



Home for the Holidays Market of Midland - Check-In Letter

November 14-16th, 2025

Address:

Bush Convention Center 105 N Main St, Midland, TX 79701

'Hours:

Friday 9:00 am-5:00 pm | Saturday 9:00 am-5:00 pm | Sunday 11:00 am-4:00 pm

Set-up Hours: Thursday 9:00 am-7:00 pm

Must check in by 6 pm!

Break Down: Sunday 4:01 pm - 8:00 pm

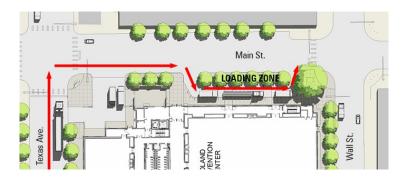
Participating Vendors Page

Parking

If possible, please park your trailers at home or your hotel during the show to maximize space for customers. We are allowed to park trailers and your vehicles in



the **surface lot** as indicated in the map during the show.



Loading Area

The main loading zone is going to be along Main Street.
This is a one-way pull in, you will need to come down from E

Texas Ave. heading towards E Wall St. You must finish unloading all product and move your vehicles before setting up to allow for the next vendor to pull in. We can also unload into the catering pull in along Main St. There is a drop off zone on Texas Ave that we can have vendors quickly unload and move, but vehicles cannot stay parked here.

Show Drape Color - Black

Check-In & Set-Up

Set up hours are Thursday 9:00 am - 7:00 pm

Booths that have not checked in by 6 pm on Thursday will be released and filled.

There will be no setup allowed once the show doors are open, no exceptions. No dollies are allowed in the building and no product/boxes are allowed in the aisles once the show doors are open.

We will have a table for check-in set up at the back loading dock.

We will have helpers to assist you if needed for load-in and load out, they do work on tips! Please be sure to bring your own dollies, we do not supply them for vendor use.

Booth Set-Up

When setting up your booth, please stay within your designated booth space. Please do not place displays, racks, etc. outside of your booth line. Exhibitors will not be allowed to stand in the aisles, or walk the aisles handing out literature. All selling should be conducted within your booth.

Staples, pins, nails, stickers, paint, masking tape and duct tape are not allowed on walls, floors, windows, posts or drapes.

8 foot tables are available at this venue.

Booth Appearance

We will be setting up black drapes behind and between vendor booths. Half booths may not have drapes depending on location.

This is a holiday shopping market, please decorate your booth accordingly! This could be a few trees, garland or lights to accent your booth. Tablecloths are required and should be floor length, do not leave boxes/storage showing under your tables. Decorative tables do not require tablecloths.

Market Map

You can view your booth location on the map prior to the show on our vendor portal. We reserve the right to make slight adjustments due to product separation, sizing, electric needs, etc. Please log back in before the show to confirm location.

Electric

Power will be run to booths, please bring an extension cord and a power strip if you need multiple outlets.

Break Down

Please do not break down your booth before the show is over while our customers are still shopping. No dollies are allowed on the floor while the show is still open, no exceptions. If this occurs, you will not be invited back to future events.

To ensure a smooth loading out process for everyone, please finish packing up your product before you pull your vehicle/trailer to the loading dock.

Gift Certificates

Each booth is required to participate in our \$20 gift certificate drawings for customers at every market.

These are printed prior to the show and used for online giveaways, door prizes, etc. No change is given for unused value. We do not reimburse gift certificates, you do not need to turn these in to us.

The number of gift certificates donated is as follows:

- Table Space, 10x10 & 10x15 Booths: 1 Certificate
- 10x20 Booths: 2 Certificates
- 10x30 & Up: 3 Certificates

We look forward to meeting you all and hope everyone has a fantastic show!

Stacie, Katelyn, Quincy, Rob, Noah, Kaden







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