



Shop with me at

# Autumn Acres Market

SEPTEMBER 13-14TH

GERALD D. YOUNG PAVILION

Sat. 9-5 | Sun. 11-4

[WWW.HOMEFORTHEHOLIDAYSGIFTMARKET.COM](http://WWW.HOMEFORTHEHOLIDAYSGIFTMARKET.COM)

## Autumn Acres Check-In Letter

September 13-14th, 2025

**Address:**

Gerald D. Young Facility | Robinson Pavilion  
5825 Katy Hockley Cut Off Rd, Katy, TX 77493

**Market Hours:** Saturday 9:00 am-5:00 pm | Sunday 11:00 am-4:00 pm

**Set-up Hours:** Friday 9:00 am - 6:00 pm

**Break Down:** Sunday 4:00 pm - 7:00 pm

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## Vendor Portal

### Parking

We have a designated area for trailer and vendor parking.

*Please view the map below for parking instructions!*

Vehicles are not allowed to be parked on the grass.



The image above is for you to share on social media letting your customers know to come shop with you, be sure to tag us!

*Exhibitors may enter the show each day one hour prior to opening to the public.*

### Check-In

We will have a table for check-in set up inside the front of the building.

Check-in hours are Friday 9:00 am - 6:00 pm. You must check in during this time frame, there is no Saturday morning check-in.

Booths that have not checked in by 5 pm on Friday will be released and will result in automatic loss of space assignment, and loss of all payment.

### **Loading In**

The loading docks are located on both sides of the building. Foyer booths may load in through the front. We will point you in the direction of the best area for you to load in at check-in. We will have helpers to assist you if needed for load in and load out, they do work on tips, this is not a complimentary service! Please be sure to bring your own dollies, we do not supply them for vendor use. Please finish unloading your product and move your vehicles before you start setting up.

### **Booth Set-Up**

There will be no set up allowed once the show doors are open, no exceptions. No dollies are allowed in the building and no product/boxes are allowed in the aisles once the show doors are open.

When setting up your booth, please stay within your designated booth space. Please do not place displays, racks, etc. outside of your booth line. Vendors will not be allowed to "sell in the aisles", all selling should be conducted within your booth.

Staples, pins, nails, stickers, paint, masking tape and duct tape are not allowed on walls, floors, poles or drapes.

### **Electric and Tables**

Electric needs to be purchased ahead of time, it cannot be added at the show. Electric can be added up to one week before the show. Tables are available to rent from the venue at check-in.

### **Lunches**

There will be food trucks and seating right outside the building under the covered pavilion.

### **Booth Appearance**

We will be setting up drapes behind and between vendor booths. This is a holiday shopping market, please decorate your booth accordingly! Tablecloths are required for plastic tables and should be floor length, do not leave boxes/storage showing under your tables. Decorative tables do not need to be covered.

### **Break Down**

**Everything must be out of the building by 7 pm!**

Packdown begins at 4 pm on Sunday; vendors are not allowed to break down before the market ends. No dollies are allowed on the floor while the show is still open, no exceptions. This is strictly prohibited; not only does it bring the show to an end early, but it also interferes with your neighboring vendors and customers still shopping at the event. If this occurs, you will not be invited back to future events.

To ensure a smooth loading-out process for everyone, please finish packing up your product before you pull your vehicle/trailer to the loading dock.

### **Gift Certificates**

Each booth is required to participate in our \$20 gift certificate drawings for customers at every market.

These are printed prior to the show and used for online giveaways, door prizes, etc. No change is given for unused value. We do not reimburse gift certificates, you do not need to turn these in to us.

The number of gift certificates donated is as follows:

- Table Space, 10x10 & 10x15 Booths: 1 Certificate
- 10x20 Booths: 2 Certificates
- 10x30 & Up: 3 Certificates

### **Market Map**

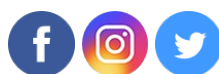
You can view your booth location on the map prior to the show on our vendor portal. We reserve the right to make slight adjustments due to product separation, sizing, electric needs, etc. Please log back in before the show to confirm location.

### **Food Vendors**

All food vendors that are sampling their food items must register your temporary food permit at least one week prior to event. If you are not sampling, you do not need a health permit. You can register for your permit online at <https://publichealth.harriscountytexas.gov/Services-Programs/All-Services/Food-Permits/Events-and-Markets/Temporary-Event>

***We look forward to seeing you all and hope everyone has a fantastic show!***

***Stacie, Katelyn, Quincy, Rob***



of America, 77084

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