



Baby Grand Music Instruction, LLC ♦ 1607 Jubilee Trl. ♦ Kernersville, NC 27284
336-259-5162 ♦ Babygrandmusic.us

BABY GRAND ACCOUNT AND STUDIO POLICIES

Schedule and Class Exceptions

- Private lessons will be held on a weekly basis at a given day and time unless otherwise noted. *****IMPORTANT*** There is no credit for classes missed due to absences. If a lesson is missed due to the fault of the student, make-up lessons for private students will only be given at the discretion of the instructor and the instructor is not required to offer a make-up lesson.** Our schedule is very tight and often we do not have availabilities to offer make-ups. The time you have been given is the time you have paid for. We cannot guarantee any other availabilities. Also, credit will not be given for classes missed due to school closings, inclement weather or unforeseen circumstances unless approved by Meleah Farlow, however, if Baby Grand Music Instruction, LLC is responsible for the missed lesson, the lesson will be rescheduled at a time that is convenient for both the instructor and student or school.
- There will be no lessons held during the weeks of Thanksgiving, Christmas, and Spring Break. Students' schedules will be updated on the Google Calendar and you will receive an email regarding their day and time and any changes to any lessons. We highly encourage you to download the Google Calendar App to take note of this calendar for important dates and possible changes in the regular schedule.
- Please do not send your child to lessons if they are feeling sick or showing symptoms of any sickness.

Withdrawal Notices

- If you must withdraw your child from private lessons, a 30-day written notice is required. If a notice is not given, Baby Grand Music Instruction, LLC does reserve the right to charge the full month's tuition.
- **A 30-day written notice is required to terminate the payment schedule.** Once the notice is given, the amount of lessons given for the year to date will be calculated and charged appropriately. Then, either the final payment will be due or a credit will be given depending on how much has already been paid and how much is charged for the given lessons.

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Payments, Fees and Additional Costs

- On the 15th of the month, an invoice will be sent to you via email for the upcoming month's tuition. This payment will be due on the 1st day of the upcoming month. (Example – On January 15th, February's invoice will be emailed or mailed to you and payment will be due no later than February 1st.) If your email address is not available or you would prefer to have your statement mailed to your home address, an invoice will be mailed to you upon request.
- As of August 2022, payment is:
 - \$110/month for 9 monthly payments (September – May)
- All lessons will be calculated on a yearly basis and divided into equal monthly payments.
- Preferable payment is through Automatic Debit. This form can be mailed or emailed to you and is also available for completion at our secure site – babygrandmusic.us. Other options include:
 - ❖ Pay Online from the invoice you receive via email,
 - ❖ Call (336) 259-5162 and make a payment over the phone.
 - ❖ Mail your payment to: Baby Grand Music Instruction, 1607 Jubilee Trail, Kernersville, NC 27284
 - ❖ If no payment is received within 60 days, lessons will be discontinued and your account will be charged a \$25 service fee and sent to an outside collection agency.

Materials

- **There will be a yearly materials and performance fee of \$84 which will be invoiced individually in July or upon enrollment.** This fee includes hardcopy books, recital fees, printed materials (sheet music, copies, digital copies, etc), updated bags or binders when needed, subscription for apps used during lessons and other materials and must be paid before the first lesson.
- Your child will need a form of instrument (keyboard, piano, ukulele, guitar, drum pad, etc) to practice. For piano lessons, a full-size acoustic or digital piano is preferred. If that is unavailable to the student, smaller keyboards may be purchased online or at a retail store. I recommend checking the Facebook Marketplace for pianos or keyboards that may be bought second-hand. If you must go this route, Baby Grand suggests a keyboard with at least 61 full-size, touch-sensitive, (or better yet, hammer-action) keys. Other instruments such as violins, guitars, cellos, etc. may be rented or purchased at your local music store. We do not recommend using a toy guitar for guitar lessons. Electric guitars will also need an amplifier.
- Your child will receive a three-ring binder and a bag, included in your materials fee. Please make sure these are brought to each lesson. (Returning students, please bring your binder from previous lessons with all information still intact.)
- **Tonara App** - Tonara is a practice app that the Baby Grand Studio teachers use to give assignments, converse with students, share audio and video recordings of songs or lessons and so much more! It is a wonderful tool that can be lots of fun and can increase your practice productivity if used consistently and correctly. Best of all, it's already included in your Annual Fee, so it's at no additional cost to you! Without downloading and using this app, you may miss out on some vital information for your lessons!

Practice Tips and Guidelines

- Practice is *essential* to learning the processes of playing any instrument, and the better prepared a student is for each lesson, the quicker he or she learns to play. Please follow the guidelines below for your child's age:
 - Under 6 - 1 to 2 times a week
 - 6 years old – 2 to 3 times a week
 - 6 – 8 years old – 3 to 4 times a week
 - 9 and older – 4 to 5 times a week
 - ❖ Have your child practice each song assigned at least 3 times each. A song is considered successful when it can be played with few to no mistakes, with correct timing and shows musical expression.
 - ❖ Amount of practice time will vary and should be expected to be between 10-30 minutes in length.
 - ❖ Make sure all assignments are followed and homework is done. If written assignments are not done, we often spend playing time catching up on written materials. Do this at home to utilize both yours and your teacher's time.
 - ❖ Make sure all the correct materials and books are brought to each lesson.
 - ❖ Regular attendance and punctuality for lessons are essential for the student's success.

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Studio Guidelines

- **Please do not arrive more than 5 minutes early for your lesson**, as it may be distracting to the student who is currently in a lesson. If you arrive too early, you may be asked to wait outside the teaching room.
- Parents are welcome to sit in on lessons, however, please take into consideration what your child is most comfortable with and what would be most beneficial to him or her. You are also welcome to wait in your car, come back and pick your child up after classes are over. Please do not bring siblings into the lesson if at all possible. This often causes a distraction to the student.

HPCA Studio Students:

- The HPCA Studios are located within the Elementary Building of High Point Christian Academy at 303 N. Rotary Drive in High Point, NC.
- If your child is taking during recess, we will pick up TK-2nd grade students from their classrooms. 3rd -5th grade students will come from their class directly to their teacher. (A reminder to them on their lesson day may be a good idea).
- If your lesson is at HPCA before 4:00, you may park in the E parking lot and then enter the front door to the Elementary Building and check in with the front desk. Let them know that you are here for a music lesson. Be sure to ask your teacher which room they will be teaching in (we currently are in rooms 206 and 314). If your lesson is after 4:00, please enter directly into room 206 from the back entrance or make arrangements with your teacher to meet at an entrance for them to let you in.

Baby Grand Studio Students:

- The Baby Grand Studio is located at 1607 Jubilee Trail, Kernersville, NC 27284. Please enter through the front door and come straight up the stairs and to the studio in the front room at the top of the stairs. There is a waiting area outside of the room where parents may sit if desired. There is a bathroom at the top of the stairs that may be used, however, we ask that no other parts of the home be explored alone.
- Please be sure that the glass door closes fully when coming in and leaving so the cats do not get out.
- Parking - You may park in front of the house on the grass/street or in the driveway. The end of the road is a cul-de-sac if you'd like to follow it and turn around.

Please sign below and return at your child's first lesson.

I have read all 3 pages of the Baby Grand Music Instruction, LLC, Studio and Account Policies agree to each of them. I also agree to commit myself and my child to Baby Grand Music Instruction, LLC music lessons to help my child have a successful experience and reach his or her potential.

Parent's Printed Name

Parent's Signature

Name of Student(s)

Date

Please Initial Here _____