



## Restoration of Hope Project

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### Recovery Housing Program Rules - Phase 2

1. There is absolutely zero tolerance for illegal substances, alcohol or substances that are being used in a manner differently than they have been prescribed. Possession, of any of the aforementioned substances, can be grounds for immediate dismissal from the Restoration of Hope Project Recovery Housing Program.
2. All clients are subject to random drug testing and/or BAT (Blood Alcohol Test) without notice and with or without cause or explanation. (Refusal to submit to testing will be treated in the same manner as having submitted a positive test result; the client will be immediately dismissed from the RHP property. The client, likewise, will be considered to have submitted a positive test if they should leave the property at any time for any reason before having submitted to testing. **Note:** When the client submits a urine sample for screening, they must do so under staff supervision.
3. In cases in which clients are found to be under the influence of any illegal substances, alcohol, or medication that is not prescribed to them or medication that is being taken outside of prescribed instructions, the client will be given 72 hours to remove themselves from the premises under staff supervision.
4. Clients are required to participate in treatment/recovery supports for their substance use and/or their mental health disorder. This treatment is required and will be required as part of the RHP Recovery Housing Program Phase 2. Clients will be required to demonstrate that they are participating in some sort of support program for their recovery (NA, AA or Smart Recovery) **at least twice** a month. Proof of this (signed activity sheet) will be turned in with their monthly fees for their housing.
5. Clients are required to participate in a monthly educational class that will cover subjects such as budgeting, parenting, co-dependence, and any subject that may be deemed beneficial to the individual client.
6. There will be zero tolerance for violence, any threat of violence, any type of intimidation or any type of theft in the RHP Recovery Housing Program (a violation of this policy will result in immediate dismissal from the RHP program and any property thereof. Criminal charges may be a result of a violation of this policy).
7. There is a zero tolerance for weapons of any type, and they are strictly prohibited to be in a client's possession. Possession is defined as: Care, Custody or Control. Weapons are not allowed in the buildings or on the property of RHP. Such weapons include but are **not limited** to: Firearms, rifles, shotguns, ammunition, swords, spears, knives with a blade over four inches, brass knuckles.

8. Pornographic materials of any sort are prohibited in a client's individual possession, in their rooms or on RHP Property. (Such materials include but are **not limited** to magazines, movies, computer downloads, phone downloads, drawings, etc.).
9. Clients have no expectation of privacy in this program. All clients are subject to search of their person, their personal belongings, their rooms and surrounding areas at any time without cause or explanation. This also allows law enforcement to search anything they deem necessary. Failure to submit to search will be treated in the same manner as having been found in possession of a **Zero Tolerance item** and will result in immediate dismissal from the RHP program and the RHP property thereof.
10. Smoking is allowed in designated area only and all trash placed in the proper buckets. No Smoking inside of the residence.
11. Only outside pets will be allowed in the housing program. There will be no inside pets without direct written permission given by the Executive Director of the RHP.
12. Clients are individually responsible for the documentation (monthly activity sheet) of treatment, financials and related staff signatures. **(If it not written on the activity sheet, it did not happen)**. Also, loss of monthly activity sheet will result in an initial fine of (\$25) for the first offense, (\$50) for the second offense and meeting with program director on third offense to determine if the client is allowed to stay in the RHP program.
13. Failure to comply with the phase 2 rules and regulations will result in serious sanctions and/or penalties, including but not limited to fines or dismissal from the RHP program.
14. Twice a month, Clients may have an extended family member spend one overnight at the residence with written permission. Friends, acquaintances, or any non-related person may not spend the night at the residence.
15. Any relationships between clients and staff are strictly not permitted and may result in both parties being terminated from the RHP program.
16. Any vehicles parked at a Phase 2 residence by a client, must be in working order, and have all legal documentation, and insurance available at all times.
17. Residences will be available and subject to inspection as determined by the RHP staff. Houses are expected to be kept clean and clutter free.
18. Any police, or law enforcement contact must be immediately reported to the staff at RHP. Failure to do so can result in immediate dismissal from the Phase 2 program.
19. RHP is a Recovery program. Housing and Treatment are included in the program and therefore the fees are paying for the client's treatment and housing. Fees are not rent, and clients are not tenants. If you are dismissed/terminated from the RHP program, you are to leave the house quickly without disturbance. RHP works closely with probation and parole, law enforcement, the courts, and all supervising authorities. Any incidents will be reported immediately.
20. RHP Phase 2 housing requires a non-refundable deposit equal to the amount of the monthly housing fees.

21. RHP Phase 2 housing requires a 12-month commitment to the program. Exceptions only can be made by the Executive Director.
22. Clients of Phase 2 housing are responsible for their own utilities, trash service, cable service, internet provider, and paying for them each month. This is important as it demonstrates the ability to functioning independently for the client.
23. Clients understand that they are participating in a program by their own choice, and that the chain of command to be followed in this program is: Housing Director and finally Executive Director.
24. Program fees for the Phase 2 housing must be paid on the first of the month. Clients will receive a three-day grace period to make the payment. After the three-day grace period there will be a \$50 fine assessed for non-payment of program fees. If program fees are not paid 14 days after the first of the month client will face dismissal from the program.
25. Clients terminated from the RHP program must collect their personal belongings (under staff supervision) within 72 hours of said termination/dismissal. Any belongings not collected within the time stated are subject to being donated.

**House rules are subject to change without notice and are at the discretion of the RHP staff.**

Initial: \_\_\_\_\_

Name (print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Manager Signature: \_\_\_\_\_ Date: \_\_\_\_\_