|  |  |  |
| --- | --- | --- |
|  | ERW WRITING SERVICES | |
|  | |  |
| Contact Information:  (801)-888-8888 | | Front Desk Host- Hyatt Place, Salt Lake City/Cottonwood.  3090 East 6200 South, Salt Lake City, Utah. 84121 |
| youremailhere@gmail.com | |  |
| Salt Lake City, UT | |  |
| LinkedIn | |  |
|  | |  |
|  | |  |
|  | | |
| To Whom It May Concern, It is with pleasure that I apply for the position Front Desk Host at the Hyatt Place Cottonwood . My extensive background in guest services has provided me with the skills necessary to cultivate an exceptional experience for owners, visitors and vendors alike.  I aim to provide guests with an experience that prioritizes efficiency, while maintaining an air of approachability. I am flexible, self-motivated, and have experience working with guests from a variety of different backgrounds. My refined interpersonal skills paired with my professional demeanor, make me the perfect candidate to represent the Hyatt, and continue to assist in upholding your time-honored reputation in the industry.  I look forward to interviewing at your earliest convenience.  Best Regards,  Your Name Here | | |
|  | | |