MUSIC INSTRUCTION

BABY GRAND MUSIC INSTRUCTION, LLC (BGMI)

ACCOUNT AND STUDIO POLICIES

Private Studio Lessons

Schedule and Class Exceptions

- Private lessons are scheduled weekly on a fixed day and time unless otherwise noted.
- **Important:** No credit is given for missed lessons due to student absences. Make-up lessons for private students may be offered at the instructor's discretion but are not guaranteed due to tight scheduling. The scheduled lesson time is the time you have paid for.
- No credit will be given for missed lessons due to school closings, inclement weather, or unforeseen circumstances unless approved by Meleah Farlow. If the BGMI instructor is responsible for a missed lesson, it will be rescheduled at a mutually convenient time or credited to your account.
- Lessons will not be held during the weeks of Thanksgiving, Christmas, and Spring Break. These breaks are included in the monthly fee, which remains consistent year-round.
- Student schedules are maintained on a Google Calendar; you will receive emails regarding your lesson day/time and any updates. We encourage downloading the Google Calendar app to stay informed.
- Please do not send your child to lessons if they are ill or exhibit symptoms of sickness to prevent spreading illness to others.

Payments, Fees, and Additional Costs

- Invoices for the upcoming month's tuition are emailed on the 15th of each month and are due by the 1st of the following month. (Example: February's invoice is sent January 15th, payment due February 1st.)
- Tuition is $35 per private lesson, billed on a school-year basis and divided into equal monthly payments. Summer lessons are invoiced separately on May 15th at the same rate; any summer lessons scheduled after that date will be invoiced individually. Sibling discounts may be arranged.

- Preferred payment method is Automatic Debit via QuickBooks invoice or by filling out a form at babygrandmusic.us/payment
- Other payment options:
    - Pay online from emailed invoice
    - Call (336) 259-5162 for phone payment
    - Mail payment to Baby Grand Music Instruction, 1607 Jubilee Trail, Kernersville, NC 27284
- If payment is not received within 60 days, lessons will be discontinued, a $25 service fee will be applied, and the account may be sent to collections.

Materials

- A yearly materials and performance fee of $100 will be invoiced individually in July or upon enrollment. This fee covers hardcopy books, recital fees, printed/digital materials, updated binders, app subscriptions, and other supplies. This fee must be paid prior to the first lesson.
- Students need an instrument to practice:
    - Piano lessons require a full-size acoustic or digital piano when possible; otherwise, a 61-key (or larger), touch-sensitive keyboard is recommended.
    - Toy guitars are not recommended for guitar lessons; electric guitars require an amplifier.
- Students receive a three-ring binder and a bag as part of the materials fee. Please bring these to each lesson. Returning students should bring their existing binder with all materials.
- **Practice Space App:** Included in the materials fee, this app facilitates assignments, communication, and sharing of lesson-related audio/video. Download and use code **525I3T** to connect with your teacher.

Practice Tips and Guidelines

- Regular practice is vital for progress. Suggested practice frequency:
    - Under 6 years old: 1-2 times per week
    - Ages 6-8: 2-3 times per week
    - Ages 9-12: 3-4 times per week
    - 12 years and older: 4-5 times per week
- Practice each assigned song at least three times until it can be played accurately, with correct timing and musical expression.
- Practice sessions typically last 10–30 minutes depending on the student's age.

- Ensure all assignments, including written theory homework, are completed at home to maximize lesson time.
- Always bring all required materials and books to lessons.
- Consistent attendance and punctuality are essential for success.

Studio Guidelines

- Please arrive no more than 5 minutes before your scheduled lesson to avoid distracting others. Early arrivals may be asked to wait outside the teaching room.
- Parents are welcome to observe lessons but should consider the child's comfort and focus. Waiting outside or in the car is also acceptable.
- Please avoid bringing siblings to lessons to minimize distractions.

Location Information

HPCA Studio:

- Located inside the Gym/Refuge Building at High Point Christian Academy (Green Street Baptist Church), 303 N. Rotary Drive, High Point, NC.
- TK-2nd grade students will be picked up from classrooms; grades 3-5 will come directly to lessons.
- If the front Refuge doors are locked, knock on the outside door with the Baby Grand flag for entry.

Baby Grand Studio:

- Located at 1607 Jubilee Trail, Kernersville, NC, inside Meleah Farlow's home. Enter through the front door, proceed upstairs to the front room studio. A waiting area and bathroom are available.
- The home studio has cats; please ensure the glass door fully closes to keep them inside. You may request the cats be put away during lessons if preferred.
- Parking is available in front on the street/grass, driveway, or grassy area to the right of the driveway. The street ends in a cul-de-sac for easy turnaround.

Withdrawal Notices

- A 14-day written notice is required to withdraw from lessons. Without notice, the full month's tuition may be charged.

- Written notice is also required to terminate the payment schedule. Final charges will be calculated based on lessons given to date, and any balance due or credit will be processed accordingly.

Class/Lesson Waiver

I understand that my child(ren) may engage in activities involving musical instruments, props (rhythm instruments, drums, scarves, etc.), movement, and dance. These activities carry a low risk of accidental injury due to force, entanglement, or falls. I assume all risks associated with these activities. I grant permission for my child to participate in BGMI classes and release Baby Grand Music Instruction, LLC from any claims or liabilities related to participation.

Acknowledgment and Agreement

By signing below, I confirm that I have read and agree to all policies outlined in the Baby Grand Music Instruction, LLC Studio and Account Policies. I commit to supporting my child's musical education with BGMI to ensure a positive and successful experience.

Please sign and return this form at your child's first lesson or email to:
babygrand@babygrandmusic.us

Signature **Date**