**THE COLONY AT EDINA**

**BOARD MEETING**

**JANUARY 19, 2021**

**OPEN FORUM: 5:00 PM**

**CALL TO ORDER: 5:30 PM**

**APPROVAL OF AGENDA:**

**APPROVAL OF MINUTES:** January 2020

**TREASURER’S REPORT AND APPROVAL OF FINANCIALS:** January 2020

**SECURITY COMMITTEE REPORT:**

**MANAGEMENT/STATUS REPORT:**

* Gallery call boxes ordered and anticipate installation within week or so. Amazon will be paying vendor directly
* Awaiting drug test to come back to Atlas Staffing. Once cleared, Steffan Davis will be joining our team
* Insurance broker putting together proposals for policies coming due in April
* Worker’s Comp policy expires in October. ADP has quoted a great rate, do not have to wait for current term to expire. ADP’s proposal is included in this packet
* Office procedures manual is in progress, will then get started on Maintenance manual
* Quiet around office recently, was able to organize files and drawers. If Board needs anything in particular completed, let me know.

**ACTION ITEMS:**

* See Executive Session Agenda

**NEW BUSINESS:**

* Pool Opening Plan

**OLD BUSINESS:**

* None at this time

**ADJOURNMENT:** Next meeting will be Tuesday, March 16th, format and time to be determined.