

Minutes of Meeting  
Caldwell County Emergency Services District No. 5  
December 23, 2024

The State of Texas

County of Caldwell

The Board of Commissioners of Caldwell County Emergency Services District No. 5 ("District") met in special session, open to the public, on Monday, December 23, 2024, at 6:00 p.m. at the Lockhart Police Department located at 214 Bufkin Ln., Lockhart, Texas, pursuant to notice duly given in accordance with law.

The following Board members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Jeremy Driver	President	Present
Danney Rodgers	Vice President	Absent
Larry Schnautz	Secretary	Present
Rebecca King	Treasurer	Absent
Sherilyn Adcock	Asst. Secretary/Treasurer	Present

Also present at the meeting were:

Michael Parsons – The Carlton Law Firm PLLC

**Item #1. Call Meeting to order.** Meeting called to order by Commissioner Driver at 6:01 p.m. and took agenda items in the order described below.

**Item #2. Public Comments.** At this time, any person may speak to the Board if they have filled out Participation Form. Comments will be limited to four (4) minutes per person. No action will be taken on these items and no discussion will be had between the speaker(s) and members of the Board. The Board does retain the right to correct factual inaccuracies made by the speakers. If this item lasts longer than 30 minutes, then the balance of comments will continue as the last agenda item of the day.

No public comments.

**Item #3. Public Comment on Agenda items:** *Members of the public may comment on any agenda item listed below. Members of the public may speak for up to four minutes per agenda item on which they comment.*

No public comments.

**Item #4. Discuss and consider approving the December 11, 2024, meeting minutes.**

Commissioner Driver made the motion to approve the minutes from meeting on December 11, 2024, Commissioner Adcock seconded the motion, and the motion passed 3-0.

**Item #5. Discuss and Consider approving Amended and Restated Business Associate Agreement between the City of Luling, Texas and Caldwell County Emergency Services District No. 5.**

The effective date of the agreement will be extended to February 1, 2025.

Commissioner Schnautz made the motion to approve the Amended and Restated Agreement between the City of Luling and Caldwell County ESD5. Commissioner Driver seconded the motion, and the motion passed 3-0.

**Item #6. Discuss and Consider approving Amended and Restated Dispatch Services Agreement between the City of Luling, Texas and Caldwell County Emergency Services District No. 5.**

The effective date of the agreement will be extended to February 1, 2025.

Commissioner Driver made the motion to approve the Amended and Restated Dispatch Services Agreement between the City of Luling and Caldwell County ESD5. Commissioner Schnautz seconded the motion, and the motion passed 3-0.

**Item #7. Discuss and consider approving Amended and Restated Asset Purchase and Sale Agreement Between the City of Luling, Texas and Caldwell County Emergency Services District No. 5.**

A change that will be done to the Asset Purchase and Sale Agreement is the removal of the previous command vehicle that is now no longer running and in service. There is a closing deadline of January 31, 2025.

Commissioner Driver made the motion to approve the Amended and Restated Asset Purchase and Sale Agreement between the City of Luling and Caldwell County ESD5. Commissioner Schnautz seconded the motion, and the motion passed 3-0.

**Item #8. Discuss and consider approving Amended and Restated Management Services Interlocal Agreement Between the City of Luling, Texas and Caldwell County Emergency Services District No. 5.**

Caldwell County ESD5 will make a payment to the City of Luling for the month of January 2025. There will be an additional 10% fee added for administration fees and fees for tax documents for employees, being that it is a new year.

Commissioner Driver made the motion to approve the Amended and Restated Management Services Interlocal Agreement between the City of Luling and Caldwell County ESD5. Commissioner Adcock seconded the motion, and the motion passed 3-0.

**Item #9. Discuss and consider approving First Amendment to Management Services Interlocal Agreement Between the City of Lockhart, Texas and Caldwell County Emergency Services District No. 5.**

The effective date of the agreement will be extended to February 1, 2025.

Commissioner Driver made the motion to approve the First Amendment to Management Services Interlocal Agreement between the City of Lockhart and Caldwell County ESD5. Commissioner Schnautz seconded the motion, and the motion passed 3-0.

**Item #10. Discuss and consider updating VFIS regarding increased coverage of operations.**

Discussion occurred to consider the need to increase liability insurance for District vehicles. Director Cean Charles will use his discretion on the need as it arises, if at all, and will report back to the Board for any possible changes. No action taken.

**Item #11. Discuss and consider purchasing new ambulance and chassis.**

No action was taken at this time. There will be future discussions on this topic.

**Item #12. Discuss and consider payments to Cities of Lockhart and Luling for EMS services.**

The City of Lockhart and the City of Luling expect to be paid for the month of January 2025 by Caldwell County ESD5. No action was taken. Future discussions to occur on this topic.


**Item #13. Receive report from the District's legal counsel regarding pending tasks authorized by the District including:**

**a. status of certificates of insurance for Lockhart and Luling EMS Stations**

Michael Parsons gave a legal report to the Board. He noted the immediate pending tasks to be completed are being delayed due to the City of Lockhart's slow response to information and documents that are needed. The City of Lockhart still needs to provide the value of the EMS Station to be able to proceed.

**Item #14. Discuss time, place, date, and agenda items for next meeting.** Commissioner Driver moved to hold the next meeting at Luling City Hall on January 15th, 2025, at 6:00 pm. Commissioner Adcock seconded the motion, and the motion passed 3-0.

**Item #15. Adjournment.** Commissioner Driver moved to adjourn the meeting, Commissioner Adcock seconded the motion, and the motion passed 3-0. The meeting was adjourned at 6:55 pm.



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Jeremy Driver, President  
January 15, 2024

