



Shop with me at

Home for the Holidays

Market of Waco

SEPTEMBER 19-21ST

WACO CONVENTION CENTER

FRI. 9-5 PM | SAT. 9-5 PM | SUN. 11-4 PM

WWW.HOMEFORTHEHOLIDAYSGIFTMARKET.COM

Home for the Holidays Market of Waco - Check-In Letter

September 19-21, 2025

Address:

Waco Convention Center - Chisholm Hall and McLennan
100 Washington Ave, Waco, TX 76701

General Admission Hours:

Friday 9:00 am-5:00 pm

General Admission Hours: Saturday 9:00 am-5:00 pm | Sunday 11:00 am-4:00 pm

Set-up Hours: Thursday 9:00 am-7:00 pm

Break Down: Sunday 4:01 pm – 8:00 pm

Vendor Portal



The image above is for you to share on social media letting your customers know to come shop with you, be sure to tag us!

Exhibitors may enter the show each day one hour prior to opening to the public.

Show Drape Color - Red

Check-In & Set-Up

Set-up hours are Thursday 9:00 am-7:00 pm. You must check in by 6 pm on Thursday! There will be no Friday morning check in.

8 foot tables are available to rent, these are \$10 each. If you have rented tables, please let us know at check-in and we will have someone take them to your booth.

You may come in one hour before the show opens for last-minute arranging before we open. Booths that have not checked in by 6 pm on Thursday will result in automatic loss of space assignment, and loss of all deposit. There will be no set up allowed once the show doors are open, no exceptions. No dollies are allowed in the building and no product/boxes are allowed in the aisles once the show doors are open.

When setting up your booth, please stay within your designated booth space. Please do not place displays, racks, etc. outside of your booth line.

Loading In

The Loading Dock is located at the back of the building. There is a loading ramp, and one drive up-ramp, we can have two vehicles pull up at a time but must be moved IMMEDIATELY after unloading so the next vendor may pull up.

We will have helpers to assist you if needed for load in and load out, **they work on tips**, this is not a complimentary service. Please be sure to bring your own dollies, we do not supply them for vendor use.

Booth Appearance

We will be setting up RED drapes behind and between vendor booths. This is a holiday shopping market, please decorate your booth accordingly! This could be a few trees, garland or lights to accent your booth. Tablecloths are required and should be floor length, do not leave boxes/storage showing under your tables.

Parking

Please see map above for parking directions. Trailers and vehicles should be parked in the Heritage Square Lot across the road.

Break Down

Please do not break down your booth before the show is over while our customers are still shopping. No dollies are allowed on the floor while the show

is still open, no exceptions. This is strictly prohibited, not only does it bring the show to an end early in the area which you are located, it interferes with other paying vendors and customers still shopping at the event. If this occurs, you will not be invited back to future events.

To ensure a smooth loading out process for everyone, please finish packing up your product before you pull your vehicle/trailer to the loading dock.

Gift Certificates

Each booth is required to participate in our \$20 gift certificate drawings for customers at every market.

These are printed prior to the show and used for online giveaways, door prizes, etc. No change is given for unused value. We do not reimburse gift certificates, you do not need to turn these in to us.

The number of gift certificates donated is as follows:

- Table Space, 10x10 & 10x15 Booths: 1 Certificate
- 10x20 Booths: 2 Certificates
- 10x30 & Up: 3 Certificates

Market Map

You can view your booth location on the map prior to the show on our vendor portal. We reserve the right to make slight adjustments due to product separation, sizing, electric needs, etc. Please log back in before the show to confirm location.

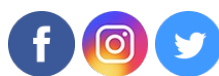
Food Vendors

If you plan on sampling food, a temporary health permit must be filled out at least 5 business days before the event. Cottage Bakers do not need a permit.

You can find the application here: <https://www.waco-texas.com/files/sharedassets/public/v/2/departments/health-district/documents/enviro-health/temporary-food-permit-packet.pdf>

We look forward to seeing you all and hope everyone has a fantastic show!

Stacie, Katelyn, Quincy, Rob, Noah, Kaden



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