The Colony at Edina Board Meeting Minutes

February 18th, 2020

**Opening**

The regular meeting was called to order at 7:04 pm on February 18, 2020 in The Colony Commons by Jeff Hamm.

**Present**

Jeff Hamm, President; Mariah Shriver, Treasurer; Natalie Ionescu, Secretary; Kelly Neff, Hailey Ciardelli, Cindy Schneider, Michelle Blessing, Karen Snyder

**Absent**

N/A

**Approval of Agenda**

The agenda was unanimously approved as distributed.

**Approval of Minutes**

Jeff motions to accept the January minutes and Hailey 2nds. The minutes of the previous meeting were unanimously approved as distributed.

**Management Report**

* Financial review
  + We are on track, no red flags or concerns
  + Reserve contributions continue to be made each month
* Michelle reviewed Management Report
  + Ads for second full-time maintenance position has been posted on Craigslist, Indeed and Zip Recruiter
  + We’ve received some resumes but don’t have eligible candidates at this point
  + 2/3 bids for sidewalk repair have been received (the two bids differ by over $10,000; the third bid is expected to fall somewhere in the middle)
  + There have been difficulties reconciling financial data from Oct-Dec 2019, Michelle is working through it with Rachel’s assistance
  + Quickbooks software (2020 version) will be purchased
    - Let’s budget $1,000 for this every 2-3 years
  + Michelle is waiting for an update on roof work so she can send out a notice giving people the option to replace furnace/air conditioning units at the same time

**Status Report**

* Karen created a spreadsheet of data indicating which properties are homesteaded/rentals
  + Data indicates that 31% of units are non-owner occupied/rentals
  + Going to start gathering data to track vehicle registration and pet registration
  + This document will take a lot of work and Karen will continue to develop

**Action Items**

* Canvassing for proxies
  + Proxies won’t be mailed out until March 16th (ish)
  + The Board and Building Ambassadors will knock on doors March 21st – April 5th
    - Natalie and Hailey will take the townhomes
    - Mariah and the Building Ambassadors will take the gallery buildings + 6415 cluster
    - Cindy will do 6421, 6417, 6312, 6320, 6316 clusters
    - Jeff will do 6300, 6304, 6308, 6324 clusters
    - Kelly will do 6409, 6405, 6401, 6315 clusters
    - Karen will do 6301, 6305, 6309 clusters
* We are going to fine homeowners that violate the rule stating dogs should be under 40lbs
  + Homeowners that don’t register pets will receive a fine (TBD)
  + Homeowners with dogs over the 40lb limit will receive a fine (TBD)
  + Homeowners with multiple dogs will receive a fine (TBD)
* Pet registration and vehicle registration forms will be included in the annual meeting packet

**Old Business**

* Proposed changes to governing documents
  + Mariah has the list and will send out for final approval from the group

**New Business**

* New city organics program will begin in May and will require a lot of education
  + Cost will be around $5.50/household/month
  + Kelly will contact the city and ask some questions to prepare for annual meeting

**Adjournment**

Meeting was adjourned at 8:32, motioned by Mariah and 2nd by Natalie. The next meeting will be at 7:00 pm on Tuesday, March 17th in The Commons.

Minutes submitted by Natalie Ionescu