

K's Little Sunshine Contract

Full Name of Child: _____

Date of Birth: _____

Date of Enrollment in Daycare: _____

Parent/Guardian Full Name(s): _____

Home Address: _____

Phone Number: _____

Email Address: _____

Emergency Contact Full Name: _____

Home Address: _____

Phone Number: _____

Email Address: _____

The child above will be enrolled in **K's Little Sunshine Daycare** from _____. This term is renewable on a yearly basis.

Tuition and Fees

Enrollment will cost a tuition rate of **\$195** per week. This is a flat rate, and it does not change regardless of the child's attendance or the number of hours spent at the daycare.

Payment is due on **Mondays**, upon arrival. Late payment will be charged a **\$10 late fee** for every day the payment is late. We will only be accepting forms of payments such as **Cash, Cashapp, Money Orders, ABC Vouchers** ***(If full rate isn't approved you will be responsible for the difference)**. For these purposes, the business day is considered to end at 6:00 PM. Repeated late payments may be grounds for termination of this contract.

Hours of Enrollment

The daycare is open from **7 AM to 6:00 PM Monday through Friday**, with the exception of **federal holidays**. The child may be dropped off and picked up at any time during these hours. If the child is not picked up by **6:00 PM**, a **\$5 late fee** will be charged at the beginning of every minute until the child is picked up. This fee will be applied to the weekly tuition.

Illnesses

If a child is running a fever, has a rash, or exhibits flu-like symptoms, that child may not attend daycare. This policy is in place to protect the other children. If a child becomes ill while at daycare, a parent or guardian will be notified immediately and the child will need to be taken home. Following a severe illness, we ask that parents give their children 24 hours to recover before returning them to daycare.

Food

Due to allergy concerns, food containing peanuts and shellfish are not permitted on the premises. Special snacks may be brought in and shared with the other children, but only if the daycare administrator has approved those treats beforehand.

Termination

This contract may be terminated at any given time by either party. A termination notice is required two weeks in advance. During that period of notice, payment is expected regardless of whether the child attends the daycare or not.

Signature of Parent/Guardian:

Signature of Daycare Administrator:

Date:

Date: