



Getting Started Guide for Volunteer Circulators

Welcome: Hello, and welcome to the ROAR - Reclaim Our Arizona Representation team! This packet contains information to help you get started. Please save these crucial tools; you will use them often!

What Circulators Do: Petition circulators are the most important part of our team. After receiving training, they collect signatures, get petitions notarized, and return them to an ROAR Team lead or official ROAR hub.



Petition Tracking: The movement of all petitions must be logged, both when they are given to you and when you turn them in. Keeping track of where petitions are helps us stay on track to meet our goal.

When you check out or check in petitions with an official collector please complete the following form

<https://roar4az.com/petition-check-out-form> or scan this QR code for access.

Training Materials: A ROAR Team lead will train you, either individually or at events, so that every signature you gather counts toward our goal. ROAR provides petition circulating training at <https://roar4az.com/training> Please make sure to review the General Requirements for Volunteer Petition Circulators.

Where Can You Collect Signatures?

1. Friends, family, and co-workers are the first people you might ask.
2. Consider your various social networks, churches, athletic teams, and group affiliations.
3. Ask your ROAR Team lead about upcoming events where other ROAR circulators will be. These could be large events such as a concert, a political rally, or an outdoor festival.
4. Check the ROAR website or facebook group regularly to find more information about events that could use circulator help
5. Host your own event at your house or at a coffee shop. Be sure to post your event on Facebook a few days before. Ask your ROAR Team lead for guidance on how to do this.
6. Standing outside of a library or public building is a great place to collect signatures.
7. Keep in mind that privately owned businesses require you to ask permission before petitioning outside on the sidewalk in front of their business.



8. Go to a morning farmers market, dog park in the evening, or Friday artwalk downtown. Please remember to keep walking around, unless you have permission to stand outside of a business.
9. Take your petition with you wherever you go — as you are waiting to see the doctor or having your car repaired. One circulator went to have her petition notarized and the bankers wanted to sign! You never know what the day will bring.
10. Think about neighborhood outreach, visiting friendly houses in your neighborhood who are extremely likely to sign.
11. You can also do tabling events. The sign-up form for shifts will be available soon.

How long does it typically take to complete one petition?

At an event with crowds of people, such as a festival or convention, the average circulator can collect 13-15 signatures per hour with one petition. Consider having two petitions going at the same time so you can accommodate groups and couples faster. Some circulators might also want to carry a third or fourth petition for people from different counties (each petition must contain signatures from the same county).

Helpful Tools: To keep your signatures neat and tidy, make yourself a bookmark out of heavier paper or cardboard and attach it to the petition using paper clips. Slide the bookmark to the next blank row. This will keep letters like 'j', 'g' and 'y' from dipping below the lines. You can also use extra-large paper clips or binder clips to keep petition pages from separating or tearing and to hold them securely against the wind.

Where to Get Petitions Notarized: Your local bank will often notarize petitions for free, or you can ask your ROAR Team lead to hook you up.

How Many Petitions Should You Start With?: It is up to you! If you are not sure, start out with two at the least. Keep in mind that petitions should be turned in within two weeks. This helps us determine if we are on track and will help us verify signatures on an ongoing basis.

IMPORTANT NOTES: continued on next page



Do not write anything on page 1 and 2. Only collect signatures on page 3.

Note that there is A DATE STAMP at the top of page 2 and NO SERIAL NUMBER at the bottom. DO NOT WRITE ON THIS PAGE

There is NO date stamp at the top of page 3 and the serial number is already printed in the bottom right box. THIS IS THE PAGE PEOPLE SIGN

Do not complete anything on the back of the petition form at this time. The back must be filled out in front of a notary after you gather signatures.

Thank you for your commitment to helping ROAR! You are a key part of the success of this effort. Please reach out to your ROAR Team lead with any questions. We look forward to working with you.