

Incident No.	CrossRef	Code	Additional NIBRS Codes		Derby	Incident Report	Incident No.	
10702		07e	Civil Investigation*				19-10702	
Youth Involved	Rpt Date	Rpt Time	Occurred On Date	Occurred To Time			082 082	Supv. ID 028
	11/8/2019	10:35	11/8/2019					

Incident Location	Street	Apt	Intersection	Primary Officer	Rpt Writer
1	Elizabeth Street		Main Street	082 Cash	082 Cash

Last	First	Address	PhnH	PhnW	Dispatcher
Caller: Coppola	Salvatore	1 Elizabeth Street	Derby	CT (203)736-1456	068

(Witness) Kuskowski, Terri S: F R: W DOB: 4/28/1977 Home: (203)906-9504 1 Farrell Drive , ANSONIA ,CT Lic #: 046653060 CT

(Witness) Martins, Margaret S: F R: W DOB: 2/3/1966 Home: (203)804-6096 843 Indian Hill Road , ORANGE ,CT Lic #: 144523701 CT

(Rpt Person) Coppolla, Salvatore S: M R: W DOB: 11/22/1951 Home: (203)710-3499 1 Elizabeth Street , DERBY ,CT

(Other Person) Garofalo, Marc S: M R: W DOB: 6/16/1967 95 Academy Hill Road , DERBY ,CT Lic #: 064664955 CT

(Other Person) [REDACTED] S: [REDACTED] R: [REDACTED] W: [REDACTED] DOB: [REDACTED] Home: [REDACTED] [REDACTED] , [REDACTED] , [REDACTED] Lic #: [REDACTED]

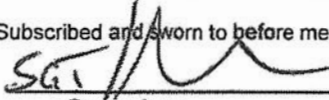
(Other Person) [REDACTED] S: [REDACTED] R: [REDACTED] W: [REDACTED] DOB: [REDACTED] Home: [REDACTED] [REDACTED] , [REDACTED] , [REDACTED] Lic #: [REDACTED]

(Other Person) Widomski, Sarah S: F R: W DOB: 9/27/1980 95 Academy Hill Road , DERBY ,CT Lic #: 217065981 CT

(Other Person) Gustafson, Dianna Home: (860)509-8000 410 Capitol Avenue , HARTFORD ,CT

On 11/8/19 at 10:35 hours I was dispatched to Derby City Hall located at 1 Elizabeth Street on the report of suspicious activity pertaining to documents filed with the city. Upon my arrival I was met by the caller Salvatore Coppolla (DOB: 11/22/51) who is Derby's Finance Director. Coppolla informed me that two city employees (Terri Kuskowski [DOB: 4/28/77] and Margaret Martins [DOB: 2/3/66]) approached him with a concerning marriage license certificate. Kuskowski informed Coppolla that when she came into work earlier in the morning that there was a marriage certificate sitting on her desk. Kuskowski informed Coppolla that the marriage license wed [REDACTED] and [REDACTED]. Kuskowski stated the issue was Marc Garofalo (DOB: 6/16/67) who is Derby's City Clerk was suspected of improperly marrying [REDACTED] and [REDACTED] on 10/25 in Derby.

Coppolla informed me that this incident was brought to his attention this morning around 09:30 hours and this is not the first time Garofalo improperly handled sensitive city documents. I asked Coppolla if he would be able to explain however he stated he was the

Subscribed and sworn to before me	☐ Ofc	☐ Prosecuto	☐ Det	☐ Yout	☐ Records	☐ Spec	☐ Patrol	☐ Traffic	☐ Admi
	This report is signed under the penalties provided by state law for making a false statement.								
Supervisor	ID	Reporting Officer		ID	Date				
	028				11/8/19				
This 8	Day of Nov	20 19	Notary	Page 1					

Incident No.	CrossRef	Code	Additional NIBRS Codes		Derby		
19-10702		07e	Civil Investigation*		Incident Report		
Youth Involved	Rpt Date	Rpt Time	Occurred On		Occurred To		Incident No.
	11/8/2019	10:35	Date Time		Date Time		19-10702
			11/8/2019				Supv. ID
							028
Incident Location		Apt		Intersection		Primary Officer	Rpt Writer
1 Elizabeth Street				Main Street		082 Cash	082 Cash

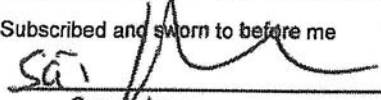
person that the information was given to. I asked Coppolla who informed him of the situation to which he stated both Kuskowski and Martins brought it to his attention. At this time Coppolla brought me to speak with both Kuskowski and Martins.

I asked both Kuskowski and Martins what occurred today. Kuskowski responded by saying "it has all been building up and came to a head". I asked Kuskowski what she meant to which she stated when she came into work there was a signed and approved marriage certificate on her desk as previously mentioned. Kuskowski stated that [REDACTED] and [REDACTED] initially applied for a marriage license on 10/4/19. According to Kuskowski the phone numbers provided on the documentation were nonexistent and nonfunctioning phone numbers. Kuskowski stated she was waiting to receive more information from the couple however they did not reach out to her for a couple weeks. Kuskowski stated on 11/3/19 a letter addressed to "Marc Garofalo" and a check from [REDACTED] in the amount of \$50.00 to pay to the order of "Marc Garofalo" was sent to city hall. A copy of the letter was provided to me and revealed the following:

BEGIN: "Marc, thank you for helping us throughout the marriage process from the beginning. Thank you for performing such a beautiful ceremony. It was perfect! We are glad to have such a great friend. XOXO, [REDACTED]" END

Kuskowski stated when she checked the city hall records there was no formal marriage certificate on file which mad her look further. Kuskowski stated she was able to reach out to [REDACTED] and spoke to him over the phone on 11/7/19. According to Kuskowski, [REDACTED] informed her that Marc Garofalo wed him and [REDACTED] on 10/25/19. Kuskowski asked where the paperwork was to which [REDACTED] told her that Garofalo told him that he would take care of everything. Kuskowski asked [REDACTED] if they were wed in Derby to which he was reluctant to answer however he confirmed that Garofalo wed them in Derby. Kuskowski stated she sent a letter to several people in city hall and provided me a copy of it. The letter revealed the following:

BEGIN: "November 7, 2019 Approx 12:20 PM I called [REDACTED] today to find out when he got married since our office had been having issues with marriage licenses not being received in a timely manner. [REDACTED] told me that he got married on October 25th by Marc Garofalo. I called [REDACTED] back at 12:45 PM to find out where the ceremony was performed. [REDACTED] told me he didn't want to say because Marc told him he knew he couldn't perform the ceremony in town, but that he would handle it. I told [REDACTED] that the marriage is invalid if Marc performed the ceremony in town. He said that he did but that Marc told him he would take care of it. [REDACTED] was upset and said he would be calling Marc. Terri Kuskowski Assistant Town Clerk." END

Subscribed and sworn to before me	☐ Ofc	☐ Prosecuto	☐ Det	☐ Yout	☐ Records	☐ Spec	☐ Patrol	☐ Traffic	☐ Admi
	This report is signed under the penalties provided by state law for making a false statement								
Supervisor	ID	This 8		Day of Nov	2019	☐ Notary	Reporting Officer		ID
							11/8/19		Date
							1-24 CGS		Page 2

Incident No. 19-10702	CrossRef 07e	Code Civil Investigation*	Additional NIBRS Codes		Derby	Incident No. 19-10702	
Youth Involved	Rpt Date 11/8/2019	Rpt Time 10:35	Occurred On Date 11/8/2019	Time	Occurred To Date	Time	
Incident Location			Apt		Intersection		Supv. ID 028
Street 1 Elizabeth Street					Main Street		
					Primary Officer 082 Cash		Rpt Writer 082 Cash

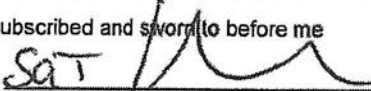
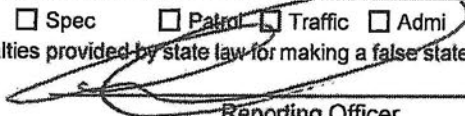
Kuskowski added that Garofalo is ineligible to wed people in Derby because he is an elected town official which creates a conflict of interest. Kuskowski stated she approached Garofalo about the issue whoever he did not want to have anything to do with it. Kuskowski stated that when she came into work this morning she saw [REDACTED] and [REDACTED]'s marriage license on her desk with another person signing as the person who officiated the ceremony. Kuskowski stated a fraudulent document puts her job on the line and had to speak up. When Kuskowski spoke with [REDACTED] he told her the ceremony was performed in Derby by Garofalo on 10/25/19 when the marriage license shows otherwise. Kuskowski stated this was not the first time Garofalo mishandled documents and provided me with several documents accounting them. The documents are attached to this report.

Kuskowski and Martins stated they have tried to speak with Garofalo in the past however he is reluctant or unwilling to speak with them. Kuskowski stated she wanted to make a report of the improper marriage licensing incident.

Kuskowski and Martins mentioned that Garofalo was involved in an incident involving his girlfriend Sarah Widomski (DOB: 6/27/80). dating back to June of 2017. Martins stated she came back to the Clerk's office after hours to see Widomski signing documents under Garofalo's name and handing them out to residents of Derby. Martins stated she immediately stopped Widomski from further handing out and signing documents. Martins stated the CT Labor Department investigated the incident resulting in the immediate cessation of Widomski signing off on documents and that Garofalo was prohibited from having Widomski, his girlfriend conduct any city of Derby work. The CT Labor Department's finding is attached to this report.

Also attached to this report is an e-mail correspondence between Kuskowski and Dianne Gustafson who is the Registrar of Vital Statistics for the CT Department of Public Health. The correspondence pertains to the improper way that Garofalo has been providing people with sensitive city documents.

Martins wanted to add that in December 2018 Garofalo improperly transmitted a birth certificate to a resident of Derby. According to Martins the Clerk's office received a call from an individual who was going on a vacation out of Florida however they needed their birth certificate in order to leave the country. Kuskowski stated she saw Garofalo rummage through their birth certificates section and bring a piece of paper into his office. Kuskowski stated she saw Garofalo taking a picture of a document with his personal phone. Martins stated when she went into the office afterwards the person who previously called's birth certificate was on Garofalo's desk but she did not see what Garofalo was taking a picture of exactly. Kuskowski and Martins believed Garofalo took a picture of the birth certificate and sent it

Subscribed and sworn to before me	☐ Ofc	☐ Prosecuto	☐ Det	☐ Yout	☐ Records	☐ Spec	☐ Patrol	☐ Traffic	☐ Admi
 Supervisor	 ID	This report is signed under the penalties provided by state law for making a false statement.							
		Day of <u>Nov</u> 20 <u>19</u>				Reporting Officer  ID		Date <u>11/8/19</u>	
	This 	☐ Notary				☒ T-24 CGS		Page 3	

Incident No. 19-10702		CrossRef	Code 07e	Civil Investigation*		Additional NIBRS Codes		Derby		Incident No. 19-10702		
Youth Involved		Rpt Date 11/8/2019	Rpt Time 10:35	Occurred On Date 11/8/2019		Occurred To Date		082 082		Supv. ID 028		
Incident Location		Street 1 Elizabeth Street		Apt	Intersection Main Street		Primary Officer 082 Cash		Rpt Writer 082 Cash			

to the resident improperly.

Subscribed and sworn to before me

☐ Ofc

☐ Prosecuto

☐ Det

☐ Yout

☐ Records

☐ Spec

☐ Patrol

☐ Traffic

☐ Admi

This report is signed under the penalties provided by state law for making a false statement.

Sgt. [Signature]
Supervisor

028
ID

This

Day of Nov

20

19

☐ Notary

☒ 1-24 CGS

[Signature]
Reporting Officer

028
ID

11/8/19
Date

Incident No. 19-10702	CrossRef 07e	Code Civil Investigation*	Additional NIBRS Codes		Derby	Incident No. 19-10702	
Youth Involved	Rpt Date 11/18/2019	Rpt Time 09:28	Occurred On Date 11/8/2019	Occurred To Time	054 054		Supv. ID

Incident Location	Street 1 Elizabeth Street	Apt	Intersection Main Street	Primary Officer 082 Cash	Rpt Writer 054 DiMauro
-------------------	-------------------------------------	-----	------------------------------------	------------------------------------	----------------------------------

Caller: Coppola	Last Coppola	First Salvatore	Address 1 Elizabeth Street	City Derby	State CT	PhnH (203)736-1456	PhnW	Dispatcher 068
-----------------	------------------------	---------------------------	--------------------------------------	----------------------	--------------------	------------------------------	------	--------------------------

(Witness) Kuskowski, Terri s: F R: W DOB: 4/28/1977 Home: (203)906-9504 1 Farrell Drive , ANSONIA ,CT Lic#: 046653060 CT

(Witness) Martins, Margaret s: F R: W DOB: 2/3/1966 Home: (203)804-6096 843 Indian Hill Road , ORANGE ,CT Lic#: 144523701 CT

(Rpt Person) Coppola, Salvatore s: M R: W DOB: 11/22/1951 Home: (203)710-3499 1 Elizabeth Street , DERBY ,CT

(Other Person) Garofalo, Marc s: M R: W DOB: 6/16/1967 95 Academy Hill Road , DERBY ,CT Lic#: 064664955 CT

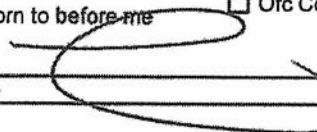
(Other Person) [REDACTED] DERBY ,CT

(Other Person) [REDACTED] DERBY ,CT

(Other Person) Widomski, Sarah s: F R: W DOB: 9/27/1980 95 Academy Hill Road , DERBY ,CT Lic#: 217065981 CT

(Other Person) Gustafson, Dianna Home: (860)509-8000 410 Capitol Avenue , HARTFORD ,CT

This writer along with DET Sullivan continued the investigation into the complaint of criminal activity involving the issuance of Marriage Certificates at Derby City Hall. Investigation revealed no criminal activity. END GD

Subscribed and sworn to before me	☐ Ofc Copy	☐ Prosecutor	☐ Det Div	☐ Youth	☐ Records	☐ Spec Serv	☐ Patrol	☐ Traffic	☐ Admin
	This report is signed under the penalties provided by state law for making a false statement.								
Supervisor	ID 450	DET S. J. D. M. W.				Reporting Officer		ID 054	Date 18 Nov 19
This 18 Day of Nov 2019		☐ Notary		☒ 1-24 CGS		Page 1			

MARC,

Thank you for helping us throughout
the marriage process from the
beginning.

Thank you for performing such a
beautiful ceremony. It was perfect!

We are glad to have such a great
friend.

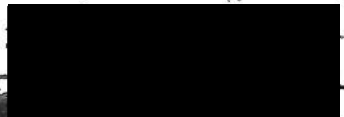
XOXO

654
51-52/113 CT
18434

11-3-2019
Date

Pay to the
Order of MARC GAROFALO \$ 50.00
FIFTY
Dollars

Bank of America 
ACH R/T 011900571

For 

Blue Print

Terri Kuskowski

From: Gustafson, Dianne <Dianne.Gustafson@ct.gov>
Sent: Monday, July 15, 2019 12:38 PM
To: Terri Kuskowski
Subject: RE: Affidavit

Importance: High

Follow Up Flag: Follow up
Flag Status: Flagged

Terri,

This is absolutely NOT acceptable, and should not be used starting immediately. ANYONE requesting a TC to change a vital record MUST submit an original written request identifying the record, what they believe is wrong with the record, what they believe it should be, AND the evidence to support the requested change(s). WE DO NOT CHANGE NAMES. The letter must be notarized, lineage shown, and ID presented to the TC.

Remember, other than a parent of a minor child, NO ONE has the authority to change a record that is not theirs, unless the person is deceased. Even then, there may be reasons why the certificate can't be changed. Regarding marriages, BOTH parties MUST be deceased in order for another immediate family member to change the record. If one of the parties is deceased or they are divorced, the record may be changed by the remaining party with the affidavit, ID, and either the death certificate, or the divorce decree.

Always, remember, it is the responsibility of the person requesting the change, to prove that the document was wrong at the time of the event. The fact that it may be different from other documents pertaining to that person is not relevant.

Call me if you need more information.

Dianne ☺

Mail to: Terri Kuskowski [mailto:tkuskowski@derbyct.gov]
Sent: Monday, July 15, 2019 12:06 PM
To: Gustafson, Dianne
Subject: Affidavit

Hi,

Just an FYI, this is the affidavit template that Marc has us using. Also, Meg said the requestor for the parent change on the marriage license is the granddaughter.

Terri Kuskowski
Assistant Town Clerk

City of Derby
1 Elizabeth Street
Derby, CT 06418

LICENSE AND CERTIFICATE OF MARRIAGE: Town of

Derby

GROOM/ SPOUSE

BRIDE/ SPOUSE

NAME (First) (Middle) (Last)				NAME (First) (Middle) (Last)			
1 [REDACTED]				22 [REDACTED]			
SEX	DATE OF BIRTH (Mo., Day, Year)	AGE	(If Minor, Probate Judge Permission is Required)	SEX	DATE OF BIRTH (Mo., Day, Year)	AGE	(If Minor, Probate Judge Permission is Required)
2 Male	3 [REDACTED]	4 29		2 Female	3 [REDACTED]	4 30	
BIRTHPLACE (State or Foreign Country)		EDUCATION (No. Yrs. Completed)		BIRTHPLACE (State or Foreign Country)		EDUCATION (No. Yrs. Completed)	
5 Milford, Connecticut		6 [REDACTED] 7 [REDACTED] 8 [REDACTED]		26 [REDACTED]		27 [REDACTED] 28 [REDACTED] 29 [REDACTED]	
RESIDENCE (No. and Street)				RESIDENCE (No. and Street)			
9 [REDACTED]				30 [REDACTED]			
CITY OR TOWN	COUNTY	STATE		CITY OR TOWN	COUNTY	STATE	
10 Derby	11 New Haven	12 CT		31 Derby	32 New Haven	33 CT	
RACE	SUPERVISION OR CONTROL BY GUARDIAN OR			RACE	SUPERVISION OR CONTROL BY GUARDIAN OR		
13 White	14 CONSERVATOR ☐ YES ☒ NO			34 White	35 CONSERVATOR ☐ YES ☒ NO		
FATHER'S NAME				FATHER'S NAME			
15 [REDACTED]				36 [REDACTED]			
FATHER'S BIRTHPLACE (State or Foreign Country)		MOTHER'S BIRTHPLACE (State or Foreign Country)		FATHER'S BIRTHPLACE (State or Foreign Country)		MOTHER'S BIRTHPLACE (State or Foreign Country)	
16 Waterbury, Connecticut		17 Derby, Connecticut		37 [REDACTED]		38 [REDACTED]	
MOTHER'S MAIDEN NAME				MOTHER'S MAIDEN NAME			
18 [REDACTED]				39 [REDACTED]			
NO. OF THIS MARRIAGE	NO. OF CIVIL UNIONS	21a IF PREVIOUSLY IN MARRIAGE OR CIVIL UNION, LAST RELATIONSHIP WAS		NO. OF THIS MARRIAGE	NO. OF CIVIL UNIONS	42a IF PREVIOUSLY IN MARRIAGE OR CIVIL UNION, LAST RELATIONSHIP WAS	
19 1	20 0	1 ☐ MARRIAGE 2 ☐ CIVIL UNION		40 1	41 0	1 ☐ MARRIAGE 2 ☐ CIVIL UNION	
21b LAST RELATIONSHIP ENDED BY: 1 ☐ DEATH 2 ☐ DISSOLUTION 3 ☐ ANNULMENT				42b LAST RELATIONSHIP ENDED BY: 1 ☐ DEATH 2 ☐ DISSOLUTION 3 ☐ ANNULMENT			
4 ☐ PREVIOUS CIVIL UNION DID NOT END. MARRYING CIVIL UNION PARTNER.				4 ☐ PREVIOUS CIVIL UNION DID NOT END. MARRYING CIVIL UNION PARTNER.			
We, the above named in this marriage license do solemnly swear that the statements herein made are true.							
SIGNATURE OF BRIDE/GROOM/ SPOUSE				SWORN TO ME (Registrar's Signature)			
43 [REDACTED]				44 [Signature]			
SIGNATURE OF BRIDE/GROOM/ SPOUSE				SWORN TO ME (Registrar's Signature)			
46 [REDACTED]				47 [Signature]			
THIS DAY OF (Month, Day, Year)				THIS DAY OF (Month, Day, Year)			
45 10/4/2019				48 10/4/2019			
This license certifies that the above-named persons have complied with the laws of Connecticut relating to a marriage license, and any person authorized to celebrate a marriage may join the above-named in marriage in the town of:							
49 Derby				50 THIS LICENSE MUST BE USED ON OR BEFORE 12/8/2019			
ISSUING OFFICIAL (Signature)				TITLE		DATE ISSUED (Month, Day, Year)	
51 [Signature]				52 Town Clerk and Registrar of Vital Statistics		53 10/4/2019	
I HEREBY CERTIFY THAT				AND			
54 [REDACTED]				55 [REDACTED]			
THE ABOVE NAMED PARTIES WERE LEGALLY JOINED IN MARRIAGE BY ME IN THE TOWN OF				IN THE COUNTY OF		THIS DAY (Month, Day, Year)	
56 Derby				57 New Haven		58 11/7/2019	
SIGNATURE OF PERSON PERFORMING CEREMONY				PERSON PERFORMING CEREMONY (Please Print)		OFFICIAL CAPACITY TYPE OF CEREMONY	
59 [Signature]				60 George Kurtyka		61 JP 62 Civil	
THIS CERTIFICATE RECEIVED FOR RECORD ON Date (Month, Day, Year)				BY (Signature)			
63 November 7, 2019				64 [Signature]			
SOCIAL SECURITY # OF BRIDE/ GROOM/ SPOUSE				SOCIAL SECURITY # OF BRIDE/ GROOM/ SPOUSE			
65 [REDACTED]				66 [REDACTED]			

STATE OF CONNECTICUT
DEPARTMENT OF PUBLIC HEALTH
CITY OF DERBY - MARRIAGE LICENSE WORKSHEET

DATE OF APPLICATION

10/4/2019

DATE OF MARRIAGE

GROOM / SPOUSE

NAME (First, Middle, Last)			
[REDACTED]			
SEX	DATE OF BIRTH (Mo., Day, Year)	AGE	(If Minor, Probate Judge Permission is Required)
M	[REDACTED]	29	
BIRTHPLACE (State or Foreign Country)		EDUCATION (Mo., Year Completed)	
CT		[REDACTED]	
RESIDENCE (No. and Street)			
[REDACTED]			
CITY OR TOWN	COUNTY	STATE	
DERBY	NEW HAVEN	CT	
RACE	SUPERVISION OR CONTROL BY GUARDIAN OR CONSERVATOR ☐ YES ☒ NO		
WHITE			
FATHER'S FULL NAME			
[REDACTED]			
FATHER'S BIRTHPLACE (State or Foreign Country)		MOTHER'S BIRTHPLACE (State or Foreign Country)	
CT		CT	
MOTHER'S FIRST AND MAIDEN NAME			
[REDACTED]			
NO. OF THIS MARRIAGE	NO. OF SAME SEX CIVIL UNIONS		
IF PREVIOUSLY IN MARRIAGE OR CIVIL UNION, LAST RELATIONSHIP WAS: ☐ MARRIAGE ☐ SAME SEX CIVIL UNION			
LAST RELATIONSHIP ENDED BY: ☐ DEATH ☐ DISSOLUTION ☐ ANNULMENT			
☐ PREVIOUS CIVIL UNION DID NOT END. MARRYING CIVIL UNION PARTNER.			
SOCIAL SECURITY #			
[REDACTED]			
CONTACT PHONE NUMBER			
[REDACTED]			

BRIDE / SPOUSE

NAME (First, Middle, Last)			
[REDACTED]			
SEX	DATE OF BIRTH (Mo., Day, Year)	AGE	(If Minor, Probate Judge Permission is Required)
F	[REDACTED]	29	
BIRTHPLACE (State or Foreign Country)		EDUCATION (Mo., Year Completed)	
[REDACTED]		[REDACTED]	
RESIDENCE (No. and Street)			
[REDACTED]			
CITY OR TOWN	COUNTY	STATE	
DERBY	NEW HAVEN	CT	
RACE	SUPERVISION OR CONTROL BY GUARDIAN OR CONSERVATOR ☐ YES ☒ NO		
WHITE			
FATHER'S FULL NAME			
[REDACTED]			
FATHER'S BIRTHPLACE (State or Foreign Country)		MOTHER'S BIRTHPLACE (State or Foreign Country)	
[REDACTED]		[REDACTED]	
MOTHER'S FIRST AND MAIDEN NAME			
[REDACTED]			
NO. OF THIS MARRIAGE	NO. OF SAME SEX CIVIL UNIONS		
IF PREVIOUSLY IN MARRIAGE OR CIVIL UNION, LAST RELATIONSHIP WAS: ☐ MARRIAGE ☐ SAME SEX CIVIL UNION			
LAST RELATIONSHIP ENDED BY: ☐ DEATH ☐ DISSOLUTION ☐ ANNULMENT			
☐ PREVIOUS CIVIL UNION DID NOT END. MARRYING CIVIL UNION PARTNER.			
SOCIAL SECURITY #			
[REDACTED]			
CONTACT PHONE NUMBER			
[REDACTED]			

OFFICIATOR INFORMATION

NAME	2019 SEP 27 AM
PHONE NUMBER	2019 OCT 4 PM 12
ADDRESS	

NOTES FOR GROOM	
NOTES FOR BRIDE	
NOTES FOR OFFICIATOR	

Terri Kuskowski

From: Gustafson, Dianne <Dianne.Gustafson@ct.gov>
Sent: Monday, July 15, 2019 1:39 PM
To: Terri Kuskowski
Subject: RE: Affidavit

Follow Up Flag: Follow up
Flag Status: Flagged

Can you scan the amended records and send them to me as attachments also? And, do you want me to address this with him directly? I'm really concerned about changes to HER birth certificate, and if her parents are still living.

Also, technically, this letter DOES NOT indicate what is to be changed!

From: Terri Kuskowski [mailto:tkuskowski@derbyct.gov]
Sent: Monday, July 15, 2019 1:25 PM
To: Gustafson, Dianne
Subject: RE: Affidavit

Ok. Thank you! I'm at a loss for what to do here. He altered 5 documents in relation to this one individual and already mailed them out over the weekend. Attached is the cover page for the changes he made. He does whatever he wants, whenever he wants and always says it's a "gray" area.

Thank you!

Terri Kuskowski
Assistant Town Clerk

From: Gustafson, Dianne [mailto:Dianne.Gustafson@ct.gov]
Sent: Monday, July 15, 2019 12:38 PM
To: Terri Kuskowski <tkuskowski@derbyct.gov>
Subject: RE: Affidavit
Importance: High

REGISTER OF VITAL STATS FOR
THE STATE OF CT.

Terri,

This is absolutely NOT acceptable, and should not be used starting immediately. ANYONE requesting a TC to change a vital record MUST submit an original written request identifying the record, what they believe is wrong with the record, what they believe it should be, AND the evidence to support the requested change(s). WE DO NOT CHANGE NAMES. The letter must be notarized, lineage shown, and ID presented to the TC.

Remember, other than a parent of a minor child, NO ONE has the authority to change a record that is not theirs, unless the person is deceased. Even then, there may be reasons why the certificate can't be changed. Regarding marriages, BOTH parties MUST be deceased in order for another immediate family member to change the record. If one of the parties is deceased or they are divorced, the record may be changed by the remaining party with the affidavit, ID, and either the death certificate, or the divorce decree.

Always, remember, it is the responsibility of the person requesting the change, to prove that the document was wrong at the time of the event. The fact that it may be different from other documents pertaining to that person is not relevant.

Call me if you need more information.

Dianne ☺

Mail to: Terri Kuskowski [<mailto:tkuskowski@derbyct.gov>]

Sent: Monday, July 15, 2019 12:06 PM

To: Gustafson, Dianne

Subject: Affidavit

Hi,

Just an FYI, this is the affidavit template that Marc has us using. Also, Meg said the requestor for the parent change on the marriage license is the granddaughter.

Terri Kuskowski
Assistant Town Clerk

City of Derby
1 Elizabeth Street
Derby, CT 06418
PH: 203-736-1462 x 243

The morning of June 5th Marc Garofalo, Town Clerk, informed me that he had to play the organ at two funerals. One funeral was at 11:00 am and the other at 1:00pm. Terri Kuskowski, the other Asst. Town Clerk was off that week, on a scheduled vacation. Both Marc and I were sent emails the week prior reminding us of the website training that was to take place in the Mayor's office at 11:00 am Monday morning.

When Marc told me he was going to be out of the office, I asked him what about the training? His response was that he forgot about the training. My issue was that there was no one to cover the office.

Henry Domurad, the Mayor's Assistant was asking me a question, and Marc left. I asked Henry if he knew anything about the web training scheduled for that morning, and I explained that I was suppose to attend but now I couldn't leave the office unattended. He told me he would speak to the Mayor and let me know what to do.

Apparently the Mayor called Marc before he left and advised him to close the office. Marc never told me that. Henry told me the Mayor said to leave a note on the counter asking people to sign in and request what they needed and to leave a phone number and we would call when we got back and tell them when they could come back to pick up what they needed.

I told Henry that I didn't feel comfortable doing that without putting the cash box in the vault and locking the vault (the vault also contains all the vital records). During this time Marc called and advised me NOT to close the office, and NOT to listen to the Mayor. He said he was sending his girlfriend Sarah Widomski to "sit in the office" while we were away.

I couldn't wait for Sarah, so I did what I discussed with Henry, I put the cash box in the vault and locked the vault, I left the note on the counter and as Henry and I went upstairs Sarah arrived. I went back in the office with Sarah - opened the vault and put the cash box back, so that if title searchers or the public needed to access the land records, and maps they still could. I told Sarah to just take peoples name and numbers and what they needed and when we got back we would call them after we prepared what they needed. She could let the title searchers conduct business as usual so they wouldn't be inconvenienced. I also told her if she had any issues or questions that I was just upstairs in the Mayors office to call me and I would come back downstairs.

In the meantime, Marc came back in between funerals. I did not return to the office until training was over around 1:00. The Mayor advised to go to lunch. On my way back to the office Pat Librandi, Union Steward, stopped me to tell me that union members had come to him to complain about Sarah who was not an employee of the city and not a union member, but was working in the Town Clerks office.

When I returned to the TC office, I asked Sarah how things went, she proceeded to tell me that she figured out how to do birth certificates. I was stunned and told her she should in no way be anywhere near the vitals, especially the birth records. She quickly started to try to say she didn't do anything she just watched and she became very nervous. I told her I was going to lunch, but instead ran upstairs to the Mayor and told her what happened and that I did not feel comfortable leaving her again after she told me what she was doing.

Sarah thought I left for lunch, when I returned from the Mayors office there were three people at the counter and Sarah was handing over a folded piece of paper to a customer. Sarah was surprised to see me, and as I came around the counter, I took the paper out of the gentleman's hand and opened it, looked at it. It was a death certificate, signed and sealed with the vital stamp. I asked Sarah if she had removed the Social Security number. She said she did. I then addressed Sarah, told her again, she was not authorized to issue vitals and that she needed to leave the office now. She did not, instead she went into Marc's office while I continued to help the other customers in line at the counter. I also saw under the keyboard by the cash register, money that was collected but not put into the register. There were 3 \$20 bills and several singles. The money was left for Marc to enter in after he came back. I have the fee book schedule printed out and I am sure Sarah collected the money between the hours of 11:00 am and 11:40 am, and when Marc arrived back before the next funeral, he entered the multiple transactions that Sarah processed.

The Mayor came into the office looking for Sarah, I pointed her in the direction of Marc's office and she went in and closed the door. Marc came back and knew most of what had happened, I am assuming when Sarah went into his office she called or texted him with what had transpired.

Some key points.

- Terri and I had questions regarding the job descriptions for union clerk and the assistant town clerk positions that we addressed with Marc earlier in the year. There was some confusion on what positions performed what job duties. We contacted the state and were given the correct information so that everyone was informed and on the same page of who can perform what duties.
- Sarah was the Assistant Registrar, not a union position, and was fired before this incident occurred on June 5th.
- Camera's in Town Clerks office were not on after the Tax department moved out of the TC's office. Marc had told Terri and myself this. Marc had also told Louise Pitney, Registrar of Voters, that the camera's were not on when she asked Marc. Specifically when residents came in to vote during elections. New camera's were added to the halls in the City Hall recently. I had a discussion with Henry regarding this and during this discussion it came to my attention that the camera's in the Town Clerks office were NEVER shut off. When I went back to Marc and asked if the camera's were on, he said yes they are on. I then requested to have June 5th recording so that I could bring it to this meeting and we could see exactly what Sarah did and didn't do that day, and when Marc and I came and left. But the tapes are re-recorded over after two weeks. If we were not lied to regarding the video camera's, I would have requested the tapes right after it happened and would have been able to show them to you today.

2013 Connecticut General Statutes

Title 53 - Crimes

Chapter 948 - Frauds and False Pretenses

Section 53-368 - Falsely certifying as to administration of oath.

Universal Citation: CT Gen Stat § 53-368 (2013)

Any person authorized by the laws of this state to administer oaths and affirmations, who falsely certifies that an oath or affirmation has been administered by him to any person in any matter where an oath or affirmation is by law required or falsely certifies that any affidavit, deposition or written statement of any kind required by law to be made upon oath or affirmation has been sworn or affirmed to before him by the person making such affidavit, deposition or written statement in any case where the same is required by law to be made, shall be guilty of a class E felony.

(1949 Rev., S. 8706; P.A. 13-258, S. 31.)

History: P.A. 13-258 changed penalty from fine of not more than \$1,000 or imprisonment of not more than 3 years to a class E felony.

November 7, 2019

Approx 12:20 PM

I called [REDACTED] today to find out when he got married since our office had been having issues with marriage licenses not being received in a timely manner. [REDACTED] told me that he got married on October 25th by Marc Garofalo. I called [REDACTED] back at 12:45 PM to find out where the ceremony was performed. [REDACTED] told me he didn't want to say because Marc told him he knew he couldn't perform the ceremony in town, but that he would handle it. I told [REDACTED] that the marriage is invalid if Marc performed the ceremony in town. He said he did but that Marc told him he would take care of it. [REDACTED] was upset and said he would be calling Marc.

Terri Kuskowski

Terri Kuskowski

Assistant Town Clerk

16553-368