



The Cartwright School

1647 Cartwright Road

Missouri City, Texas 77489

Email: tcschool1647@gmail.com Phone/Fax: (281) 437-6300 / 6301

URL: www.thecartwrightschool.com

The **ABCs** of The Cartwright School!

A

Attendance: Class begins at 9 a.m., and we are busy daily! We strongly suggest that children arrive early to help adjust their day, to get the full benefits of the academic program, and for management to get an accurate meal count. On the contrary, please keep your child(ren) at home if they are sick, not feeling well, or contagious. Students should arrive **before** 8:30 a.m. if their parents want them to eat breakfast at the school.

B

Birthdays: We LOVE birthdays! You are welcome to bring **store-bought** or **pre-packaged** treats for the special day.

C

Communication: Communication is vital! Please relay any critical information (*such as admission changes, illnesses, complaints, etc.*) to a member of management ASAP. Also, do not hesitate to contact us if there is anything you feel we should know or if you have any questions or concerns. Parents can email tcschool1647@gmail.com (we check daily), schedule a Parent Conference, call us at **(281)437-6300**, or leave a message on Brightwheel.

D

Dismissal: Parents will be charged a late fee by the closing staff if the student is picked up after hours of operation. **ALL** individuals must show identification if the team does not recognize the individual retrieving the child from care.

E

Excitement: If you are excited about school, your child will be too! Let's build positivity together!

F

Food: We serve *breakfast, lunch, a PM snack, and dinner*. Breakfast starts at **7:00 a.m.**, lunch begins at **11 a.m.**, a snack is distributed at **2:30 p.m.**, and dinner is served at **5:00 p.m.** We are on the Child and Adult Food Program (CACFP), which encourages healthy eating habits and nutrition education. Therefore, outside food is **prohibited** unless management approves (*e.g., birthdays, special diets*). **Meals will be given at their scheduled time.**

G

Goals: At TCS, we want our students to achieve greatness! We will foster this idea by expanding their brains to attain new and strengthen existing skills.

H

Homework: Your child's folder will contain a monthly homework calendar. Please help your children with their assignments. We encourage them to do it themselves unless they need assistance from an adult.

I

Independence: Your child can do much if you allow them to try! Please assist them if needed, but practice makes perfect!

J

Jackets: Please label your child's jackets, backpacks, blankets, and any other items they may bring to school.

K

Kindness: Spread it EVERYWHERE! Please do it! Be it! Set an example for our children to follow.



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L

Learning: Everybody at The Cartwright School wants the best for your child, and we are here to support our families. Early Childhood Education is important because it gives our children the academic building blocks (foundation) to prepare them for grade school. We want all of our students to be successful anywhere they go!

M

Mail/Messages: Please check your **email and Brightwheel Account daily** for essential notifications or paperwork. Also, check your child's backpack for assigned work or special classroom announcements.

N

News: Things at home and school can hugely affect your child's day. Frequent communication between the school and home about what's going on in the student's life will help support them better in the classroom. Please let us know of any significant changes (e.g., *moving, death in the family, new sibling, severe illness, etc.*). We are a team!

O

Oops: Please do not allow your child to bring toys/objects from home. The admin may approve special days when they can "show and tell" items from home. Also, please remember that accidents occur, whether it's a potty incident (*for our students who are still potty-training*) or a scratch on the knee, even when supervised. Our staff are trained to handle these situations and will inform parents ASAP (either by phone or in person on the day of the incident).

P

Patience: Thank you so much for your patience as we continue improving our school. We appreciate your understanding for the first few weeks of school as we all settle into new routines and work to create our new TCS family!

Q

Qualms: All our students are learning to make new friends! At times, there may be disagreements and tattles. Our staff is trained to intervene when necessary; however, we encourage students to solve issues with as much independence as possible. Problem-solving helps them build social skills and various self-concepts.

R

Recess: Our outdoor playtime is equivalent to recess at school. The students in childcare must go outside twice a day for 30 minutes each time (weather permitting).

S

Supplies: We do not require students to bring school supplies. TCS provides the majority of needed materials for academic learning. At the beginning of the year, we ask parents to supply baby wipes, Kleenex, and the **Registration Fee**.

T

Teachers: Each staff member has a unique talent and gift, but most importantly, they are all trained to care for your children! They aim to create an enriching academic environment that will foster each student's intrinsic motivation to learn. If you have any questions or concerns regarding your child's teacher, please contact a management member or fill out a Parent/Teacher Conference Form.



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U

Unable/Uniforms: If you cannot bring your child to school because of unforeseen circumstances, pick them up before closing, pay tuition, or have any other issues, please contact the school and speak to a member of management. We are here to help and will see what we can do! Please Note: The Cartwright School is a uniformed preschool. "Uniform Notes" will be sent home if a student is out of the dress code.

V

Volunteers: We love volunteers! However, if you want to come into the building to assist regularly, you must complete a background check through DFPS and HHS.

W

Water: Students are encouraged to stay hydrated throughout the day. We will supply water to the students upon request. Please do not send plastic water bottles or containers.

X

Xerox: We believe children learn best from hands-on experiences, so Xerox copies will be limited and used as needed. Teachers are limited to how many copies they may distribute throughout the week. Children will have opportunities for arts and crafts, music, technology, and more to acquire knowledge.

Y

You: You and all of us at TCS have the same interest and concern at heart – your child's well-being! Please let us know if you have any questions, concerns, or suggestions that will help us continue to grow and enhance the quality of our school.

Z

ZZZZZ's: The general guide for rest time is that toddlers need around 12 hours of sleep, and children aged three to six require 10-12 hours. Not getting enough sleep can have a considerable impact on their day. Nap time is from 12 p.m. to 2:30 p.m. Children are not forced to take a nap but are encouraged to do so to ensure they get their total rest for the day and a moment of relaxation. *Therefore, students who have not arrived by **noon** must wait until after naptime to enter the building to avoid disturbing our nappers.*