criteria is essentially the same the cost difference between the two options is \$3,000 annually. John Carlton with The Carlton Law firm will review the two policies and examine the “exemptions” within each policy to determine the best option. Discussion will occur at the next meeting regarding the policies and the findings from The Carlton Law Firm to be able to make a decision on the two options.

**Item #6. Receive report from City of Luling EMS regarding department operations, equipment and facilities;**

Report was given by Richard Slaughter. All equipment at Luling EMS is running and in order. Overall staff remains short by 4 employees, although there have been several interviews and there is promise that positions will be filled soon.

John Carlton has a meeting scheduled with the City of Luling and all officials for 10/2/24 to discuss facility and equipment transition to ESD5.

**Item #7. Discuss and consider Texas Department of State Health Services licensing requirements;**

Task has been completed. No action taken.

**Item #8. Discuss and consider action regarding transition of service from the City of Luling and the City of Lockhart to the District;**

Lease agreement documents have been created by The Carlton Law Firm for both the City of Luling and the City of Lockhart. The framework is in place to present to both Cities.

There is a meeting already scheduled with the City of Luling to discuss the lease documents for 10/2/24.

John Carlton with The Carlton Law Firm has committed to schedule a meeting with the City of Lockhart prior to the next ESD5 meeting on 10/7/24 to discuss the framework of the lease and/or purchase agreement for ESD5 Board to review. No action taken.

**Item #9. Discuss and consider station negotiations with the City of Luling;**

Meeting is set and scheduled for 10/2/24 with John Carlton with The Carlton Law Firm and the City of Luling officials to discuss the lease agreement with the City of Luling.

Motion was made by Commissioner Driver to approve the draft lease agreement prepared by The Carlton Law Firm and the City of Luling. Motion was seconded by Commissioner Rodgers. Motion passed 4-0.

The City of Luling will review the agreement and a report will be given at the next ESD5 meeting on 10/7/24 regarding the discussion and the outcome of the meeting.

**Item #10. Discuss and consider station negotiations with the City of Lockhart;**

The City of Lockhart has signed and approved the lease agreement that was presented.

Motion was made by Commissioner Driver to accept the lease agreement presented and approved by the City of Lockhart. Motion was seconded by Commissioner Rodgers. Motion passed 4-0.

**Item #11. Discuss and consider agreements to transition unincorporated areas outside the County into ESD agreements;**

John Carlton with The Carlton Law Firm has reviewed the agreement for the unincorporated areas outside the county for ESD5 to service. ESD5 will stay in the same existing agreement that exists with the City of Luling and the City of Schertz to service this area, along with the compensation paid by the City of Schertz. No action has been taken by the City of Schertz at this point.

Motion was made by Commissioner Rodgers to enter into this agreement with the City of Schertz and to submit it to them. The motion was seconded by Commissioner Driver.

Motion passed 4-0.

**Item #12. Receive report from the District’s legal counsel regarding pending tasks authorized by the District;**

John Carlton continues to work on several immediate items.

#1. Meeting to be set with the City of Lockhart to discuss transition and report given to the ESD5 board at the next meeting.

#2.Meeting already scheduled with the City of Luling for 10/2/2024 to discuss lease/purchase agreement, report to be given by The Carlton Law Firm from this meeting to the ESD5 Board at the next meeting on 10/7/2024.

#3. Report on the Agreement with the City of Schertz for the unincorporated areas to be given at the next ESD5 meeting

#4. Will start work on ESD5 dispatch and the best options.

**Item #13. Take a record vote on the District’s 2024 tax rate, adopt an Order Levying Taxes, and authorize filing the Order with the County Tax Assessor/Collector;**

Motion was made by Commissioner Driver to approve the Order and file copy with the Caldwell County Appraisal District to implement the tax rate of 0.10 per \$100 of assessed valuation for the ESD5 services to be provided in the future. Motion was seconded by Commissioner King.

Jeremy Driver – Yes

Danney Rodgers – Yes

Larry Schnautz – Yes

Rebecca King - Yes

Motion passed 4-0.

**Item #14. Authorize posting of statement regarding adopted tax rate to home page of District website;**

Commissioner Rodgers is scheduled to post statement on the ESD5 website.

**Item #15. Discuss time, place, date, and agenda items for next meeting.** Commissioner Driver moved to hold the next meeting at Lockhart EMS Station on October 7, 2024, at 6:00 pm. Commissioner Rodgers seconded the motion. Motion passed 4-0.

**Item #16. Adjournment.** Commissioner Driver moved to adjourn the meeting, Commissioner Rodgers seconded the motion. Motion passed 4-0. The meeting was adjourned at 6:59 pm.

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Larry Schnautz, Secretary  
October 7, 2024