**The Colony at Edina Board Meeting Minutes**

July 16, 2020

**Opening**

The regular meeting was called to order at 7:06 pm on July 21, 2020 on the grounds near the Colony Commons by Jeff Hamm.

**Present**

Jeff Hamm, President; Mariah Shriver, Treasurer; Cindy Schneider, Vice President; Kelly Neff, Hailey Ciardelli, Karen Snyder, Natalie Ionescu (via phone), Michelle Blessing. Also in attendance were candidates Sue Neuhart and Jennifer Teegarden.

**Absent**

N/A

**Approval of Agenda**

Kelly Neff adds rogue plantings and furniture to the agenda under new business. The agenda was unanimously approved as distributed.

**Introductions**

Introductions of all attendees were made.

**Approval of Minutes**

Cindy motions to accept the June minutes and Mariah seconds. The minutes of the previous meeting were unanimously approved as distributed.

**Treasurer’s Report**

* Discussion of fees for cars and dogs as income to replace rental income of sold unit
* Explanation for benefit of guest of fees included in report
* Jeff requests more detail for the Treasurer’s Report to possibly include year to date data and comparison to budget

Motion to approve financials by Karen seconded by Cindy.

**Management Report**

* Julian is proving to be a good addition to the staff. He and Kevin work well together. Many compliments by homeowners who encounter him.
* Website switch to Go Daddy working out well. New site is up and running with additions to come.
* Interior door painting to start. Julian has experience painting.
* Tuckpointer hired but not yet scheduled. Critical areas identified and will be addressed first.
* French Drains will be scheduled for next week.
* Tree trimming and removal. Jen Teegarden will walk the property with Sav A Tree on Friday. Quote to be revised and reconsidered.
* Common area carpet cleaning. Michelle has recommended Zerorez. Motion to approve made by Mariah and was seconded by Kelly.
* Pool cover has been purchased. Measurements to be verified and delivery before closure in fall.
* Pressure washer has been purchased. One of the gallery garages has been cleaned and the other to be done soon. Building entrances are being cleaned next week.
* Uniforms. Michelle has priced tshirts for Kevin and Julian. The cost is approximately $200 for 18 shirts (9 each). Navy blue with white Colony lettering to be ordered. Mariah moved to move forward with purchase and Kelly seconded.

**Action Items**

* Tree proposal- delayed for Friday walk around and assumed revision of quote.
* Carpet cleaning-approved
* Finalize and distribute new Rules & Regulations: All agreed that it is time to publish and distribute the R&Rs. Agreement that we would hand deliver the document with attached maintenance matrix, revised vehicle registration and revised pet registration to each unit. Off site homeowners will be mailed same.

Cindy brought up the upcoming discussion of rogue plantings and whether we should do a last minute addition to the Rules and Regulations. Mariah proposed that an appendix be written and distributed so that R&Rs can be distributed soon. Proposal was accepted.

**Old Business**

* Pool Status-not discussed
* Proposed changes to governing documents-not discussed

**New Business**

* Choose replacement Board members as needed to fill resigned seats, if applicable. Discussion of Board composition due to lack of quorum (Board continues as set unless there are resignations). Discussion of number of Board Members allowed; minimum five, maximum seven. Results were reported as requested by Sue Neuhart. Survey of members to determine who plans on staying. Karen tendered her resignation leaving one opening on the Board. The opening will be offered to David Anger as the candidate with the highest percentage votes. This last was moved by Mariah and seconded by Hailey.
* Visible signs-no significant discussion. No change in current status.
* Reserve study- Michelle has two proposals. Mariah and Kelly express doubt about both proposals and volunteer to review both. A committee is named to do review with a two week time limit. The committee will be comprised of Kelly, Mariah, Hailey and Natalie.
* Kinetico proposal-Jeff would like to identify one water meter that serves a limited number of units to test the promised savings. Mariah suggest that Kevin be asked to identify the two or three clusters at the north end of the property that share a meter and use this meter as the test. Mariah moves to test the Kinetico proposal and Cindy seconds.
* Rent increases for garages and 6421 2A- Smoking residents of rental unit to be addressed and rent to be raised at lease end (specific amount not discussed). Discussion of garage rent. To be raised from $62 per month to $100 per month to start October 1, 2020. Current renters to be notified and to be asked to sign a one year lease. Moved by Hailey and seconded by Natalie.
* Rogue plantings-Discussion regarding current and past rogue plantings and what can and should be done. Agreement that plantings in the grass areas should not be allowed and that current plantings at 6409 should be removed. Mariah volunteered to write a Policy Appendix which will restrict plantings in common areas and beds, offer residents an opportunity to replace dead bushes and require permission before any plantings are done in common areas. The landscape committee will come up with a list of bushes that residents can choose from to replace dead bushes. Kelly moved that Mariah write appendix and it was seconded.

**Adjournment**-Karen moved that meeting adjourn and Cindy seconded at approximately 8:45 pm. Next meeting to be held August 18, 2020 at 7pm.