



Date: as per today's date

FAO DBS Administrator/DSL, etc.

Dear Client

Confirmation of DBS clearance for specific team members

That the following members of the MCW Mastery Clarity Wisdom Ltd team have had an enhanced DBS check (including children's barred list information) in relation to their work for us and our education clients:

- Matthew Clements-Wheeler
- Heather Clements-Wheeler

Please use this letter as confirmation that checks have been made on these team members in accordance with the provisions for checking third party staff and contractors outlined in the current edition of Keeping Children Safe in Education.

Where other team members or associates are assigned to your project, we will write to you separately to confirm their DBS status.

All team members will make themselves known to you and can be identified by their official photo ID (passport, driving licence).

Please contact us on 0121 751 7385 if you have any queries.

Yours faithfully

Jane Haywood
Administrator, **Mastery | Clarity | Wisdom**
0121 751 7385