

Minutes of Meeting

Caldwell County Emergency Services District No. 5

October 6, 2025

The State of Texas

County of Caldwell

The Board of Commissioners of Caldwell County Emergency Services District No. 5 (“District”) met in regular session, open to the public, on Monday, October 6, 2025, at 6:00 p.m. at the Lockhart Police Department located at 214 Bufkin Ln., Lockhart, Texas, pursuant to notice duly given in accordance with Texas Government Code Chapter 551.

The following Board members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Jeremy Driver	President	Present
Danney Rodgers	Vice President	Present
Nancy Perryman	Secretary	Present
Rebecca King	Treasurer	Present
Sherilyn Adcock	Asst. Secretary/Treasurer	Present

Also present at the meeting were:

Michael Parsons - The Carlton Law Firm PLLC

**Item #1. Call Meeting to order.** Meeting called to order by Commissioner Driver at 6:00 p.m. and took agenda items in the order described below.

**Item #2. Public Comments.** At this time, any person may speak to the Board if they have filled out Participation Form. Comments will be limited to four (4) minutes per person. No action will be taken on these items and no discussion will be had between the speaker(s) and members of the Board. The Board does retain the right to correct factual inaccuracies made by the speakers. If this item lasts longer than 30 minutes, then the balance of comments will continue as the last agenda item of the day.

None.

**Item #3. Public Comment on Agenda items:** *Members of the public may comment on any agenda item listed below. Members of the public may speak for up to four minutes per agenda item on which they comment.*

None.

**Item #4. Discuss and consider approval of September 18, 2025 meeting minutes.**

Commissioner Rodgers moved to approve the September 18, 2025 meeting minutes as presented. Commissioner Driver seconded the motion, and the motion passed 5-0

**Item #5. Discuss and consider action regarding District's Treasurer's report, including:**

- a. Approval of monthly bills, invoices, and checks, including processing of payroll;**
- b. Approval of financial report**

Commissioner Driver moved to approve the monthly bills, invoices, checks (payroll processing) and financial report. Commissioner Perryman seconded the motion, and the motion passed 5-0.

**Item #6. Receive report for EMS Chief regarding department operations, equipment and facilities;**

Chief Charles is working on a \$350,000 grant.

**Item #7. Review and approve quarterly investment report**

Commissioner King updated the board on Texpool investments. Commissioner Driver moved to approve the quarterly investment report. Commissioner Adcock seconded the motion, and the motion passed 5-0.

**Item #8. Receive report from Commissioner Adcock regarding property acquisition negotiations with Caldwell County**

No update at this time.

**Item #9. Discuss and consider taking action regarding grounds lease with City of Lockhart (Charles)**

Item tabled.

**Item #10. Receive Apparatus Report (AC Slaughter)**

Assistant Chief gave an apparatus report.

**Item #11. Receive Operations Report (AC Kramer)**

Assistant Chief Kramer gave an Operations report.

**Item #12. Discuss and consider approval of engagement letter from Medack and Oltman, LLP to provide audit service for FY24-25 (Charles)**

Commissioner Driver moved to approve and sign an engagement letter for FY 24-25 audit with Medack and Oltman, LLP which is set to begin on January 1, 2026. Commissioner Perryman seconded the motion, and the motion passed 5-0.

**Item #13. Discuss required training hours for Commissioners**

Board members discussed required CE (training hours) for Commissioners and required Open Meetings Act and Public Information Act training to be completed within 90 days of taking oath of office.

**Item #14. Discuss and consider approval of Safe-D Membership (Charles)**

Commissioner Driver moved to approve entering into Level 4 Membership (SAFE-D) at rate of \$2500. Commissioner King seconded the motion, and the motion passed 5-0

**Item #15. Consider attendance at Texas State Association of Fire and Emergency Services District (SAFE-D) Annual Conference in 1<sup>st</sup> Quarter of next year.**

Board members discussed attendance at Texas State Association of Fire and Emergency District (SAFE-D) annual Conference 1/29-1/31/26 in San Antonio. Commissioner Driver moved to approve registering for the conference and obtaining reservations for 5 rooms in November, 2025 for 1/29-1/31/26 conference in San Antonio and to authorize Chief Charles to handle the registration and rooms reservations. Commissioner Perryman seconded the motion, and the motion passed 5-0.

**Item #16. Discuss and consider taking action regarding financing with Governmental Capital to complete purchase of 2 Frazer ambulances (Commissioner King)**

Item tabled

**Item #17. Discuss and consider action on financing for Luling Station purchase (Commissioner King)**

Commissioner Driver moved to authorize Commissioner King to negotiate financing for purchase of Luling Station with a 20 year fixed term through Government Capital. Commissioner King seconded the motion, and the motion passed 5-0.

**Item # 18. Discuss and consider action on IT issues for the District including Apple Business and PowerDMS (Commissioner Rodgers)**

Commissioner Rodgers is working on Apple ID through Apple Business using general ESD gmail. Assistant Chief Kramer is working on NEOGOV Power Policy. Commissioner Driver moved to approve Apple Business and NEOGOV Power Policy. Commission Adcock seconded the motion, and the motion passed 5-0.

**Item #19. Discuss time, place, date, and agenda items for next meeting.** Commissioner Driver moved to hold the next meeting at Lockhart Police Department on November 10, 2025, at 6:00 pm. Commissioner King seconded the motion, and the motion passed 5-0..

**Item #20. Adjournment.** Commissioner Driver moved to adjourn the meeting, Commissioner King seconded the motion, and the motion passed 5-0. The meeting was adjourned at 7:06 pm.



Jeremy Driver, President  
January 5, 2026