

PLAN SUBMISSION FORM

(One request / project per form-revised March 2022)

The ARC process is a three step process. (1) Plan Submission, (2) Committee Approval, & (3) Final Inspection

1. Plan Submission

DATE: _____

NAME: _____

ADDRESS: _____

PHONE #: _____

Explanation of request or project: Please attach or include plans and specifications showing the nature, kind, shape, color, size, materials and exact location of all proposed structures and improvements. Space below is provided for a brief description of the project.

2. Committee Review and Approval (ARC use only)_Date: _____

APPROVED NOT APPROVED

ARC members signature/print name: _____

3. Final Inspection: Date: _____

Upon completion of project; homeowner is to notify ARC member within 15 days from conclusion to obtain final approval. Form to be returned to homeowner and copy kept with ARC files.

APPROVED NOT APPROVED

ARC members signature/print name: _____
