

Tempe Union High School District
Use of Tax Credit Funds
Eligibility and Justification

School: _____

Extracurricular Activity: _____

Per statute ARS 15-342(24) & 43-1089.01(G)(2), certain uses of tax credit funds are specifically allowable. Please use the following form to help determine if your contemplated use meets the eligibility criteria and can therefore be paid for from tax credit funds. The completed and signed form should be scanned and attached to the Visions purchase requisition at the time of requisition entry.

Specific uses allowed:

- In-state or out-of-state trips that are solely for competitive events
- Character Education Programs
- Standardized Testing Fees for College Credit or Readiness
- Preparation Courses and Materials for Standardized Testing
- Career and Technical Education Industry Certification Assessment

If your contemplated use is not on the above list, go through the following five criteria to help determine if your activity is considered extracurricular, per statute.

Five Key questions:

- | | | | |
|--|----|------------------------------|-----------------------------|
| 1. Is the activity sponsored by the district/school? | 1. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Is the activity for enrolled students? | 2. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3. Is the activity optional? | 3. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4. Is the activity non-credit? | 4. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 5. Does the activity supplement the district/school's educational program? | 5. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

If the answer to any of the above questions is "No," your activity is not considered extracurricular, and can therefore not use tax credit funds.

If the answer to all of the above questions is "Yes," your activity is considered extracurricular, and therefore can use tax credit funds. In the box below, please provide a short explanation of your proposed expenditure and how it relates to the performance of this extracurricular activity.

Submitted by: _____
Please Print/Type

Date: _____ Req.# _____

Approved by: _____
Site Administrator (please sign)

Date: _____