


AGENDA
CALDWELL COUNTY EMERGENCY SERVICES DISTRICT NO. 5

Notice is hereby given pursuant to Texas Government Code, Chapter 551, that the Caldwell County Emergency Services District No. 5 will meet in regular session, open to the public, at **6:00 P.M.**, on **Wednesday, October 16, 2024**, at the Lockhart Police Department located at 214 Bufkin Lane, Lockhart, Texas, at which time the following subjects will be discussed, considered, passed, or adopted:

1. Call Meeting to Order.
2. Public Comment: In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda.
3. Public Comment on Agenda Items: *Members of the public may comment on any agenda item listed below. Members of the public may speak for up to four minutes per agenda item on which they comment.*
4. Discuss and consider approval of the September 23, 2024, meeting minutes;
5. Receive report from District Treasurer and consider taking related action, including:
 - a. Approval of monthly bills, invoices, and checks, including processing of payroll;
 - b. Approval of financial report
6. Discuss and consider District insurance needs including:
 - a. Certificate of insurance for the Lockhart station;
 - b. Certificate of insurance for coverages required by the Texas Department of State and Health Services
7. Discuss and consider acquisition of vehicles for command staff, including purchasing and funding sources;
8. Discuss and consider action regarding transition of service from the City of Luling and the City of Lockhart to the District including:
 - a. Dispatch services agreements;
 - b. medical Director insurance;
 - c. Texas Department of State and Health Services EMS provider license
 - d. asset purchase agreement with the City of Lockhart;
 - e. asset purchase agreement with the City of Luling;

9. Discuss and consider the Lower Colorado River Authority Interlocal Agreement for radio services and equipment;
10. Discuss and consider station negotiations with the City of Luling;
11. Discuss and consider personnel issues including:
 - a. Organizational structure;
 - b. Staffing requirements;
 - c. Benefits; and
 - d. The hiring process
12. Receive report from City of Lockhart EMS regarding department operations, equipment and facilities;
13. Receive report from City of Luling EMS regarding department operations, equipment and facilities;
14. Discuss and consider District property acquisitions;
15. Receive report from the District's legal counsel regarding pending tasks authorized by the District including:
 - a. Interlocal Agreement with the City of Schertz;
 - b. Lease Agreement with the City of Lockhart;
16. Discuss required training hours for Commissioners;
17. Discuss and consider attendance at Texas State Association of Fire and Emergency Services District (SAFE-D) Annual Conference in February 2025 at the Kalahari Resort in Round Rock, Texas;
18. Discuss and consider time, date, place, and topics for next meeting;
19. Adjournment.

District's Board of Commissioners may convene in closed or executive session at any time during the meeting for certain purposes under the Texas Open Meetings Act, Chapter 551, including but not limited to, receiving legal advice from the District's attorney (Sec. 551.071); discussing real property matters (Sec. 551.072); discussing gifts and donations (Sec. 551.073); discussing security personnel or devices (Sec. 551.076); and discussing information technology security practices (Sec. 551.089). If the Board of Commissioners desires to discuss any item on this agenda in executive session, the presiding Officer will announce that the Board will meet in executive session, will note the time, and will identify the item to be discussed and the provision of the Open Meetings Act that authorizes the executive session.



John Carlton, Attorney
Caldwell County ESD No. 5